



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – AREA COUNCIL

May 9, 2024

Present: A. Carr, Y. Chu, E. Holman, M. Jimenez, C. Lopez, E. Matykiewicz, M. McMillan, J. Meredith, A. Minasian

I. INFORMATION

A. Notes of November 30, 2023: Reviewed and approved as written.

II. DISCUSSION/ACTION

A. Academic Affairs Report: (C. Lopez)

Academic Affairs has been actively ranking resource allocation requests. C. Lopez reviewed the top requests: (1) repair/replace elevator in Music Building; (2) funding for embedded English tutoring program to support 40 sections; (3) Math Academy (summer/winter); (4) Position: Student Services Specialist for Noncredit Office; (5) Position: upgrade Cosmetology Assistant to Instructional Lab Tech; (6) Position: Anthropology Museum Clerk; and (7) Softball Field complex upgrade. Enrollment for 2023-24 is projected at approx. 16,700 FTES, 1.5% below target for the year. A 4% growth target is the goal for 2024-25 and 2025-26, in order to meet the Student-Centered Funding Formula in 2025-26. C. Lopez shared onscreen and explained the new teaching contract regarding faculty load.

B. Division Reports:

ASO Report: No report.

Behavioral & Social Sciences: Y. Chu provided an update:

5/13-16 Ethnic Studies Conference will include about 20 academic talks and cultural performances; flex credit will be offered. Over spring break, 20 ECC students, staff and faculty went to the US/Mexico border where they learned about the border crossing and distributed food, water and other essentials. Psychology professors Angela Simon and Michael Wynne are retiring; retirement celebration June 4 from 1-3p in BSSB 142/Faculty Lounge. Anthropology Museum is now open to the public from 10a-3p every day. Stop by the Childhood Education outdoor space to see the vegetable garden and monarch butterflies that were grown from caterpillars.

Business: No report.

Classified: J. Meredith provided an update:

Classified Week starts May 20, with workshops and activities for classified employees. J. Meredith suggested classified staff be more involved in the enrollment strategy plan. C. Lopez proposed adding more classified representation on the Strategic Enrollment Management Committee. Questions asked regarding updated parking passes and increasing parking patrol.

Fine Arts: E. Holman provided an update:

Due to many retirements, looking to hire full-time and part-time positions. Many updates and repairs needed in the new Arts Complex. Construction of a new music building was cancelled and updates to the current facility have been recommended by the Theatre Department. Fine Arts added 11 new mirrored noncredit courses. A new department, Digital Art & Design Technology, was created with 4 new courses to be offered in spring 2025.

Events: 5/16: Careers in Entertainment Expo in L.A.; 80 ECC students from Digital Arts will attend.
5/23: New Animation Guild Club hosting animation festival in the Campus Theatre.

Industry & Technology: E. Matykiewicz provided an update:

Recent hire in Automotive will help support staffing for dual enrollment sections to be offered in fall. Events: 5/8 - Auto Collision Showcase; 5/29 – Robotics Exhibition; 6/3 – Fashion Show.

Health Sciences & Athletics: No report.

Humanities: A. Carr provided an update:

Journalism Department won multiple national and state award competitions. Continuing partnerships with Hawthorne and Lawndale School Districts, and Inglewood Adult School to offer noncredit ESL courses. In fall, Spanish for Professionals will be offered in collaboration with Public Safety. English and ESL faculty will again hold monthly brown bag workshops to share best practices. English faculty holding discussions concerning pedagogy and AI in the classroom.

Library & Learning Resources (LLR): M. McMillan provided an update:

Guided Pathways rebranded to ECC Evolve; celebration event May 14-16, 1-3pm, Board Room. LLR is working on a noncredit adult High School Diploma program and a new certificate for College Success. ZTC pathways were suggested for Philosophy, Political Science, History, and Geography. Contact M. McMillan for more information regarding ZTC and OER grants.

Mathematical Sciences: A. Minasian provided an update:

Working through changes as a result of AB 1705. Looking to create a new course, MATH 175, or add a support course, MATH 190S, to prepare students for calculus.

Natural Sciences: M. Jimenez provided an update:

New Biotechnology courses will begin in fall. New full-time faculty member hired in physics, and a new hire in chemistry is underway. Looking at ways to improve the use of PPE equipment in Life Sciences classes. Chemistry lab technicians are reviewing the college chemical hygiene plan in order to protect those who work with chemicals in the Chemistry Department.

III. Next Meeting:

November 14, 2024; 1:15 - 2:15 p.m.; Zoom