



## Board Meeting Minutes May 28, 2024

- Board Members:** Komal Ahmed, Laurie Brandt, Mark Burton, Eman Dalili, Gino DiGregorio, Janan Johnson, Connor Lai, David Liaw, Laurie Love, Katherine Maschler, Jason Nishiyama, Ann O'Brien, Tamara Powers, Richard Rede, Daniel Shrader, Rob Van Lingen, Mark Waronek
- Absent:** Nina Bailey, Cynthia Grande, Kelsey Iino, Esther Marcial, Brooke Matson, Laurie McCarthy, Ben Steinberger, Brenda Thames, Tracy Underwood, Paul Wafer, Clay Zachry
- Staff:** Andrea Sala, Kate Choi, Nancy Tonner, Heidi Wang
- Guests:** McKenzie Neely-Wright, AT&T, Victoria Lozzi, US Bank
- Recorder:** Nancy Tonner
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President Janan Johnson called the meeting to order at 4:09 pm.

### CONSENT AGENDA

- 1) Approve Consent Agenda:

*Komal Ahmed made a motion to approve the Consent Agenda. Mark Burton seconded. Motion passed.*

### PUBLIC COMMENT

There were no comments from the public.

### NON-CONSENT AGENDA

#### I. PRESIDENT'S REPORT

Janan Johnson

- 1) Francesca Bishop, ECC Forensics Team Update
  - Students and Bishop talked about their experience at the Forensics competition in Dublin and thanked the Board for supporting them. The six students who attended the trip all came to the meeting to share their highlights.
- 2) Introduced guest Victoria Lozzi, US Bank
- 3) Thanked Student Rep Connor Lai for his service and introduced new Student Rep Wesley Marshall.
- 4) Viewed TV coverage of Dr. Joanna Nacheff and students being interviewed at the airport on their way to New York for the Carnegie Hall performance.

#### II. BOARD GOVERNANCE

Laurie Love

- 1) Board Member Approval/McKenzie Neely-Wright AT&T

*Love made a motion to approve McKenzie Neely-Wright as a new Board member representing AT&T and replacing Dan Vozenilek. Ann O'Brien seconded. Motion passed.*

2) Slate of Officers

*The Nomination Committee made a motion to nominate the following officers for 2024 – 2025. Daniel Shrader seconded the motion. Motion passed.*

- President Janan Johnson
- 1<sup>st</sup> Vice President Governance Laurie Love
- 2<sup>nd</sup> Vice President Operations Brooke Matson
- Secretary Eman Dalili
- Treasurer Clay Zachry
- Immediate Past President Laurie McCarthy
- Member-at-Large Paul Wafer
- Member-at-Large Mark Waronek

3) Annual Resolutions presented by the Board Governance Vice President Laurie Love.

Resolutions 1 - 4 were read aloud by Love:

- Resolution 1 covered the term of office for members of the Board of Directors 2023 - 2024.
- Resolution 2 identified the elected Officers of the Foundation to serve for one year on the Executive Committee until their successor have been duly appointed and qualified on or after the 2024 Annual Meeting of the Board of Directors.
- Resolution 3 resolved that all actions reported to the Board and captured in approved minutes since July 25, 2023 are approved and ratified by the Board.
- Resolution 4 authorized signatures of two named representatives are required to withdraw funds on all El Camino accounts at Kinecta Federal Credit Union, and other institutions where accounts may be established during the fiscal year 2024 – 2025 (July 1, 2024 – June 30, 2025). The Foundation's named representatives are Mark Alex Waronek and Andrea Sala.
- Named representatives and authorized signers on the Graystone/Morgan Stanley accounts, Unrestricted Reserve, TR Programs and Scholarship, Endowed Scholarship, Foundation Long Term Funds, and Haag CRUT accounts are Janan Johnson and Andrea Sala.

*Love made the motion to approve the Annual Resolutions as presented. Laurie Brandt seconded the motion. Motion passed. See attached for Annual Resolutions document.*

### **III. FINANCIALS**

Kate Choi for Clay Zachry

1) April Financials

- Statement of Financial Position, Statement of Activities, and the Operating Budget were reviewed. We are in a good position for the year.

### **IV. OPERATIONS**

Nancy Tonner for Brooke Matson

1) Scholarship Update

- To date we have awarded 525 scholarships for a total of \$761,908 for fall 2024. We anticipate awarding 34 additional scholarships totaling \$72,520 by the fall for an overall total of \$834,428.

2) Madden Grants

- The Operations committee met and reviewed four Requests for Funding from the Allied Health Department; ECG machines for the Respiratory Care lab; Annual conference registration for Rad Tech students and faculty; ACLS certification for Nursing students; and ATI testing for Nursing students. All Requests were approved for a total of \$51,000.

## **V. ECC STUDENT REPORT**

Connor Lai, Student Representative

- Lai thanked everyone for allowing him to participate on the Board.
- Finals Madness event start on May 29. Kinecta is the event sponsor for pizza for students for three nights.
- Ann O'Brien thanked Trustee Maschler for putting together bags of treats for students to enjoy.

## **VI. ECC PRESIDENTS REPORT**

Dr. Brenda Thames – Unable to Attend

## **VII. STAFF REPORT**

Andrea Sala/Heidi Wang

### 1) President's Circle and Community Partners Update

- Community Partners – YTD \$51,600, 74% of goal. Have pledges totaling \$15,000, to end the year at 95% of goal.
- President's Circle – YTD \$185,238, 116% of goal. Have nine new members, nine upgraded donors and two re-engaged donors. Overage in President's Circle will offset Community Partners.

### 2) Strategic Plan

- Committee met and reviewed initial draft. Recommendations have been incorporated and plan to present at the July Board meeting.

## **VII. DISCUSSION/NEW BUSINESS**

- Mark Waronek commented that he was glad we helped send six students to the Forensics competition in Dublin. What a great opportunity we gave them!

**Meeting Adjourned at 5:20 pm.**