



**EL CAMINO COMMUNITY COLLEGE DISTRICT
Workplace Safety and Risk Management**

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Statement of Purpose

The Campus and Workplace Safety and Security Consultation Committee is proposed to be an administrative advisory committee that:

- promotes safety, security awareness, and emergency preparedness across campus
- advises on policy development and implementation
- advises on campus safety/security practices
- assists with emergency/incident planning and training

The primary role of the committee is to review and evaluate the effectiveness of current safety and security plans and practices and make recommendations for improvement. The committee provides a forum to discuss events affecting campus safety and security and assist with campus-wide dissemination of information/communication relating to emergency/incident training and response plans. The committee also assists in assessment of vulnerabilities, hazards and risks related to the safety and security of individuals and the physical campus.

Campus and Workplace Safety and Consultation Committee May 21, 2024, Meeting Minutes

A. Campus Wide Active Shooter Drill (update)

There was no update from Campus Police (PD) since they were attending another meeting. We will keep it as a standing item. The reason being is we are heading to the Fall Semester. Campus Wide Active Shooter Drill Subcommittee is meeting Bi-weekly. Another reason is that the subcommittee has started planning for the Fall Semester. They are planning on the size of the next drill and what agencies they would like to have on board. As well they are going over the pass drill on how they can improve for the next drill.

Chief Trevis is retiring; we will be transitioning to our new interim. It is another layer of complexity, but the subcommittee is still meeting regularly to discuss upcoming Active Shooter Drills.

B. non-student unhoused showering in the locker rooms (update)

The Locker Room still has unhoused students using the ADA Accessible Restroom and stay there for a long time. We have posted a sign informing them that this restroom is for Adapted students primarily and to use the Locker Room. This Restroom is where the Adapte PE classroom takes place. Hopefully, that helps.

We had an incident in the Locker Room, but it was not an unhoused student. It was a confrontation regarding a cat and a dog. They came to the office to see how we can make it a safer place for all. This is a one-time incident. We are keeping it in the log. Other than that, no more updates.

We will keep it as a standing item.

C. SB 553 (Workplace Violence Prevention Program)

Workplace Violence Prevention is Senate Bill number 553. It is an effort to address the growing concerns surrounding workplace violence. California Legislature enacted this all last year as officially signed by Governor Newsom in September. The legislation imposes a new safety obligation on most campus businesses operating within the State. This is an all-encompassing piece of legislation based on the State. Seeing an increase in the number of employee-on-employee type of workplace violence so effective. July first, 2024. Most California employers, including us, will be required to implement a comprehensive workplace violence prevention program (WVPP).

These plans must include procedures for identifying and addressing potential security risks, emergency response plans and annual employee training.

To be noticeably clear. This is aimed at employees. So not towards students. So, we must make sure that we understand this because I want to be clear that although there may be some instances where student workers are, because they are employees and there some kind of workplace violence. Students themselves would not fall under this particular Senate bill if they are students on campus, and they incur violence unless it was done by an employee. If it is a student on student or a community member and a student or a community member and a community member, it would not fall under this Senate bill. It is noticeably clear the specifications that fall under this plan that we must develop. We have guidelines from the State on who to include. This will be kept as a standing item. The draft will be presented to the committee. Once the feedback is given. It will be brought back to this committee. For feedback before we post it.

D. TRI Chair recommendations/nomination (hold)

This will be held until the next meeting since the Chief is not here. Since we do not know who the next interim is we will hold until the next meeting.

E. Sink Holes (Surrounding EEC)

These are sink holes surrounding EEC, not on our campus. This issue has been ongoing for the past 6 to 8 months. An E-mail was sent about the issues with a follow up call. The city has not contacted us back about the issue. Phone calls and e-mails have been made multiple times. We made another formal complaint to LA County that we need a resolution.

Kerri Webb will be sending an email to County Supervisor Mithcell’s field representative. With the information that Leo Barrera will provide. In hope to have this issue resolved. I will be a standing item.

F. BTC Camera

The official quote for the cameras came in and it is higher than expected \$36,000.00. Because it is much higher, a couple things must be considered. For example, if there are any time constraints on that building? What is the future of the building?

Initially we thought it would be from 10 to 15K. Now that we know the cost we need to see where we can get some funds before taking it to the College Council. Due to the cost, it will slow the process regarding this.

A vote was taken into look into a new vendor.

Linus Yeh (Yes)	Eryka Tyler (Yes)
Jeff Baumunk (Yes)	Julie Bourlier (Yes)
Dwight Bradley (Yes)	Dr. Serr (Yes)
Jusitn Lising (Yes)	Amy Hanoa (Yes)

Jasmine Ramirez (Yes)	Kerri Webb (Yes)
	Nina Wong (Yes)

G. Campus Lockers (update)

The Lockers are coming down and there is no use for them. There are plans for putting up benches. The only thing right now is holding up everything is time. Facilities need access when there is limited student access. There are three different groups in facilities that need to be involved in getting this done. Facilities will be working on getting the staff required in getting the lockers removed.

H. Safe Parking Program

Linus Yeh was unable to meet with Long Beach City College local director. He then reached out to ASU President. ASU President notified Linus that they are moving out of the building and are busy. Due to being unable to meet with LBC, they still want to pass a resolution supporting the program in theory.

Linus will try his best to meet up with someone from Long Beach City College to answer questions he received from our last meeting.

I. Badge/ ID Requirement for Staff on Campus

Badge/ ID requirement for staff on campus was a request from a Faculty Member to PD. The Faculty Member suggested that all Staff and Faculty should always wear their IDs. The person requesting this item did not attend this meeting. This item will be kept on our agenda for the next meeting, in hopes of a person requesting the item to join us at the next meeting.

J. IRP Survey

The IRP Survey went out on May 20, with the Agenda and Meeting Minutes, they need to be done by June 30th, 2024. This survey will help to create goals for next year.

K. Emergency Poster

The Emergency posters are almost done, we are waiting for Rave. One request was made to add a QR. Code. Another request to add Mental Health Emergency to the post as well. Hopefully at the next meeting everything should be included.

1. Future Agenda Items

A. Campus Security Presentation

A request for Campus Security presentation on the behind the scenes was requested. Risk Management and Campus Police are working on giving one, they are trying to figure out how much they can share. Since the minutes are public, we do not want to put the College in a vulnerable position. Hopefully in July or August a presentation can be given, by Risk Management and Campus Police.

B. Goal Setting (2024 – 2025)

Goal setting will be coming out of the Institutional Research Survey, hopefully everyone in this committee can do it. The survey is due June 30th. In hope that by August or September we can set some official goals for this committee for the next Academic year.

2. Subcommittee

A. COVID 19 Subcommittee (update)

No updates.

B. Police Relations and Campus Safety Committee (update)

No updates.