



NOTES – AREA COUNCIL
April 27, 2023

Present: A. Alvarado, J. Baumunk, R. Galbavy, B. Giles, J. Hurd, M. Jimenez, C. Lopez, E. Matykiewicz, M. McMillan, J. Meredith, A. Minasian, D. Thompson

I. INFORMATION

- A. Notes of December 7, 2022: Reviewed and approved as written.

II. DISCUSSION/ACTION

- A. Academic Affairs Report: (C. Lopez)

The Associate Dean position in Academic Affairs has been transferred to the Behavioral & Social Sciences division; Irena Zugic will now support Dean Gold. The Strategic Enrollment Management Plan is currently going through governance and will go to the Board in May. In order to be more competitive with other colleges, the schedule development timeline is being adjusted to a shorter/tighter process so that class schedules can go out earlier. A discussion ensued regarding the idea of allowing students to register in blocks for summer/fall and winter/spring.

- B. 2023-2024 Draft FTES Targets: (C. Lopez)

A spreadsheet of the draft FTES targets for 2023-24 was shared onscreen. C. Lopez reviewed the spreadsheet and noted the overall fill rate target for 2023-24 is 78%, which is an 8% growth target over what is projected for 2022-23. A copy of the spreadsheet was included with the agenda packet.

- C. Division Reports:

ASO Report: A. Alvarado provided an update:

The 2023-24 ASO cabinet has been chosen: President is Jose Merino (jose_merino0211@elcamino.edu), and Director of HR is Oscar Hernandez (oscar_hernandez6024@elcamino.edu). Recent ASO events included Career Roundtables, Earth Day, and the ASACC Conference in Washington D.C. where ASO members participated in workshops, network with students from other colleges, and met with U.S. senators and representatives. ASO is currently preparing for Finals Madness in June.

Behavioral & Social Sciences (BSS): R. Galbavy provided an update:

BSS has 21 new adjunct faculty and the majority are getting certified to teach online. Looking to hire full-time, tenure track faculty in Sociology, Child Ed. and Ethnic Studies, and three full-time temp faculty in Anthropology, Psychology and History. Communications Studies is moving to the BSS Division and will add 23 full- and part-time faculty members. The move to the new building is expected to take place in fall or winter. BSS clubs and faculty presentations have returned on campus. Upcoming events:

- May 9, 1:15-2:15p, ArtB 334: Traditional Healing in Mexico (Dr. Otero)
- May 23, 1:15-2:15p, ArtB 334: Careers in Applied Anthropology (Prof. Waters)

Business: B. Giles provided an update:

Business division faculty members participated in the Career Roundtables.

Classified: J. Meredith provided an update:
Suggestion for additional person to help with troubleshooting scheduling issues in Colleague.
Classified Appreciation Week is May 22-26.

Fine Arts: J. Hurd provided an update:
Communication Studies is moving to BSS division; Forensics team continues to dominate; Performing Arts events attracting more back to campus; Art Gallery coordinating with Social Justice; two new full-time faculty hired in Digital Arts; Fine Arts enrollment has increased 35%; Arts Complex move-in scheduled for summer; and the Dance Department will move to the new Modular Village once completed.

Health Sciences & Athletics: J. Baumunk provided an update:
Respiratory Care B.S. degree program in final approval stages and will likely be offered in fall. Working on noncredit courses in Allied Health, Wildland Fire courses in Public Safety, and adding Instructional Services Agreements with El Segundo, Manhattan Beach and Redondo Beach. New Public Safety Training Center scheduled to break ground in September. New faculty hires in Nursing, Respiratory Care and Emergency Medical Technology. Athletic playoffs are starting.

Humanities: D. Thompson provided an update:
Humanities is hiring a new full-time English instructor. Dean Breckheimer is retiring June 30, and the interview process for a replacement has begun. Division meetings incorporating equity themes. Workforce grant was received to expand noncredit ESL classes. Journalism students went to NBC in New York and met with reporters and producers.

Industry & Technology: E. Matykiewicz provided an update:
On track to hire full-time faculty in Cosmetology, Esthetician, Nutrition Science, and Automotive Technology. New hires for Esthetician and Nutrition Science will allow more class offerings for students. Job market is good for ITEC students; a CTEC graduate student was recently hired by ECC Facilities. The Robotics Exhibit is on May 31 and all are welcome to come view the work of students.

Library and Learning Resources (LLR): M. McMillan provided an update:
Guided Pathways is now part of LLR. The Meta-Major Success Center opened in the West Basement. SRC has a new electronic case management system for accommodations. Accessibility and digital instructional materials being addressed. ODE hiring a digital media producer to support faculty. Tutoring looking for Supplemental Instruction (SI) coaches for fall. Hiring new librarian to help with DEI and outreach. Some library databases to be renewed and upgraded.

Mathematical Sciences: A. Minasian provided an update:
Data Science event for students on May 2 in the East Dining. ECC ranked fourth in the nation at the math contest.

Natural Sciences: M. Jimenez provided an update:
Hired new lab technician for Physics, Astronomy & Life Sciences. New faculty hiring taking place for Biology, Anatomy and Physiology. Replacement computers for classrooms are on order. Waiting for the Chancellor's Office to approve courses/certificates/degrees for the new Biotechnology program. Discussions taking place with Alma Strategies for a future multi-level science building.

III. OTHER

A. Announcements – Next meeting, reverse order for reports.

IV. Next Meeting: Fall - November 30, 2023; 1:15-2:15 p.m.