

Academic Program Review Committee

Program: Theatre

Date Reviewed: 09/14/17

Resubmittal Date:

Please use these notes along with the comments from APRC members and your dean when revising this document.

General Comments: Well-formatted, easy to read, comprehensive; **BE CONSISTENT** in spelling of "Theatre" throughout document

1. Overview of the Program	Comments
a) Provide a brief narrative description of the current program, including the program's mission statement and the students it serves.	<ul style="list-style-type: none"> • As an "executive summary" or "sizzle page" for the program, incorporate <i>more</i> of the unique aspects of program (e.g., proposed new degree) and highlight program accomplishments (e.g., community partnerships, high transfer rate) • Introduce program's biggest needs in this section • Perhaps, organize the narrative to address: 1) General description of program and its students, 2) Campus-based programming and activities, 3) Community-based partnerships and events, and 4) Program needs and opportunities for growth
b) Describe the degrees and/or certificates offered by the program.	<ul style="list-style-type: none"> • Perhaps take this opportunity to identify positive outcomes from previous certificate (e.g., successful graduates) to strengthen rationale for new certificate
c) Explain how the program fulfills the college's mission and aligns with the strategic initiatives. (see Appendix A)	<ul style="list-style-type: none"> •
d) Discuss the status of recommendations from your previous program review.	<ul style="list-style-type: none"> • D5 – Indicate that the program intends to continue the project to ensure alignment of all courses. • D10 – Provide additional information regarding on-hold status and whether or not program will proceed with recommendation in future
e) Describe highlights of the program's previous success and future vision.	<ul style="list-style-type: none"> •

Other	•
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2. Analysis of Research Data (include data provided by Institutional Research & Planning)	
Provide and <u>analyze</u> the following statistics/data	Comments
a) Head count of students in the program	•
b) Course grade distribution	•
c) Success rates (Discuss your program's rates in light of the college's success rate standard. Set a standard for your program.)	•
d) Retention rates	<ul style="list-style-type: none"> • Include statement indicating that the program will further explore the identified performance gaps and develop strategies for addressing them to promote student equity • On p. 15, headers are missing from chart
e) A comparison of success and retention rates in face-to-face classes with distance education classes	•
f) Enrollment statistics with section and seat counts and fill rates	• Per Carolyn P., can delete the chart on p. 17
g) Scheduling of courses (day vs. night, days offered, and sequence)	•
h) Improvement rates (if applicable)	•
i) Additional data compiled by faculty	•
j) List any related recommendations.	• Consider exploring open educational resources (OER) to reduce costs for students

3. Curriculum Review	Comments
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<p>a) Provide the curriculum course review timeline to ensure all courses are reviewed at least once every 6 years.</p>	<ul style="list-style-type: none"> •
<p>b) Explain any course additions to current course offerings.</p>	<ul style="list-style-type: none"> • •
<p>c) Explain any course deletions and inactivations from current course offerings.</p>	<ul style="list-style-type: none"> •
<p>d) Describe the courses and number of sections offered in distance education. (Distance education includes hybrid courses.)</p>	<ul style="list-style-type: none"> •
<p>e) Discuss how well the courses, degrees, or certificates are meeting students' transfer or career training needs:</p>	<ul style="list-style-type: none"> •
<p>1. Have all courses that are required for your program's degrees and certificates been offered during the last two years? If not, has the program established a course offering cycle?</p>	<ul style="list-style-type: none"> •
<p>2. Are there any concerns regarding program courses and their articulation?</p>	<ul style="list-style-type: none"> •
<p>3. How many students earn degrees and/or certificates in your program? Do students take licensure exams? If so, what is the pass rate? If few students receive degrees or certificates or if few students pass the licensure exam, should the program's criteria or courses be re-examined? Set an attainable, measurable goal</p>	<ul style="list-style-type: none"> • REMOVE the list of students and the institutions to which they transferred. Per Dr. Shankweiler, student names should not be included in the program review document as the document will be posted to the website and will be accessible to the public • Carolyn P. noted that IRP can attempt to gather information from the National Clearinghouse regarding bachelor-level degree status of Theatre students who transferred to 4-year institutions. NOTE: <i>This information should only be reported in aggregate (e.g., "75% of ECC Theatre students who transferred to a 4-year institution earned a bachelor's degree within 3 years.") to ensure the privacy of individual students.</i>

f) List any related recommendations.	•
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4. Assessment and Student and Program Learning Outcomes (SLOs & PLOs)	Comments
a) Provide a copy of your alignment grid, which shows how course, program, and institutional learning outcomes are aligned.	•
b) Provide a timeline for course and program level SLO assessments.	•
c) State the percent of course and program SLO statements that have been assessed.	•
d) Summarize the SLO and PLO assessment results over the past four years and describe how those results led to improved student learning. Analyze and describe those changes. Provide specific examples.	• Identify any needs that are supported by assessment results (e.g., shop tools, sewing machines)
e) Describe how you have improved your SLO process and engaged in dialogue about assessment results.	•
f) Discuss any findings from SLO/PLO assessments that help to justify recommendations.	•
g) List any related recommendations.	•

5. Analysis of Student Feedback	Comments
a) Describe the results of relevant surveys in each of the following areas:	•
i. Student Support	•
ii. Curriculum	•
iii. Facilities, Equipment, and Technology	• In response to item #10 from student survey, Claudia S. indicated that she will assign Analu Josephides to work with the Theatre program
iv. Program Objectives	•

b) Discuss the implications of the survey results for the program.	•
c) Discuss the results of other relevant surveys.	•
d) List any related recommendations.	•

6. Facilities and Equipment	Comments
a) Describe and assess the existing program facilities and equipment.	•
b) Explain the immediate (1-2 years) needs related to facilities and equipment. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	•
c) Explain the long-range (2-4+ years) needs related to facilities and equipment. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	• Perhaps create a replacement cycle for heavily used equipment and materials
d) List any related recommendations.	• Continue to explore relationships with industry partners who may be able to loan, rent, or gift equipment

7. Technology and Software	Comments
a) Describe and assess the adequacy and currency of the technology and software used by the program.	•
b) Explain the immediate (1-2 years) needs related to technology and software. Provide a cost estimate for each need and explain how it will help the program better meet its goals.	• Consider any needs related to licenses and/or maintenance
c) Explain the long-range (2-4+ years) needs related to technology and software. Provide a cost estimate for each need and explain how it will help the program better meet its goals	• Consider any needs related to licenses and/or maintenance • Perhaps create a technical upgrade cycle

d) List any related recommendations.	•
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8. Staffing	Comments
a) Describe the program's current staffing, including faculty, administration, and classified staff.	•
b) Explain and justify the program's staffing needs in the immediate (1-2 years) and long-term (2-4+ years). Provide cost estimates and explain how the position/s will help the program better meet its goals.	•
c) List any related recommendations.	•

9. Future Direction and Vision	Comments
a) Describe relevant changes within the academic field/industry. How will these changes impact the program in the next four years?	•
b) Explain the direction and vision of the program and how you plan to achieve it.	•
c) List any related recommendations.	•

10. Prioritized Recommendations	Comments
a) Provide a single, prioritized list of recommendations and needs for your program/department (drawn from your recommendations in sections 2-8). Include cost estimates and list the college strategic initiative that supports each recommendation (see Appendix A). Use the following chart format to organize your recommendations.	•
b) Explain why the list is prioritized in this way.	•