

**El Camino College Foundation  
Board Meeting Minutes  
July 25, 2023**

**Board Members:** Komal Ahmed, Nina Bailey, Laurie Brandt, Eman Dalili, Kelsey Iino, Janan Johnson, Connor Lai, David Liaw, Laurie Love, Esther Marcial, Brooke Matson, Laurie McCarthy, Jason Nishiyama, Ann O'Brien, Tamara Powers, Brenda Thames, Tracy Underwood, Rob Van Lingen, Dan Vozenilek, Paul Wafer

**Absent:** Mark Burton, Gino DiGregorio, Cynthia Grande, Katherine Maschler, Richard Rede, Daniel Shrader, Mark Waronek, Clay Zachry

**Staff:** Kate Choi, Andrea Sala, Nancy Tonner,

**Absent:** Heidi Wang

**Recorder:** Esther Marcial

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President Janan Johnson called the meeting to order at 4:04 pm.

**CONSENT AGENDA**

1) Approve Consent Agenda and Minutes:

*Laurie Love made a motion to approve the Consent Agenda. Jason Nishiyama seconded. Motion passed.*

**PUBLIC COMMENT**

There were no comments from the public.

**NON-CONSENT AGENDA**

**I. PRESIDENT'S REPORT**

Janan Johnson

Guests: Dr. Joanna Nacheff & ECC Chorale Members

1) Presentation on fundraising request for a trip to Carnegie Hall May 25, 2024

Students from the Chorale introduced themselves with a song and then played a video clip of a performance.

- The Need - 30 students (20 Choir and 10 Orchestra) x \$1,699 = \$50,970 for Mid-America Productions Trip Package. Price includes 5 days 4 nights stay of \$1,699 per student (4-6 per room).
  - Airfare \$500 per student (not included in package or support request).
  - Next deposit is due in October, third deposit in December and final payment in March. They have already sent a \$20,000 deposit for 68 students.

- Hoping to take 90 El Camino Students (60% of class) and alumni; the request is for current ECC students unable to personally fund trip.
- Variety shows and other fundraisers are planned to raise additional funds.
- On May 18, 2024 they will perform a concert at ECC to showcase their Carnegie Hall performance.

*Nina Bailey made a motion to fund up to \$51,000 for 30 students to attend the Carnegie Hall trip in May 2024. Kelsy Iino seconded. Discussion ensued. There was one opposition, and Ann O'Brien and Dr. Thames abstained. Motion passed.*

- 2) Andrea Sala thanked Laurie McCarthy for her service as President and presented her with a gift to commemorate her two years as president of the Foundation.
- 3) Board members made self-introductions.

## **II. BOARD GOVERNANCE**

Laurie Love

- 1) A formal resignation from Victor Ibarra was read which will be effective immediately due to a change in his scope of work at SoCalGas.

*Laurie Love made a motion to approve the resignation. Paul Wafer seconded. Motion passed.*

## **III. FINANCIALS**

Laurie McCarthy

- 1) June 30, 2023 Financials
  - Statement of Financial Position, Statement of Activities, and the Operating Budget were reviewed.
  - Total assets reflect the great work of Graystone Investment management. They are slated to present an overview at the September Board meeting.
  - Expenses under budget.

*Laurie McCarthy made a motion to accept the June 2023 Financials as presented. Komal Ahmed seconded. Motion passed.*

- 2) Presented Operating Budget Projections for 2023 - 2024
  - A raise was approved by ECC for Classified staff and Classified Administrators as well, which includes ECCF staff. The increase to payroll is only partially covered by the College and the Foundation must fund the remainder per our agreement with the ECCCD.
  - There is an increase in the Program Events line item which impacts additional line items such as printing, etc. due to holding more events this year.
  - The Foundation will increase the stewardship fee from 2% to 3% to help fund the budget increases.

## **IV. OPERATIONS**

Brooke Matson

- 1) Scholarship Update
  - Over 500 scholarships awarded to date for a total of almost \$750,000.
  - Additional scholarships still to be awarded in the fall.

## **V. ECC STUDENT REPORT**

Connor Lai

- ASO currently recruiting new members.
- Full report will be provided at next Board meeting.

## **VI. ECC Presidents Report**

Dr. Brenda Thames

- Experiencing double digit increases for enrollment from term to term over the past year.
- Strategic enrollment management plan to continue increase for 2024 – 2025.
- Increasing non-credit programs.
- Equity plan for a LatinX center and a student health center coming on line in the next month.
- Behavioral and Social Sciences building, Arts Complex, and Student Wellness Center in Lot L all opening next month.
- Looking to break ground on a Fire Safety Center with a goal to become a full community public safety center in the future. Senator Feinstein is a big supporter for this project.
- The budget for a new Music Building must be re-scoped as the approved budget was \$50 million and the current needed to complete is \$100 million.
- Engaging the ECC Board of Trustees on a 2024 Bond for a new learning center as an update to the library.
- Campus safety and security plan to be created.
- A new retiree chapter has been created and will work with the Foundation to engage this important group.
- Wants to visit Rotary Clubs, Kiwanis, etc. to promote ECC.

## **VII. STAFF REPORT**

Andrea Sala

### 1) Upcoming Events

- Warrior Wednesday Wine Walk, September 20 from 4:00-7:00 pm.
- ECC State of the College and Ribbon Cutting, November 3.
- Distinguished Alumni and Gratitude Awards Dinner to be held in the spring of 2024.

## **VII. DISCUSSION/NEW BUSINESS**

No new business.

**Meeting Adjourned at 5:56 pm.**

*Janan Johnson made a motion to adjourn. Laurie McCarthy seconded. Motion passed.*