



El Camino College

Senior Athletic Trainer



BASIC FUNCTION

Under the direction of the Dean of Health Sciences and Athletics, the Senior Athletic Trainer assists in the development and implementation of a program for the prevention of injuries to athletes; administers first aid and emergency medical care; treats injuries and provides rehabilitation according to authorized medical directions; oversees and provides work direction to Athletic Trainer(s) and athletic training interns.

The Senior Athletic Trainer classification is assigned lead duties in addition to performing the duties assigned to the Athletic Trainer. The Senior Athletic Trainer assists in developing and implementing a program for the prevention of injuries, administers first aid and emergency medical care, and treats injuries and provides rehabilitation to athletes according to authorized medical directions.

MISSION STATEMENT

El Camino College is equity-focused and partners with its diverse communities to provide student-centered learning, career development, and lifelong enrichment.

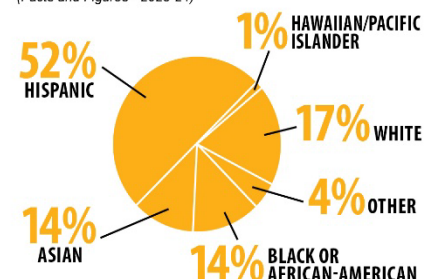
ABOUT EL CAMINO COLLEGE

El Camino College (ECC) is located on the ancestral lands of the Gabrielino-Tongva people, the traditional caretakers of Tongvaangar (the Los Angeles basin, Southern Channel Islands) and occupies 126-acres near Torrance, California. We are located in Los Angeles County, just minutes from South Bay beaches. Our community serves a diverse student population including new and re-entering students and those pursuing certificate, degree, and transfer goals.

As a comprehensive two-year college, El Camino College serves thousands of students each semester, the majority of whom are from diverse populations. The ideal candidate will share ECC's commitment to educating its racially and socio-economically diverse student population including students with disabilities, veterans, working parents, and evening students. El Camino College provides many opportunities for students to succeed with hundreds of students transferring each year to four-year universities around the country. Top transfer institutions include UCLA, USC, and UC Davis.

STUDENT DEMOGRAPHICS

(Facts and Figures - 2023-24)



SENIOR ATHLETIC TRAINER

Division: Kinesiology, Athletics & Public Safety

Posting Closing Date: 8/20/2025

Req: C2526-008

Position Type: Classified

REPRESENTATIVE DUTIES

Prepare written policies and procedures, in collaboration with administration and the Team Physician, regarding emergency management, treatment and reconditioning of injuries for athletes including the annual review and update of established procedures.

Coordinate athletic training schedules and personnel to provide adequate medical coverage for practices and athletic contests.

Devise and recommend ways and means of preventing injuries and provide long term reconditioning programs as necessary.

Oversee, direct and schedule the day-to-day activities of the athletic training positions; recruit, guide, train and evaluate student athletic training interns in the performance of their duties.

Communicate the playing status of injured and recovered athletes to appropriate athletic and college personnel. Inspect dressing rooms, showers, playing fields and athletic equipment to eliminate hazards.

Make decisions following guidelines from the standard orders concerning the participation status of injured athletes.

Administer first aid and emergency medical care including lifesaving procedures to athletes.

Administer light, heat and other physical therapy treatment as directed by physicians.

Operate related therapy equipment employing properties of heat, water, sound and electricity.

Attend teams on trips and at home games.

Assist College Physician and health personnel with physical examination arrangements for athletes.

Direct injured students to College Health Center.

Maintain accurate and detailed injury and treatment reports of athletes.

Maintain treatment rooms and equipment in a clean and orderly condition.

Assist coaches in the off-season conditioning of athletes.

Develop and maintain positive and effective working relationships with athletes, coaches and health center personnel.

Prepare budget for athletic first aid, medical supplies and equipment for approval by Dean.

Facilitate communications between athletes, coaches and parents, College and the community concerning assessment of health and physical status of athletes.

Review athletic insurance coverage and assist athletes.

Perform related duties as assigned.

JOB QUALIFICATIONS

Education and Experience:

Any combination equivalent to: Bachelor's degree in physical education or related field; sufficient experience required for certification and one year experience at the level of an Athletic Trainer.

OTHER QUALIFICATIONS

Knowledge/Areas of Expertise:

Methods, practices, terminology and procedures and techniques used in athletic training activities including prevention of injuries.

Principles and practices of training and providing work directions.

Policies, procedures and objectives of physical education and athletic programs.

Advanced principles of anatomy and physiology.

Symptoms of various athletic injuries and applicable treatment and first aid methods.

Various types of therapeutic treatments, equipment and conditioning progress.

Rules and regulations applying to safe equipment operation and medical care.

Oral and written communication skills.

Record-keeping techniques.

Interpersonal skills using tact, patience and courtesy.

Inventory control and budget preparation.

Basic computer operations, word processing and database, spreadsheet software.

Abilities/Skills:

Assist in the development and implementation of a program for the prevention of injuries to athletes.

Administer first aid and emergency medical care.

Treat injuries and provide rehabilitation according to authorized medical directions.

Oversee and provide work direction to Athletic Trainer(s) and athletic training interns.

Prepare budget for athletic first aid, medical supplies and equipment for approval by Dean.

Read, interpret, apply and explain rules, regulations, policies and procedures.

Analyze situations accurately and adopt an effective course of action.

Communicate effectively both orally and in writing.

Meet schedules and timelines.

Establish and maintain cooperative and effective working relationships with others.

Understand and work within scope of authority.

Maintain records and prepare reports.

Learn and apply budgeting methods and practices.

Licenses or Other Requirements:

Valid California driver's license, National Athletic Trainers Association (NATA) Certification. First Aid and Cardiopulmonary Resuscitation (CPR).

DESIRABLE QUALIFICATIONS

Board of Certification (BOC) Certified

Master's degree in Kinesiology or Athletic Training

Certified Athletic Trainer experience in a collegiate setting

WORKING CONDITIONS

Variable working hours; weekend assignments.

Ability to lift up to 75 lbs.

Indoor and outdoor work.

Twisting, standing, reaching and bending required.

Long periods of standing or sitting.

CLOSING DATE: WEDNESDAY, AUGUST 20, 2025 at 3:00pm

SALARY: Starting salary is \$6,477 per month. Generally, new employees start at the first step on the salary schedule. Advanced salary placement may be considered on a case-by-case basis. Salary increases are granted on the first day of the month following each year of service, until Step F is reached (\$8,328 monthly).

CONDITIONS OF EMPLOYMENT

This is a full-time, twelve-month position subject to a probationary period. The standard work week is 40 hours of scheduled duty per week of not more than five consecutive workdays. Schedule may vary to include hours outside of the normal work schedule and weekends depending on operational need.

Offer and acceptance of employment is subject to verification of all information provided on the employment application, credential(s), and transcripts. Candidates selected for employment must agree to be fingerprinted, submit Certificate of Completion of the Tuberculosis Risk Assessment and/or Examination, provide proof of eligibility for employment in the United States, and present a valid Social Security card upon hire.

ADA ACCOMMODATIONS

Applicants with disabilities requiring special accommodations must contact the ADA Compliance Officer at least five (5) working days prior to the final filing date: [ADA Job Applicant Accommodation Request \(maxient.com\)](https://www.maxient.com/ada-job-applicant-accommodation-request)

BENEFIT HIGHLIGHTS

Health, Life, Dental and Vision Insurance

The College provides a diversified insured benefit program for all full-time employees, including medical, dental, vision and life insurance. Dependent medical, dental, and vision insurance is available, toward which both the College and the employee contribute.

Sick Leave and Disability

Paid sick leave is granted equal to one day for each month of service. Sick leave days may be accumulated indefinitely.

Retirement

Full-time employees contribute a percentage of their regular salary the Public Employees Retirement System (PERS) and Social Security. Previous employment performed in a different public retirement system may allow eligibility to continue in the same retirement system.

Summer Work Hours

During the summer, employees work eight 32-hour work weeks with full pay.

TO APPLY

An applicant must submit the following by the closing date:

1. Online application: https://elcamino.igreentree.com/css_academic
2. Cover letter describing how applicant meets the qualifications.
3. Résumé including educational background, professional experience, and related personal development and accomplishments.

4. Pertinent transcripts (PDF format only) as stated in the required qualifications. (Unofficial computer-generated academic records/transcripts must include the name of the institution and degrees awarded to be acceptable.) Multiple page transcripts must be loaded as **ONE PDF** document.

Foreign Transcripts: Transcripts issued outside the United States of America require a course-by-course analysis with an equivalency statement from a certified transcript evaluation service verifying the degree equivalency to that of an accredited institution within the USA. For information on transcript evaluation services, please visit:

<http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf>.

IMPORTANT NOTE: Documents submitted or uploaded for a previous position cannot be reused for other positions. You must submit the required documents for each position you apply for by the closing date. Failure to do so will result in an incomplete application. Applications with an incomplete status will not receive consideration. **You may check the status of your application online.**

If you need assistance, you may call 310-660-3593 Ext. 3807 between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday or by email at hr@elcamino.edu.

Due to the large volume of calls received on closing dates, we highly recommend that you **do not wait** until the last day to apply so that we may assist you with questions or technical matters that may arise. Give yourself sufficient time to complete the profile, which may take 45 minutes or more. Positions close promptly at 3:00 p.m. PST (pacific standard time).

FOR FURTHER INQUIRIES OR APPLICATION MATERIAL SUBMISSION QUESTIONS, CONTACT:

El Camino College

HR Service Partner

Martha E. Lopez

310-660-3593, Ext. 5809

melopez@elcamino.edu

16007 Crenshaw Boulevard

Torrance, CA 90506

JEANNE CLERY CAMPUS SAFETY ACT

In accordance with the Jeanne Clery Campus Safety Act, El Camino College has published an [Annual Security Report](#) and all required statistical data. This publication includes Clery crime statistics for the previous three years relevant to El Camino College classes and activities, in addition to institutional policies concerning campus safety and security. The information is also available in printed form in the lobby of the [Police Department](#) and in select locations on campus. Upon request, the Campus Police Department can provide paper copies of this publication. Contact them at 310-660-3100.

EL CAMINO COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER

The El Camino Community College District is committed to providing an educational and employment environment in which no person is subjected to discrimination on the basis of actual or perceived race, color, ancestry, national origin, religion, creed, age (over 40), disability (mental or physical), sex, gender (including pregnancy and childbirth), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, military and veteran status, or retaliation; or on any other basis as required by state and federal law.