



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans

March 4, 2021

Present: J. Anaya, M. Arthur, T. Bailey, J. Baumunk, D. Breckheimer, R. Christophersen, W. Cox, R. Dreizler, C. Gold, D. Gonzales, A. Grant, G. Greco, E. Gutierrez, J. Gutierrez, A. Hernandez, D. Johnston, L. Justice, S. Kunisaki, S. Kushigemachi, M. Lemons, C. Martin, K. Martinez, D. McClelland, R. Miyashiro, W. Morris, A. O'Brien, N. Oliva, D. Patel, C. Preston, B. Price, V. Rapp, I. Reyes, R. Serr, J. Shankweiler, K. Sundara, V. Unda, G. Valle

Guests: J. Rosales

1. INFORMATION

Notes of February 18, 2021 - Approved with the following amendment:

2.E. Academic Senate Report: "D. McClelland reported that at the Senate meeting on 2/16, a discussion took place regarding the new camera policy, V. Unda gave a presentation on the Institutional Planning Guide, and VP's gave updates for spring."

2. DISCUSSION/ACTION

A. Facilities/Construction Update:

J. Gutierrez provided an update on the upcoming construction projects, which include: the baseball field improvements, Construction Tech, Café, Student Activities, Behavioral & Social Science building, and Arts Complex. He shared onscreen a map detailing the paths of travel for each area under construction. He noted that traffic flow for the Warrior Pantry drive-thru will now be one-way, entering from Manhattan Beach Blvd. and exiting onto Crenshaw Blvd. The proposed site for the new Public Safety Training Center has changed from the Torrance Transit Center to ECC- Lot L. J. Gutierrez displayed a map of two locations in Lot L that are being considered. A discussion ensued regarding the impact of lost parking spaces. J. Gutierrez will present the proposal to students at the ASO Senate meeting on 3/18. An Environmental Impact Report will be conducted and distributed to the community for input and concerns.

B. PBC Report: A. Grant provided an update:

2/25 meeting: V. Unda presented the 2024-2034 Comprehensive Planning & Strategic Planning Processes timeline that covers four key areas: Education, Staffing, Technology, and Facilities. She spoke on the composition of the PBC Committee, comprised of management, classified, faculty, Academic Senate, and ASO, and the development of the PBC Committee Charter, a document which defines the roles and responsibilities, mission, composition, and operating guidelines of the committee. There was also a robust discussion regarding should the PBC publish a summary of the minutes.

- C. ASO Report: D. Johnston provided an update:
The next ASO Senate meeting will take place on 3/4 and will include information on Guided Pathways and the ways in which ASO and Guided Pathways can work together; the Federal Work Study Training Program/microbadges; and approval of funds for the Krispy Kreme Fundraiser for ASO Scholarships. Three senate positions are still open in Fine Arts, Health Sciences & Athletics, and Industry & Technology.
- D. Academic Senate Report: D. McClelland provided an update:
3/2 meeting: New camera policy was passed; feedback was given on the Campus Climate Survey that included concerns raised over the lack of questions regarding racial climate on campus; and a discussion concerning prerequisites still listed for courses no longer offered, or offered on a limited basis, due to AB 705. Upcoming events include the Technology Conference March 25 & 26 and Guided Pathways “United for Student Success” on March 25, which will focus on infusing equity into program review. Feedback from Professional Development Day included a discussion regarding managers and supervisors attendance at the afternoon PD session, which was intended for classified staff. It was noted that some classified staff felt uncomfortable addressing concerns at the session. Members responded that the message was not clear that management was not supposed to attend. More direct messaging will be communicated in the future.
- E. Guided Pathways - Personal Success Plan:
T. Bailey announced that students will be officially aligned with meta-majors for Fall 2021. She stressed that it is important for students to verify and update their declared major. She shared onscreen a page entitled “Get on the Path to Success,” where students can obtain information on updating their major, Program Pathways Mapper, and access tools for success in ECC Connect. Instructors can upload this information to their Canvas page from Canvas Commons (under J. Simon) or access the information via Google Docs; a link to the Google Docs page will be sent out. T. Bailey shared a short informational video on Program Pathways Mapper that students can view from the page. Guided Pathways will present this information to Academic Senate and to ASO and encouraged all members to get the message out to students to update their declared major. If any updates are needed in Program Mapper, please contact J. Pon-Ishikawa.
- F. Time to Completion Dashboard:
J. Rosales shared a presentation on “Defining Cohorts for Tracking” in order to prepare for the Time to Completion Dashboard. Discussion centered on what students should be tracked when studying the student path, how to define the cohorts, and what students to exclude. V. Unda asked the following questions: What counts as “completion” – a degree, certificate, transfer without a degree, coursework that leads to a better job? How many years to completion? Discussion ensued regarding students who take courses for personal enrichment or continuing education and whether to include or exclude those students.

G. Flu Shot Protocol:

J. Shankweiler announced that the California Department of Public Health is requiring an influenza vaccine for all students learning on campus. She will contact C. Preston, R. Serr, J. Baumunk, K. Sundara, and D. Gonzales regarding administering the flu vaccinations to students.

3. OTHER

Announcements:

- A. V. Unda: Online Education & Technology Survey will be sent out next week to students via email and will be available on Canvas.
- B. D. Patel: Progress Survey (4th week) begins 3/15. Information will be sent out regarding the survey.
- C. M. Arthur: Outreach events: 3/5 - ECC Collaborative; 3/13, 4/17 - ECC Days; 3/27 - Warrior Smart Start; 4/30 - South Bay Promise deadline.
- D. M. Lemons: 3/22 - 3/26 – Computer Science Week.

4. NEXT MEETING

Council of Deans – March 18, 2021; 8:30-10:00 a.m.; ZOOM