



# El Camino College

## Part-Time Faculty – Accounting



### ABOUT THE ROLE

The El Camino Community College District is now accepting applications for anticipated part-time faculty positions for the 2025 fall semester to teach courses with emphasis on the following:

- BUS-150 (Financial Accounting)**
- BUS-151 (Managerial Accounting)**

### MISSION STATEMENT

*El Camino College is equity-focused and partners with its diverse communities to provide student-centered learning, career development, and lifelong enrichment.*

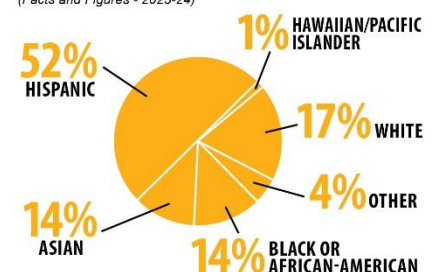
### ABOUT EL CAMINO COLLEGE

El Camino College (ECC) is located on the ancestral lands of the Gabrielino-Tongva people, the traditional caretakers of Tongvaangar (the Los Angeles basin, Southern Channel Islands) and occupies 126-acres near Torrance, California. We are located in Los Angeles County, just minutes from South Bay beaches. Our community serves a diverse student population including new and re-entering students and those pursuing certificate, degree, and transfer goals.

As a comprehensive two-year college, El Camino College serves thousands of students each semester, the majority of whom are from diverse populations. The ideal candidate will share ECC’s commitment to educating its racially and socio-economically diverse student population including students with disabilities, veterans, working parents, and evening students. El Camino College provides many opportunities for students to succeed with hundreds of students transferring each year to four-year universities around the country. Top transfer institutions include UCLA, USC, and UC Davis. El Camino College is regularly among the top five community colleges in Southern California for students admitted to CSUs, and the top ten for UCs. Students are also supported by an extensive scholarship program, with approximately \$600,000 awarded annually.

### STUDENT DEMOGRAPHICS

(Facts and Figures - 2023-24)



With the passage of bond measures in 2002 and 2012, the District has undergone a substantial transformation campus-wide. Over the next 10 years, capital construction projects, as well as new initiatives to support student success, will strengthen El Camino College as a premier institution for teaching and learning.

## PART-TIME FACULTY – ACCOUNTING

**Division:** Business Education

**Posting Closing Date:** 05/12/2025

**Req:** A2425-040

**Position Type:** Part-Time Temporary

### REPRESENTATIVE DUTIES

Faculty job responsibilities include the assessment of learning outcomes to improve teaching and learning in achieving El Camino College's mission of institutional effectiveness, quality educational programs, and vibrant student support services.

Faculty assignments may include morning, afternoon, evening, or weekend hours. Dual enrollment, distance education, on-line or hybrid with required distance education certification assignments are voluntary. For faculty who are interested in teaching online or hybrid courses, completion of El Camino College's distance education certification process is required or submission of a waiver with evidence of prior certification to develop and teach quality online courses.

Faculty may participate in initiatives set forth by the College that support students to achieve their educational goals through collaborations with employers, advisory committees, industry/trade groups, universities, high schools, or other partnerships with related instructional disciplines.

### REQUIRED QUALIFICATIONS

#### Education and Experience:

Master's degree in accountancy or business administration with accounting concentration; OR

Bachelor's degree in business with accounting emphasis or business administration with accounting emphasis or economics with an accounting emphasis AND Master's in business, business administration, business education, taxation, or finance; OR

Bachelor's degree in accountancy or business administration with a CPA license; OR

The equivalent - Candidates not possessing the required qualification(s) as stated on this announcement must complete the Request For Equivalency Form as part of the application process to explain in detail how their qualifications are equivalent to those above; OR

Valid California community college credential in appropriate subject issued prior to July 1, 1990 (per California Education Code 87355); AND

Sensitivity to and understanding of diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and of individuals with disabilities.

### DESIRED QUALIFICATIONS

CPA license is highly desirable.

The equivalent of two or more years of recent community college teaching experience in Financial Accounting and/or Managerial Accounting.

Interest in investigating online teaching opportunities using Canvas CMS.

Availability to teach morning and evening courses including off-site at community-partner locations.

Experience examining and remediating one's instruction, interactions, and/or practices to more effectively engage and support diverse students.

Demonstrated skill with addressing issues of equity.

Demonstrated expertise in culturally responsive methodologies, particularly as it relates to students' lives, interests, and communities.

**CLOSING DATE: MONDAY, MAY 12, 2025 AT 3:00 P.M.**

### **SALARY:**

Part-time faculty are compensated on a semester basis according to the number of class hours assigned per semester and on cumulative semesters of instruction for the District. The beginning rate is \$105.27 – \$134.39 (lecture), \$79.79 - \$101.83 (lab), per hour depending on education and experience.

### **CONDITIONS OF EMPLOYMENT**

This is a part-time, temporary position for the 2025 fall semester, beginning August 2025. Assignments may include off-site locations. Offer and acceptance of employment is subject to verification of all information provided on the employment application, credential(s), and transcripts. Candidates selected for employment must agree to be fingerprinted, submit Certificate of the Tuberculosis Risk Assessment and/or Examination, provide proof of eligibility for employment in the United States, and present a valid Social Security card upon hire.

### **ADA ACCOMMODATIONS**

Applicants with disabilities requiring special accommodations must contact the ADA Compliance Officer at least five (5) working days prior to the final filing date: [ADA Job Applicant Accommodation Request \(maxient.com\)](https://www.maxient.com)

### **TO APPLY**

Applicants must submit the following documents by the closing date:

1. Online application: [https://elcamino.igreentree.com/css\\_academic](https://elcamino.igreentree.com/css_academic)
2. Cover letter describing how applicant meets the qualifications.
3. Résumé including educational background, professional experience, and related personal development and accomplishments.
4. Pertinent transcripts (PDF format only) as stated in the required qualifications. (Unofficial computer-generated academic records/transcripts must include the name of the institution and degrees awarded to be acceptable.) Multiple page transcripts must be loaded as **ONE PDF** document.
5. Evidence of a valid community college credential, if applicant holds one.
6. CPA license, if applicant holds one.

**Foreign Transcripts:** Transcripts issued outside the United States of America require a course-by-course analysis with an equivalency statement from a certified transcript evaluation service verifying the degree equivalency to that of an accredited institution within the USA. For information on transcript evaluation services, please visit:

<http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf>.

IMPORTANT NOTE: Documents submitted or uploaded for a previous position cannot be reused for other positions. You must submit the required documents for each position you apply for by the closing date. Failure to do so will result in an incomplete application. Applications with an incomplete status will not receive consideration. **You may check the status of your application online.**

If you need assistance, you may call 310-660-3593 Ext. 3807 between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday or by email at [hr@elcamino.edu](mailto:hr@elcamino.edu).

Due to the large volume of calls received on closing dates, we highly recommend that you **do not wait** until the last day to apply so that we may assist you with questions or technical matters that may arise. Give yourself sufficient time to complete the profile, which may take 45 minutes or more. Positions close promptly at 3:00 p.m. PST (pacific standard time).

### **FOR FURTHER INQUIRIES OR APPLICATION MATERIAL SUBMISSION QUESTIONS, CONTACT:**

**El Camino College**  
**HR Service Partner**  
Robert Swain  
310-660-3593, Ext. 3473  
[rswain@elcamino.edu](mailto:rswain@elcamino.edu)  
16007 Crenshaw Boulevard  
Torrance, CA 90506

#### **JEANNE CLERY CAMPUS SAFETY ACT**

*In accordance with the Jeanne Clery Campus Safety Act, El Camino College has published an [Annual Security Report](#) and all required statistical data. This publication includes Clery crime statistics for the previous three years relevant to El Camino College classes and activities, in addition to institutional policies concerning campus safety and security. The information is also available in printed form in the lobby of the [Police Department](#) and in select locations on campus. Upon request, the Campus Police Department can provide paper copies of this publication. Contact them at 310-660-3100.*

#### **EL CAMINO COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER**

*The El Camino Community College District is committed to providing an educational and employment environment in which no person is subjected to discrimination on the basis of actual or perceived race, color, ancestry, national origin, religion, creed, age (over 40), disability (mental or physical), sex, gender (including pregnancy and childbirth), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, military and veteran status, or retaliation; or on any other basis as required by state and federal law.*