



## **Statement of Purpose**

The Campus and Workplace Safety and Security Consultation Committee is proposed to be an administrative advisory committee that:

- promotes safety, security awareness, and emergency preparedness across campus
- advises on policy development and implementation
- advises on campus safety/security practices
- assists with emergency/incident planning and training

The primary role of the committee is been to review and evaluate the effectiveness of current safety and security plans and practices and make recommendations for improvement. The committee provides a forum to discuss events affecting campus safety and security and assist with campus-wide dissemination of information/communication relating to emergency/incident training and response plans. The committee also assists in assessment of vulnerabilities, hazards and risks related to the safety and security of individuals and the physical campus.

## **Campus and Workplace Safety and Consultation Committee August 22<sup>nd</sup> meeting minutes**

- El Camino Campus and Workplace Safety and Security Consultation Committee
- Campus Safety and Security Consultation Committee Membership
- Objective, scope, and purpose

## **Agenda Items**

1. Campus Wide Active Shooter Drill
  - Active shooter drill to take place during Fall Semester.
  - Location Bookstore.
  - The date has not been set looking into the end of November or first week of December. Time held 10am to 2pm.
  - To create it as realistic as possible, have the Fire Academy and EMT Students participate with local law enforcement.
  - Think about using blank bullets or simulation blank bullets which shoot out baby powder which show when someone has been shot.
  - The chief will set up a meeting with the dean to determine the date for this drill.
  - Ruben Lopez will be working on getting a lot of post out on campus for this drill.
2. Non-Student homeless in locker rooms
  - Since our last meeting only one complaint has been made. Dr. Russell will continue to keep track of his login.

3. Great Shake out October 19, 2023
  - It will be held from 10am to 11:30am
  - Risk Management will be working with Marketing on putting map for location.
4. Sink holes
  - Leo contacted the city two weeks ago and they sent out a 45-day overlook.
  - The sink hole is near Student service street.
5. BTC Patrol
  - Looking into ADT patrolling a person on campus.
  - Dwight has sent out facility to clean. Hopefully if we get a patrolling company, it will make it safer for our campus.
6. Campus Locker Clean-Up
  - Roy and Chef Travie's will work together on getting the lock clean out.
  - Set up a system to clean them up after each semester ends.
7. Emergency Operations Plan
  - Leo has been working with Keenan & Associates on "I am ready" a program that workings with K-12 regarding Emergency preparedness.
8. COVID-19
  - Overall numbers have been low.
  - Free testing is still being provided.
9. Comments
  - Police Relations and Campus Safety Committee (Update) No update, they will be meeting in the next couple of weeks.
  - People are driving on campus on stadium way.