



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

CLASSIFIED PAYROLL TIME SHEETS FOR 2025-2026

Approved time sheets **MUST** be submitted to Diane Keophan @ DKeophan@elcamino.edu by **noon** on the due date.

<u>Pay Period</u>	<u>Time Sheet Due</u>
07/01/25 - 07/15/25	July 10, 2025
07/16/25 - 07/31/25	July 24, 2025
08/01/25 - 08/15/25	August 11, 2025
08/16/25 - 08/31/25	August 26, 2025
09/01/25 - 09/15/25	September 11, 2025
09/16/25 - 09/30/25	September 29, 2025
10/01/25 - 10/15/25	October 10, 2025
10/16/25 - 10/31/25	October 27, 2025
11/01/25 - 11/30/25	November 10, 2025
11/15/25 - 11/30/25	November 20, 2025
12/01/25 - 12/15/25	December 09, 2025
12/16/25 - 12/31/25	December 19, 2025

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Any questions, please contact Diane Keophan @ dkeophan@elcamino.edu

2025-26 Classified Payroll Schedule

Revised 06/30/25



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<u>Pay Period</u>	<u>Time Sheet Due</u>
01/01/26 - 01/15/26	January 12, 2026
01/16/26 - 01/31/26	January 26, 2026
02/01/26 - 02/15/26	February 11, 2026
02/16/26 - 02/28/25	February 23, 2026
03/01/25 - 03/15/25	March 11, 2026
03/16/26 - 03/31/26	March 26, 2026
04/01/26 - 04/15/26	April 10, 2026
04/16/26 - 04/30/26	April 27, 2026
05/01/26 - 05/15/26	May 11, 2026
05/16/26 - 05/31/26	May 26, 2026
06/01/26 - 06/15/26	June 11, 2026
06/16/26 - 06/30/26	June 26, 2026

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