



**EL CAMINO COLLEGE**  
**Office of the Vice President - Administrative Services**

**MINUTES OF THE**  
**CITIZENS' BOND OVERSIGHT COMMITTEE MEETING OF**  
**July 25, 2012**

The Citizens' Bond Oversight Committee met at 3:00 p.m. on Wednesday, May 23, 2012 in the Board Room at El Camino College.

The following Oversight Committee Members were present, Gloria Dumas, Bob Amos, and Dillan Horton. Dwight Choyce and Kirk Retz were absent.

Also present was Tom Brown, Ann Garten, and Jo Ann Higdon

Minutes of the Citizens' Oversight Committee Meeting of May 23, 2012:

The minutes were approved.

Dillan Horton was introduced to the group as the new Student Representative to the Citizens' Bond Oversight Committee.

Measure "E" Agendas:

Tom Brown reviewed the following information from the Measure E section of the May, June, and July Board of Trustees' agendas.

May 21, 2012:

- A. Category Budgets and Balances
- B. Informational Item – CCS Presentation Systems, Inc. – Math Business Allied Health Project – These are projector for MBA building. Master pricing agreement is through the state. In this agreement between the state and the vendor El Camino can piggy back on this master and get better pricing.
- C. Bid Awards 2011-7 – Audiovisual Systems Installation – Math Business Allied Health Project
- D. Change Order – Pacwest Corporation – Restroom Accessibility and Renovation Project – Original contractor was dismissed and credit back remaining work that was not done in Phase 2.
- E. Notice of Completion – Pacwest Corporation – Restroom Accessibility and Renovation Project – Close out of work.
- F. Change Order – Taisei Construction Corporation – Math Business Allied Health Project – Four items, some are possible charge back to the architect.
- G. Purchase Orders and Blanket Purchase Orders

June 18, 2012:

- A. Category Budgets and Balances
- B. Bid Award 2011-9 – Athletic Education & Fitness Complex – Phase 1
- C. Bid Award 2011-8 – Inglewood Fire Academy – Paving Improvement Project

- D. Change Order – Al Shankle Construction Company – Social Science Modernization Project – Final work to be completed before close out.
- E. Change Order – HPS Mechanical, Inc. – Electrical & Data Conversion Project – Extension in contract time due to rain delays.
- F. Change Order – Taisei Construction Corporation – Math Business Allied Health Project – District request change and if applicable some will be charge back to architect.
- G. Notice of Job Completion – Al Shankle Construction Company Social Science Modernization Project
- H. Purchase Orders and Blanket Purchase Orders

July 16, 2012”

- A. Category Budgets and Balances – The total amount is through June 30. 2012, prior to the Facilities Master Plan. Under the Athletic Education and Fitness Complex charges are for architectural work and soil testing.
- B. Contract – Converse Consultants – Athletic Education & Fitness Complex Phase 1 - Soil testing for this project.
- C. Contract – Sandy Pringle Associates, Inspection Consultants, Inc. – Athletic Education & Fitness Complex Phase 1 – Division of State Architect (DSA) inspector for the project.
- D. Bid Award 2011-10 – MBBM Module Removal Project – Removal of three modular on the North side of the campus. Removal begins on August 13<sup>th</sup>. This space will be used as a laydown for Industry & Technology (which is currently the MCS renovation) and the STEM project.
- E. Bid Award 2011-11 – Secondary Server Room Project – This will be located on the South side of the Bookstore building. This is where ITS will move while their building is being renovated. Once renovation is completed this area will become the secondary server room.
- F. Informational Item – Vector Resources, Inc. – Secondary Server Room – Using this vendor through the state agreement.
- G. Contract Amendment – tBP Architecture, Inc. – Shops Building Replacement Project- Additional services for the shops building.
- H. Contract Amendment – Converse Consultants – Math, Business, Allied Health Project - Amendment required for additional work requested by the District. Cost will be charged back to the General Contractor.
- I. Contract Amendment – Allsteel – Math, Business, Allied Health Project
- J. Change Order – HPS Mechanical – Electrical & Data Conversion Project
- K. Notice of Job Completion – Mackone Development Inc. – Bookstore Renovation Project
- L. Contract Amendment ; LPA, Inc.; Math, Business, Allied Health Project
- M. Purchase Orders and Blanket Purchase Orders

Campus Facilities Master Plan 2012:

Every two years the Facilities Master Plan has to be updated. This Facilities Master Plan was embraced totally by the faculty and classified staff. Current projects are highlighted in Orange: Stadium, Shops, MBA, Industry & Technology (current MCS building), and STEM Project (Natural Science basement). All these projects are in Division of State Architect (DSA) currently. DSA oversees all K-12 and Community College buildings are built to field Act

compliance. The projects highlighted in blue require a bond extension, except for Student Services and Parking structure.

The Parking structure over the storm channel will be brought up to structural code and a third floor will be added on with a photovoltaic on the roof top. The monies allocated for the parking structure on the north side of the campus would be diverted into the channel parking structure. The renovation of the Channel Parking lot will be done in segments for less intrusion on the students.

In the July Board agenda under the Non-consent agenda the following items were included:  
Bond Series C:

Voter approved Bond Measure E in 2002 of the monies \$180,000 is left to be sold. The Board is authorizing to sell the remaining bond monies.

Bond Refunding:

ECC will be refunding (refinancing) its previous Bond Series B for a lower interest, this will be a savings of \$2 million to the taxpayer.

Bond Election – Information Only:

The Board a week ago moved forward to put on the November ballot a Bond Measure for \$350 million. This information will be going to the county in a few days.

Polling research on likely voter, 66% polled are in support of the Bond.

Update on MBA Building:

This is headed to litigation, with issue not only with the General Contractor Taisei but also with the architect firm, LPA. The contractor under bid the project and was to make up the difference through change orders. Lend Lease and the Inspector have been documenting and checking on everything to minimize change orders. We do not have a projected end date on this project.

Schedule of Future Meetings:

The next meeting will be September 19, 2012 at 3:30pm

Ann said a new member will be put through into the August Board of Trustees agenda for the Citizens' Bond Oversight Committee. She was also told to ask Trustee Brown to check with Dwight Choyce and see if he will be attending anymore meetings. Since appointed he has come to two meeting.

Open Discussion:

Public Comment:

Adjournment:

The meeting was adjourned at 4:30 p.m.

*PURPOSE: To inform the public concerning bond revenue expenditures and to actively "review and report" on the expenditure of these funds. (Ed. Code sec. 15278(a))*