**MINUTES**

El Camino College

Student Services Program Review Committee Meeting

**Tuesday, November 14, 2017**

2:30 p.m. to 3:30 p.m.

Location: El Camino College

Student Services Center, Room 200

Attendees: Idania Reyes (Chair), Sheryl Kunisaki, Marci Myers, Monica Lanier, and De Von Scott. It should be noted that committee member Eldon Davidson was not present at committee meeting.

Agenda

1. Welcome

Idania initiated the meeting at 2:35 p.m. Idania distributed agendas to each committee member and reviewed.

1. Deliberation of Student Services Program Review
	1. Financial Aid

The SS Program Review Committee deliberated on the program review submitted by the El Camino Financial Aid Office. The program review was well written and received many positive comments and feedback from the committee members. The committee members voted to approve the program review and give it a “Meets Expectations” rating.

1. Future Deliberations of Student Services Program Reviews
	1. Communication Ed.
	2. Institutional Research

Idania reminded the SS Program Review Committee members that there are two program reviews that will be deliberated.

1. Open Discussion

Idania thanked the members of the SS Program Review Committee for their participation and reminded them that the next committee meeting is scheduled for Tuesday, December 5, 2017, at 2:30 p.m.

1. Adjournment

Idania adjourned the meeting at 3:26 p.m.

**Next Meeting**

Student Services Program Review Committee Meeting

Tuesday, December 5, 2017

2:30 p.m. to 3:30 p.m.