



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

**NOTES – Council of Deans
January 5, 2023**

Present: J. Aramburo, T. Bailey, J. Baumunk, D. Breckheimer, R. Christophersen, C. Dao, R. Dreizler, A. Estrada, C. Gold, D. Gonzales, G. Greco, E. Gutierrez, J. Gutierrez, J. Hu, K. Iino, L. Justice, S. Kunisaki, M. Lemons, C. Lopez, D. McClelland, R. McCullum, J. Miera, M. Miller, A. O'Brien, D. Patel, B. Price, V. Rapp, R. Serr, G. Toya, H. Uloomi, V. Unda

Guests: A. Sala

I. INFORMATION

Notes of December 1, 2022 - Approved as written.

II. DISCUSSION/ACTION

A. AFT Update: (K. Iino)

The faculty contract expired on 12/31/22, and a new contract has yet to be ratified. Contract negotiations continue.

B. ECCE Update: (R. Dietz)

No update.

C. Facilities Update: (J. Gutierrez)

Student Activities has relocated to the basement of the Communications Building, and the Black Student Success Center and Social Justice Center projects are now complete. New projects in the works include a new Student Health Center, proposed for the current MBBM modular area, and a modular village in Lot L that will include a dance facility, wellness center, Warrior Pantry, and Warrior Closet. BSSC Building & Arts Complex are scheduled to be completed in early spring. More information will be forthcoming concerning the demolition of the old buildings.

D. PBC Report: (A. Grant)

No report as PBC has not met since the last report. VP Lopez reported that a special PBC meeting will take place on 1/10 to discuss resource request prioritization.

E. ASO Report: (H. Uloomi)

Finals Madness was a success, with over 100 attendees each day. ASO is planning their February winter retreat.

F. Academic Senate Report: (D. McClelland)

Next Senate meeting will be in February. The new add code process is now available to

use. Please advise students that faculty will need their student ID to add them. The issue concerning the permission tab for granting students not on a waitlist to add a class has been resolved. The current prioritization process and rubric will be reexamined. Please forward any comments regarding the rubric to D. McClelland.

G. Guided Pathways Report: (T. Bailey)

A link for Majors Week will be forthcoming to confirm if you wish to be represented at the event, which is scheduled for the second week of spring semester. Work has begun on creating the meta-major videos, which will be professionally designed and available in June/July. Invites have been sent out regarding the Winter Summit on 2/8.

H. Strategic Enrollment Management Reports:

1. Academic Affairs: (C. Lopez): The annual tracking report for fall 2022 enrollment shows an increase of 2.7% over fall 2021, which is just under 1% from the target. Currently, winter enrollment is 136 FTES above winter 2022, with 67% online and 32-33% on-campus. Spring enrollment appears strong.
2. Student Services: (R. Dreizler): C. Lopez welcomed R. Dreizler as the new acting VP of Student Services. R. Dreizler will be splitting his time between buildings as he transitions.

III. OTHER – Announcements

- A. R. Dreizler: J. Aramburo will serve as Acting Dean of Enrollment Services. Congratulations to G. Toya who accepted a position as Dean of Student Affairs at Santa Ana College.
- B. J. Aramburo: 1/28: Reg Fest 9a-1p. Volunteers are needed, sign-up for training on 1/18 at <https://elcamino-edu.zoom.us/meeting/register/tZEqcO-grjsoGtUPjsOEhLOM9htXatyVbTyK>.
- C. R. Dreizler: 1/30: Drop for non-payment date. Students who owe fees are notified.
- D. G. Greco: SRC launched AIM (Accessible Information Management), a new case management program. Faculty will receive email notifications to approve accommodations. Training on the new system will be offered on PD day.
- E. C. Lopez: Provided an update on faculty prioritization and hiring.

IV. NEXT MEETING

Council of Deans – February 2, 2023; 9:15-10:30 a.m.; LIB 202/Zoom