



Board Meeting Minutes January 23, 2024

Board Members: Komal Ahmed, Nina Bailey, Laurie Brandt, Mark Burton, Eman Dalili, Cynthia Grande, Kelsey Iino, Janan Johnson, Connor Lai, David Liaw, Laurie Love, Katherine Maschler, Brooke Matson, Laurie McCarthy, Jason Nishiyama, Ann O'Brien, Richard Rede, Daniel Shrader, Tamara Powers, Ben Steinberger, Brenda Thames, Tracy Underwood, Rob Van Lingen, Paul Wafer, Mark Waronek, Clay Zachry

Absent: Gino DiGregorio, Esther Marcial, Dan Vozenilek

Staff: Kate Choi, Andrea Sala, Nancy Tonner, Heidi Wang

Recorder: Nancy Tonner

President Janan Johnson called the meeting to order at 4:05 pm.

CONSENT AGENDA

1) Approve Consent Agenda:

Komal Ahmed made a motion to approve the Consent Agenda. Paul Wafer seconded. Motion passed.

PUBLIC COMMENT

There were no comments from the public.

NON-CONSENT AGENDA

I. PRESIDENT'S REPORT

Janan Johnson

1) Introductions of Guests

- Victoria Lozzi, potential Board member, introduced herself.
- McKenzie Neely-Wright introduced herself. She may replace Dan Vozenilek as AT&T representative.

2) Guest Speaker: Dr. Crystle Martin, Dean, ECC Library Learning Resources

- Dr. Martin gave a presentation highlighting all the programs at the Library Learning Center for students.

3) South Bay Promise Laptops Request

- The Library is currently out of laptops to loan South Bay Promise students. Andrea Sala stated there is currently \$115,000 in the South Bay Promise account and recommends purchasing 100 additional laptops and cases for \$87,000.

Mark Burton made a motion to approve the purchase of 100 laptops and cases. Laurie Brandt seconded. Motion passed.

- 4) Carnegie Hall Update:
 - To date the students have raised \$40,000 of the approximately \$97,000 needed to attend the concert on May 25, 2024. The Foundation has approved to fund up to \$51,000 for the trip.
- 5) Fundraising Committee Update
 - Mark Waronek gave an update on the Fundraising Committee meeting held on January 11. The Fundraising Committee and Executive Committee will be making calls to donors who have contributed \$500 or more to thank them for supporting us.

II. BOARD GOVERNANCE

Laurie Love

1) Board Policies Update

- Currently reviewing five policies, of which the Finance Committee and Graystone Consulting reviewed and provided input. Plan to present to the Board for approval before the end of the fiscal year.

III. FINANCIALS (approved in Consent Agenda)

Clay Zachry

1) Financial Overview

- Explained the different categories for gifts, i.e. restricted, temporary restricted, and permanently restricted donations to give board members a better understanding of the types of donations and restrictions, if any, in each category. Also explained the investment funds Graystone Consulting holds for us.
- We reached \$20M in December, however after processing checks for January we are just under this amount.

IV. OPERATIONS

Brooke Matson

1) Scholarship Update

- The scholarship application closed in late December and 1,358 students completed an application, approximately 200 more than last year.
- The reading and ranking of scholarship applications will begin on February 12. Nancy Tonner will send out an email soliciting Board participation, and a prize will be given to the Board member who reads the most applications.
- The scholarship selection process will begin on March 9 and students will be notified if they did or did not receive a scholarship on April 16.
- The Scholarship Awards Dinner will be held on Thursday, May 16 in the East Dining Room. Mark your calendars.

V. ECC STUDENT REPORT

Connor Lai, Student Representative

- Pretty quiet on campus due to winter break. Holding “Donut Events” periodically where students can drop in for coffee and donuts.

VI. ECC Presidents Report

Dr. Brenda Thames

- Dr. Thames gave an update on campus activities including legislative advocacy in Sacramento and Washington; expansion of apprenticeship programs; a bill to become a nationally credited community college to offer a Nursing BS Degree program; predictability of funding for maintenance; Federal funding, especially Pell grant expansion; access to electronic textbooks in the spring.

- Our condolences go out to the family of Junko Hanafusa, who was a victim of a horrible crime on campus during the holiday break. Public relations and our police department are working together to create an education campaign about safety on campus.

VII. STAFF REPORT

Andrea Sala

- 1) SBACC Award
 - The Foundation was awarded the Nonprofit of the Year award by the South Bay Association of Chamber of Commerce. We were elected by 14 Chambers in our area.
- 2) Distinguished Alumni and Gratitude Awards Dinner
 - Honorees for this year are Chief David Dumais, Chris Mortensen, Sabrina Steele, Jennifer Taylor-Mendoza, The McKellop/Wager Family, Chevron and the Norris Foundation.
 - Dr. Wanda Austin will be our keynote speaker. Dr. Austin is the retired president and chief executive officer of the Aerospace Corporation and currently a member of the Board of Directors of Chevron and Apple.
 - Sponsorships: Chevron \$10,000, SKECHERS and Torrance Refining Co. \$5,000, CSUDH, Keenan, Vectis Strategies and West Basin \$2,500, and have sold five tables and three ads.
 - Congratulation ads have run in the local newspapers.
- 3) President's Circle and Community Partners Update
 - Community Partners – YTD \$41,100, 59% of goal. Have pledges of \$10,000.
 - President's Circle – YTD \$132,061, 73% of goal. Have eight new members and will hopefully be at \$190,000 by the end of the year.
 - Reviewed contribution summary for the year.
- 4) Noble Estate Plan
 - Our attorney, Baker, Burton & Lundy, has found the attorney of record and will be meeting to discuss the estate gift.
- 5) Strategic Plan
 - Will be working on the plan in February and also creating an RFP for a new auditor.

VII. DISCUSSION/NEW BUSINESS

- Mark Waronek thanked Board members for their donations toward the year-end holiday staff gift.

Meeting Adjourned at 5:32 pm.