

EL CAMINO COLLEGE ASSOCIATED STUDENTS ORGANIZATION

16007 Crenshaw Blvd, Torrance, CA 90506

Finance | Regular Meeting | August 16, 2023, at 10:00 A.M. | MBA 319

NOTICE IS HEREBY GIVEN that the Finance Committee will hold a **Regular Meeting on August 16, 2023 at 10:00 A.M. in MBA 319**. The Committee reserves the right to suspend the orders of the day if necessary to conduct business. All Finance meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the Chair, Kennedy Hayashi, asofinance@elcamino.edu no less than three working days prior to the meeting. The Committee will make efforts to meet requests made after such date, if possible.

Pursuant to Government Code §54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Senate will be made available for public inspection at this meeting. Materials prepared by Senate members and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents will also be posted in our OneDrive.

Please note that the full Agenda packet, which contains all attachments & reports, is available at the following: [Senate OneDrive](#)

1. ORDER OF BUSINESS

1.1 Call to Order

1.2 Roll Call

Voting Members					
Jose Merino ASO President		Kennedy Hayashi (Chair) Director of Finance		Tala Ashkar ICC Director of Finance	
Linus Yeh Senator		Dulce Stein Senator		VACANT Student at Large	
Ricky Gonzalez SDO Director (Advisory)		John Iacono Fiscal Representative			

Alternate Members					
Tyler Strohl SDO Advisor		Jeon Park ASO Vice President		Oscar Hernandez ICC President	

2. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the Committee on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and ten (10) minutes per topic shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The Committee may briefly respond to statements made or questions posed; however, for further information, please contact the Chair, Kennedy Hayashi asofinance@elcamino.edu to request items of discussion to be placed on a future agenda. (California Government Code §54954.3).

3. CONSENT CALENDAR

3.1. Approval of the Minutes | Finance Minutes 7/17/23

The Committee will consider any amendments to the prior minutes from the July 17th meeting.

3.2. Adoption of the Agenda

The Senate will consider any amendments to the agenda

4. **OLD BUSINESS (10 minute per item, 1 minute per comment, 2 comments per person maximum)**
5. **NEW BUSINESS (10 minutes per item, 1 minute per comment, 2 comments per person maximum)**

5.1. Associated Students Organization (ASO) CCCSAA Budget | 10 minutes

*The Committee will discuss approval of the ASO CCCSAA Conference Budget in the amount of \$7,955.05 from ASO finance account: ASO Conference Attendance **71-55229-00-836103-7670**. (copy of this budget breakdown is found in the supplemental section after this agenda)*

5.2. Associated Students Organization (ASO) CCCSAA Past Due Invoice | 10 minutes

*The Committee will discuss and vote on approving the CCCSAA Past Due invoice in the amount of \$250.00 from 2022-2023 Dues from ASO finance account: ASO Conference Attendance **71-55229-00-836103-7670**.*

6. REPORTS

6.1. PBC Report

6.2. Shadow Budget Report

7. FUTURE ACTION ITEMS

8. ANNOUNCEMENTS

9. ADJOURNMENT

El Camino College
Associated Students Organization
Finance Committee Agenda
Thursday July 17, 2023
Communications Room 109
1:00-2:00 p.m.

Public Participation: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Committee’s discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that is under the Committee’s jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. Brown Act §54954

I. Call to Order

Chair Hayashi called the meeting to order at 3:12 p.m.

II. Roll Call (7)

Voting Members					
President: Jose Merino	x	Director of Finance: Kennedy Hayashi	x	ICC Director of Finance: Tala Ashkar	x
Senator: Linus Yeh	x	Senator : Dulce Stein	x	Student at Large: Vacant	
SDO Director (Advisory Vote): Ricky Gonzalez	x	Fiscal: John Iacono/ Anel Quinonez	x		
Alternate Members					
Vice-President: Jeon Park		ICC President Oscar Hernandez	x	SDO Advisor Tyler Strohl	x

III. Approval of the Minutes

[7/3/2023 Finance Meeting Minutes](#)

*Move to approve by President Merino
Second Senator Stein*

IV. Approval of the Agenda

Move to approve Senator Yeh

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Second ICC Director of Finance Ashkar

VI. Public Comment on Non-Agenda Items

V. Old Business

VI. New Business

6.1 ASO Retreat Budget Approval

The ASO Finance Committee will discuss and vote on approving the ASO 2023-2024 retreat budget from finance account 71-54550-00-836190-7670

*Move to open discussion Senator Stein
Second by Senator Yeh*

*Senator Stein has called the question
Second by President Merino*

*Aye: 5 (SDO Director Gonzalez recorded an advisory vote)
Nays: 0*

Unanimously approved. Motion carried. Finance Committee approved \$3390 for ASO Summer Retreat budget 2023/24

6.2 ICC Retreat Budget Approval

The ASO Finance Committee will discuss and vote on approving the ICC 2023-2024 retreat budget from ICC finance account: ICC Leadership Training 71-54550-00-836602-7670

*Move to open discussion by Senator Yeh
Second by ICC Director Ashkar*

*President Merino called the previous question
Second Senator Stein*

*Ayes: 5 (SDO Director Gonzalez recorded an advisory vote)
Nays:0*

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Unanimously approved. Motion carried. Finance Committee approved \$1000 for ICC Summer Retreat budget 2023/24

6.3 Registration for ASACC

The ASO Finance Committee will discuss and vote on \$250 for early registration of ASACC from finance account: A S Conf Attend 71-55229-00-836103-7670

*Move to open discussion by Senator Yeh
Second ICC Director of Finance Ashkar*

*Call to the previous question by President Merino
Second ICC Director of Finance Ashkar*

Ayes : 5 (SDO Director Gonzalez recorded an advisory vote)

Nays: 0

Vote was unanimous. Motion carried

VII. Reports

7.1 PBC Reports

None

7.2 ASO Shadow Budget

Mr. Tran went over the ASO Shadow Budget

VII. Adjournment

*Move to adjourn by President Merino
Second Senator Stein*

3:36 p.m.

ASO Event Budget Form

Event Name:	CCCSAA Student Leadership Conference
ASO Committee Name:	None
ASO Member Name:	
Budget:	

Event Date:	October 27 - 29, 2023
Contact:	
Phone:	
Email:	

Item	Vendor Name	Description	Quantity	Price	Total Cost	Tax	Shipping	Sub Total	Actual Total	Method of Payment
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11
1	CCCSAA	2023-2024 Membership Dues	1	\$250.00	\$250.00	\$0.00		\$250.00		
2	Hyatt Regency SF Airport	Room No. 1 Reserved for 2 ASO/ICC members	2	\$169.00	\$338.00	\$49.01		\$387.01		
3	Hyatt Regency SF Airport	Room No. 2 Reserved for 2 ASO/ICC members	2	\$169.00	\$338.00	\$49.01		\$387.01		
4	Hyatt Regency SF Airport	Room No. 3 Reserved for 2 ASO/ICC members	2	\$169.00	\$338.00	\$49.01		\$387.01		
5	Hyatt Regency SF Airport	Room No. 4 Reserved for ASO Advisor	2	\$169.00	\$338.00	\$49.01		\$387.01		
6	Hyatt Regency SF Airport	Room No. 5 Reserved for ASO Advisor	2	\$169.00	\$338.00	\$49.01		\$387.01		
7	TBD	Meals and Incidentals (See Note)	8	\$76.00	\$608.00	\$0.00		\$608.00		
8	TBD	Transportation Allowance	8	\$25.00	\$200.00	\$18.00		\$218.00		
9	Away We Go	Round Trip Flights LAX>SFO	8	\$200.00	\$1,600.00	\$144.00		\$1,744.00		
10	CCCSAA	Registration Fee (Students)	6	\$400.00	\$2,400.00	\$0.00		\$2,400.00		
11	CCCSAA	Registration Fee (Advisors)	2	\$400.00	\$800.00	\$0.00		\$800.00		
Grand Total								\$7,955.05	\$0.00	

Special Notes:	Hotel room prices and registration fees are directly from the CCCSAA website.
	Conference registration includes Dinner Friday, Breakfast and Lunch Saturday, and Breakfast Sunday
	Meals provided by M&I are Friday Lunch

Account Name	AS Conference
Account Number	71-54550-00-836103-7670

ICC Breakdown

Attendance	Item	Cost
1 advisor	Registration	\$ 1,200.00
2 students	Hotel	\$ 774.02
	Meals	\$ 228.00
	Flights	\$ 600.00
	Transportation	\$ 75.00
	Total:	\$ 2,877.02