

	<p>EL CAMINO COMMUNITY COLLEGE DISTRICT Workplace Safety and Risk Management 16007 Crenshaw Boulevard, Torrance California 90506-0001 Telephone (310) 532-3670 or 1-866-ELCAMINO www.elcamino.edu</p>
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Statement of Purpose

The Campus and Workplace Safety and Security Consultation Committee is proposed to be an administrative advisory committee that:

- promotes safety, security awareness, and emergency preparedness across campus
- advises on policy development and implementation
- advises on campus safety/security practices
- assists with emergency/incident planning and training

The primary role of the committee is to review and evaluate the effectiveness of current safety and security plans and practices and make recommendations for improvement. The committee provides a forum to discuss events affecting campus safety and security and assist with campus-wide dissemination of information/communication relating to emergency/incident training and response plans. The committee also assists in assessment of vulnerabilities, hazards and risks related to the safety and security of individuals and the physical campus.

Campus and Workplace Safety and Consultation Committee

February 20th meeting minutes

Agenda Items

A. Campus Wide Active Shooter Drill (update)

1. Sergeant Lopez: The campus-wide Active Shooting Drill will still be taking place at the Bookstore Building. It is set to happen during Spring Break on Friday, April 12th, only in the retail portion of the Bookstore Building. You will hear yelling, police activity, and we are using blank bullets. The blank bullets for this drill make gunfire sounds. We are going to have the area with caution tape all around. This month we are getting together with Amy and her Marketing group and come up with large signage. They will be posted at the Bookstore Building itself and the surrounding area. Posters will be posted in the

parking lot in case we have visitors on campus, and they are aware of the drill. We are notifying our community around us, local law enforcement for example Gardina, Torrence, and Hawthorne PD, in case people call 911 so they are aware of the drill. Compton Community College PD will send some officers to also work with us. The Chief is giving a presentation to the College Council this month. Officer Solarzano has been reaching out to Bookstore Building personnel to start training and to increase awareness of the Drill. We also want personnel at the Bookstore Building to watch the Keenan training video called the Active Shooter Training. We will be in contact with Juile, so she is aware and give her staff some training on what to expect on the day of the Drill.

2. Juile Bourlier: What time are you planning on starting the Drill?
3. Sergeant Lopez: We will be starting at 7 in the morning and will be done by 10am.

B. Non-student unhoused showering in the locker rooms

1. Leo: Since Dr. Serr is not with us today we will move on to the next item.

C. Sink holes (surrounding ECC)

1. Leo: This is mine, historically here again this has nothing specifically to do with ECC or anything on our campus. This has to do with the surrounding areas on Manhattan Blvd and I believe on Crenshaw. I contacted the county because it is county property to look at the sink holes. I have not heard back from them, and I have done follow ups and have not heard back. Given the weather and other items, probably on the counites agenda, may be a low priority on the list. The reason I have it on the agenda is we are looking out for the safety of our campus students, faculty and staff.
2. Linus Yeh: I have a question not exactly related but I have had a student ask me about parking Lot L. The construction area are they building ECC Village there or just doing maintenance right now.
3. Leo: Parking Lot L, if I am not mistaken it the old Child Development Center there is construction going on in that area.
4. Chief Baumunk: They are doing the utilities for Modular Village for the Fire Training Center. It is inside the fencing area; I want to say they are about 50 to 70% complete.

D. BTC Patrol (safety)

1. Leo: Business Training Center over in Hawthorne - a quick background, there has been issues regarding unhoused non-students getting to the back of the building. There is an easement that Southern California Edison needs access to so we really cannot do too much with them. We can't put up a wall, it is basically kept open. We are requesting the cameras be approved. We received the quote for the cameras, I am still waiting to receive the quote for installation

from them. I will be reaching out to Claudio on the quote so I can take it to the College Council for the funding.

2. Roy Dietz: Leo, I do have a question. Can we make a motion, because it is a safety concern to move forward, whatever.
3. Leo: I don't have the full cost. I have cost for the cameras, not for the installation. That's what I am waiting for the full cost. Without even knowing the cost you would like to move it forward.
4. Roy Dietz: It has been a safety issue for a long time for the people that work there. Especially for the ladies that sit over towards the front. I don't think cost is really an issue. It is something that we should do.
5. Leo: Okay, is that an official motion?
6. Roy Dietz: This is a motion to move forward with putting the camera system and to take it to where the next step once you receive all the information.
7. Charlene: I second.
8. Dwight Bradely: Yes
9. Leo: I will take an official vote on this for members. Members, please show a virtual thumbs up or raise your hand.

Phil Mariano		Linus Yeh	Yes	Veronica Medoza	Yes	Dwight Bradley	Yes
Dulce Stein	Yes	Susan Nilles		Roy Dietz	Yes	Julie Bourlier	
Nina Wong	Yes	Rebecca Hernadez	Yes	Jeff Baumunk	Yes	Ruben Lopez	
Amy Hanoa	Yes	Grace Perez	Yes	Charlene Smith	Yes	Valerie Wagner	Yes

E. Campus Lockers (removal)

1. Leo: Quick background. There are campus lockers in front of the bookstore for some time. Originally the campus lockers in front of the Bookstore Building were specifically for students to put their backpacks or items, to go into the bookstore. Fast forward now in the last couple of years there's been an increase in use by non-students. Used by unhouse community members just basically storing items in there. El Camino PD has removed all the items and is holding them now. Thank you, Police Department for removing all items. Thank you, Julie, for putting everything together, as far as the logistics, the signage, making sure that everything was done as it should be. Now that all the items have been removed, the next step for the committee and Julie is the removal of the lockers. Are they needed? Can they be repurposed?
2. Julie Bourlier: There's no repurposing them unless somebody is willing to buy the keys. Every time you lose a key or every time somebody walks away with a key. It takes a long process to even get a key. Roy can speak about the difficulty in moving a lock from one place to one locker to another. It was a bad purchase when they were made.
3. Roy Dietz: It just not cost efficient to move those things anywhere. I am with Julie that it was a bad purchase, there is a lot of work to do.

4. Leo: What are the logistics and getting rid of something like this? Is this something that we can recycle? Is it a process? If we do receive a vote here to remove them?
5. Dwight Bradley: I guess we have a couple of options regarding removal. We can take them and see what's underneath them. The metal would probably be best served as recycled. The rest can be trashed.
6. Leo: Recycle, okay.

F. Parking Spot for Unhoused Students

1. Leo: I believe, Linus this is yours.
2. Linus Yeh: Thank you, so far, I haven't been able to contact Long Beach City College yet, but for the future meeting. Can we remain it to Parking Spots for Unhoused Students.
3. Leo: Yes. Linus are you asking to table this until next time. Or do you want to discuss it now?
4. Linus Yeh: Yes, for the next meeting.

Working Groups

- a. COVID 19 Subcommittee (update)
 - a. Susan Nilles: No updates. But as always, if anybody would like to reach out to ask me any questions.
- b. Police Relations Committee and Campus Safety Committee
 - a. Charlene: The only update that I have is that we are going to start our first meeting this week for this year.

Leo: Thank you all, I appreciate everything. There is one item I did not put on the agenda is we are doing an Emergency Evacuation Exercise for the BTC and Fire Academy. We have a Chief in here and then I don't believe we have the Dean from the BTC. My team has been working with them for the last couple of weeks and we are doing a small Evacuation Drill. Like what we had in October, the Great Shakeout last year. For example, last year we had a small one where Adim, Student Services, Humanities and Bookstore were included. This Evacuation Drill will be on Friday before Spring Break. We are notifying the appropriate folks, students, staff and faculty in those areas. A flyer will be posted and notify community members. But we won't be sending anything out campus wide here, because, as far as I can see, and after speaking with the Fire Academy and BTC, there really isn't a need to send anything out large scale here on campus for those sites.

Grace: Sorry, Leo, I do have a question, more like a comment before we close with the murder that happened on campus on Christmas Eve. There's heightened concern of the safety on campus. I know that it could have been prevented. I think we need to be mindful and have said this in the College Council of the district's response to put out a statement in a timely manner. Putting out a statement 9 days later and using the excuse that this is an urban area. That we're part of LA County is not taking responsibility it is very weak statement and did not foster safety

amongst Staff, Students and or the community. It does not matter whether the college was closed, or we are off session. The statement should have been put out that day. It does not matter what area or time zone anybody was in. An emergency committee should have been informed and should have gone out, because the media was already on it within hours of the incident. It does not send out a good message to the community about El Camino College. I just want to put that out that in for posterity for our notes.

Leo: Understood. Thank you, Grace. Any other final comments or questions? Alright, hearing, seeing none. I'm ending the recording. Thank you all for being here.