

Student Services Area Council Zoom Meeting  
Thursday, February 11, 2021, 11:00am-12:00pm

Chairperson: Ross Miyashiro

Recorder: Lucy Nelson

Members: April Bernabeo, Breeanna Bond, Katherine Bonilla, Angie Cholico, Marco Colom, Junnette Fariolen, Brian Krause, Ann Libadisos, Coleen Maldonado, Toni Newman, Diane Swendell, Henry Ta, Nina Wong

Attendees: April Bernabeo, Breeanna Bond, Katherine Bonilla, Marco Colom, Brian Krause, Ann Libadisos, Toni Newman, Nina Wong

The meeting began at 11:10 a.m.

News from the Committee:

1. Ann Libadisos – working on SEA Program budget projections.
2. Katherine Bonilla – just completed two winter session classes.
3. Marco Colom – presented at a ‘Cash for College’ workshop and other events. Maria Ehrlich is returning to help Marco with financial aid outreach.
4. Toni Newman – answering student emails with counseling questions about drop-in, ed plans, and financial aid lock-in list appointment requests.
5. April Bernabeo and Brian Krause - started working on creating a Canvas shell for all disability students, a one-stop shop with links to services. Will also create an SRC hub – there will be an SRC link on the left side of all Canvas for faculty and students. Brian is hiring FWS students and is excited to see what training FWS students may need to earn an SRC badge. SRC will be reporting to Crystle Martin in Learning Resources.
6. Nina Wong – gathering and processing data for Clery (the cycle begins again). Presented a breakout session at the Spring Professional Development Day. At the end of the month, the police department is putting on an event called “Zoom with a Cop,” a series of events in spring on the last Wednesday of each month with different topics and guest speakers. The February 24 topic is about cyber bullying with guest speaker Paul Yoder from ITS-Cyber Security. Hoping to partner with Title IX for a dual presentation at the Student Support Expo the first week of March.
7. Breeanna Bond – working with students and recruiting for spring. Hard for parents to manage their online classes while their children are online, too.

Review of the draft January 12, 2021 meeting minutes

1. Present Pal – Brian will keep us posted on trying to get the download plugin for add-ins to PowerPoint. Waiting for ITS to help with this.
2. Ross will use Otter.ai during the Microbadge training meeting today. Zoom has a live captioning feature.
3. Ross joined ASO for their winter retreat on a Saturday about 2 weeks ago where they discussed next semester’s goals. Will begin regular ASO Senate and Cabinet meetings to plan initiatives and activities for the semester.
4. 20 students joined the recent Tea with Bree session. Would like to get more faculty involved in discussing domestic violence.

5. Ross will give CARES Act update at the next meeting. Will decide on the distribution criteria for students – the general distribution will be a lot larger with the CRRSA federal relief act funds. The Cares Act distribution went from \$200 to \$600 (\$200 if the student is at 3 units). Later in the spring there will be another larger one because of the new act from the Biden administration. We kept a lot of students from being homeless in the past few months. Over \$2 million went to students who were about to be evicted, couldn't make their car payments, buy food or pay for childcare.
6. Vaccinations – working with a company called Curative and waiting for 1B group to become eligible including ECC students, staff and faculty and if you're over 65. Lucy has been checking the Curative – ECC appointment website and they haven't offered any dates for vaccines the entire month of February. She also shared her sisters' experiences waiting in long lines (even with appointments) to get their vaccine shots there. Ross requested photos her sister took while waiting line.

#### Federal Work Study Training Program

1. Many of our financial aid students who applied for Federal Work Study do not have jobs. The goal of this program is to provide jobs for all FWS students who qualify.
2. FWS is funded by the federal government Title IV as part of the financial aid package. Work study can be on- or off-campus, paying the salary of a student working on-campus, private non-profit, public agency and the work must be performed in the public interest. FWS gives students valuable experience, part time work scheduled around students' classes. Available to undergraduate, graduate and professional students with financial need who must have 6 or more units and be in good standing. At ECC, over 2,000 students qualify for FWS but only 120 have applied.
3. This training program will give students a better chance of finding a job. Will develop Microbadge training in: Equity, Inclusion & Diversity, FERPA & HIPPA, ECC, ECC Student Life (includes basic needs, wellness, emergency preparedness), Workplace Skills (workplace etiquette, email etiquette, customer service, work ethnics, how to dress, interpersonal communication). All will equal the stackable Certified Student Worker Microbadge.
4. Specialty Microbadges will be created by a department who wishes to participate. Sheryl Kunisaki will develop a specialty microbadge training program for students working in tutoring.
5. All FWS students will be paid for training. Pay rates depend on the worker's job description and will follow FWS local pay rates. Will work with Luis Mancía in Financial Aid on payrates and advertising training. It may encourage students to get specialty microbadge training if paid at a higher rate.
6. The projected training timeline is 2-3 weeks for 4 hours a day.
7. Will meet today to discuss setting up training modules. Most training will be synchronous, essentially building a rubric, delivery, outcomes, and outcomes-based assessment. FERPA training will be synchronous because it's interactive training and not linear.
8. There will be a major marketing email campaign in mid-march. Marco promotes the FWS program in his financial aid presentations.
9. After 120 students are hired, will develop a phone banking center employing 40 to 60 students to call perspective FWS students to personally promote the program. Beginning in fall 2021, conference room 287 will be converted into a phone banking center from 3-7pm Monday-Friday, with room for 60 students to be employed there.
10. Trainers will be from list of volunteers assigned to each module. Will need 7-8 trainers for each microbadge module running 7-8 cycles every few months.

### Social Justice Center

1. Planning to open the Center by the end of spring.
2. The Center will be located in the Communications building, but right now, the space is used for PPE distribution.
3. The Center will provide basic needs, CalFresh, police services, film series and Student Equity Advisory Council (SEAC) discussions. This will be a major cultural shift for El Camino College.
4. Hope to have rotating information services in the Center (e.g. financial aid, SRC) to set up a pop-up shop for students who wander in. Will set up a food pantry cupboard for dry goods only.

The meeting ended at 11:59 a.m.