

**El Camino College Foundation
Special Board Meeting Minutes
September 6, 2022**

Board Members: Nina Bailey, Laurie Brandt, Mark Burton, Cynthia Grande, Michael Hirsch, Victor Ibarra, Kelsey Iino, Janan Johnson, Laurie Love, Esther Marcial, Katherine Maschler, Laurie McCarthy, Ann O'Brien, Richard Rede, Josh Rogge, Meir Snir, Tracy Underwood, Rob Van Lingen, Dan Vozenilek, Paul Wafer, Mark Waronek

Absent: Komal Ahmed, Gino DiGregorio, Jeff Kern, Sidney Lee, David Liaw, Brooke Matson, Jason Nishiyama, Brenda Thames, Clay Zachry

Staff: Kate Choi, Andrea Sala, Nancy Tonner, Heidi Wang

Recorder: Laurie Love

President Laurie McCarthy called the meeting to order at 3:02 pm.

PUBLIC COMMENT

There were no comments from the public.

NON-CONSENT AGENDA

I. SOUTH BAY PROMISE LAPTOP PURCHASE

Laurie McCarthy

- Executive Director Andrea Sala requested a Special Meeting of the Foundation Board to discuss the need to purchase laptops for South Bay Promise students.
- Previously the Foundation purchased a total of 305 Microsoft Surface GO laptops at approximately \$640.00 each. Currently there are 1,500 students in the South Bay Promise program. We have currently loaned 183 laptops to students. It is important to note that 115 previously loaned laptops were either not returned or are no longer functionable. ECC granted debt relief to students leading to no hold on their accounts, even if they did not return their laptop. This was a decision considered important to bolster enrollment.
- The South Bay Promise Fund has \$166,000.
- Discussion topics by board members included debt relief, laptop longevity, ability to hold students accountable to return laptops loaned by the Foundation, and IT investigating a more powerful laptop model.
- Andrea will gather more information about the laptops that were not returned and/or not functional. This will be shared with the Board.

Mark Waronek made a motion to approve up to \$120,000 to purchase laptops for the South Bay Promise students. The same parameters detailed in the existing contracts that govern lending of laptops to students will apply to new contracts signed for these new computers, including placing a hold on student's account if the laptop is not returned at the end of each semester. No student will be loaned a laptop or receive scholarship funds if they have not returned their laptop. Esther Marcial seconded. Motion passed.

Meeting Adjourned at 3:41 pm