



PLANNING & BUDGETING COMMITTEE

June 1, 2017

1:00 -2:30 P.M.

Library 202

Facilitator: Rory K. Natividad

Notes: Linda M. Olsen

STATEMENT OF PURPOSE

The Planning and Budgeting Committee serves as the consultation committee for campus-wide planning and budgeting. The PBC assures that planning and budgeting are integrated and evaluated while driven by the mission and strategic initiatives set forth in the Strategic Plan. The PBC makes recommendations to the President on all planning and budgeting issues and reports committee activities to campus constituencies.

Strategic Initiative – C – Collaboration

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members

- | | |
|---|--|
| <input type="checkbox"/> Amy Grant - Academic Affairs | <input type="checkbox"/> Cheryl Shenefield - Administrative Services |
| <input type="checkbox"/> Ken Key - ECCFT | <input type="checkbox"/> Jackie Sims - Management/Supervisors |
| <input type="checkbox"/> David Mussaw – ECCE | <input type="checkbox"/> Dean Starkey – Campus Police |
| <input type="checkbox"/> Prince Obah – ASO, Student Rep. | <input type="checkbox"/> Josh Troesh - Academic Senate |
| <input type="checkbox"/> Rory K. Natividad - Chair (non-voting) | <input type="checkbox"/> Greg Toya - Student & Community Adv. |

Alternate Members / Support

- | | |
|--|--|
| <input type="checkbox"/> Babs Atane – Support | <input type="checkbox"/> Barbara Perez – Support |
| <input type="checkbox"/> Kristie Daniel-DiGregorio – Support | <input type="checkbox"/> Rebecca Russell - Alt., Ac. Affairs |
| <input type="checkbox"/> Janice Ely – Support | <input type="checkbox"/> Jean Shankweiler – Support |
| <input type="checkbox"/> Irene Graff – Support | <input type="checkbox"/> Luukia Smith – Alt. ECCE |
| <input type="checkbox"/> Jo Ann Higdon – Support | <input type="checkbox"/> Michael Trevis – Alt. Adm. |
| <input type="checkbox"/> Kelsey Iino– Alt. SCA | <input type="checkbox"/> Vacant – Alt. Ac. Sen |
| <input type="checkbox"/> Art Leible – Support | <input type="checkbox"/> Steve. Waterhouse-Alt.Mgmt/Sup |
| <input type="checkbox"/> Ruben Lopez - Alt. Police | <input type="checkbox"/> Alt. ASO, Student |
| <input type="checkbox"/> Jeanie Nishime – Support | <input type="checkbox"/> Carolee Jessop-Vakil – Alt. ECCFT |

AGENDA

- | | | |
|--|----------------|-----------|
| 1. Draft Minutes Approval – May 18, 2017 | R. Natividad | 1:00 P.M. |
| 2. ECC Tentative Budget Review | J. Higdon | 1:10 P.M. |
| 3. Area Plan Annual Planning update | J. Shankweiler | 1:50 P.M. |
| 4. Institutional Effectiveness Framework | I. Graff | 2:00 P.M. |
| 5. PBC annual calendar | R. Natividad | 2:10 P.M. |

Next meeting –June 8, 2017

Committee Funds and Financial Terms Glossary

General Unrestricted	Fund 11
General Restricted	Fund 12
Compton Center Related Activities	Fund 14
Special Programs Compton Center Partnership	Fund 15
Student Financial Aid	Fund 74
Workers Comp.	Fund 61
Capital Outlay Projects	Fund 41
General Obligation Bond	Fund 42
Property & Liability Self-Insurance	Fund 62
Dental Self-Insurance	Fund 63
Post-Employment Benefits Irrevocable Trust	Fund 69
Bookstore	Fund 51

WSCH =	Weekly Student Contact Hours
BOGFW =	Board of Governors Fee Waiver
FTES =	Full Time Equivalent Students
FTEF =	Full Time Equivalent Faculty
COLA =	Cost of Living Adjustment
OPEB =	Other Post-Employment Benefits
FON =	Faculty Obligation Number

* A complete list is available in the annual final budget book.

Planning and Budgeting Committee 2016-17 Goals

PBC Goals 2016-17 for discussion:

1. Develop an action plan utilizing the college wide evaluation of planning and budgeting process. The evaluation was conducted last year.
2. Review and approve the Comprehensive Master Plan to ensure that they are:
 - a. Supportive of the Mission and Strategic Plan,
 - b. Integrated with other college planning and budgeting,
 - c. Implementable, and
 - d. Achievable.
3. Evaluate the Strategic Plan including Institutional Effectiveness Outcomes and Strategic Initiative Objectives.
4. Review and improve upon the yearly activity calendar.
5. Provide a professional development opportunity for faculty and classified.
6. Seek evidence of constituent group PBC communications in an effort to improve the understanding of committee efforts throughout the campus.

EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes
Date: May 18, 2017

MEMBERS PRESENT

- | | |
|---|---|
| <input checked="" type="checkbox"/> Greg Toya– Student & Comm Adv. | <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting) |
| <input checked="" type="checkbox"/> Amy Grant – Academic Affairs | <input checked="" type="checkbox"/> Cheryl Shenefield–Administrative Services |
| <input checked="" type="checkbox"/> Ken Key - ECCFT | <input type="checkbox"/> Jackie Sims -Management/Supervisors |
| <input checked="" type="checkbox"/> Araceli Rodriguez – ASO, Student Rep. | <input type="checkbox"/> Dean Starkey – Campus Police |
| <input checked="" type="checkbox"/> David Mussaw – ECCE | <input checked="" type="checkbox"/> Josh Troesh - Academic Senate |
| <input checked="" type="checkbox"/> Prince Obah – ASO, Student Rep. | |

Other Attendees: Members:

Support: B. Atane, J. Ely, J. Higdon, A. Leible, J. Nishime, J. Shankweiler, C. Vakil-Jessop, S. Waterhouse

The meeting was called to order at 1:03 p.m.

Announcements

G. Toya will be taking the place of William Garcia for Student and Community Advancement. The new student representative for ASO will be Prince Obah. The committee welcomed and introduced themselves to the new representatives. Carolee Vakil-Jessop was introduced as the representative for ECCFT.

Approval of the April 6 and 20, 2017 Minutes

1. The minutes of April 20 were presented. Page 2, Enrollment Update/320 P2 Apportionment, #1, third sentence, **correct amount to read: 7,908.17**. The minutes were approved with the one correction.
2. The minutes of April 6 were presented. The minutes were approved as presented.
3. Both sets of minutes will be posted to the website.

May Revise Developments – J. Higdon (handout)

1. It was announced this is annually where the committee begins various discussions on the tentative budget. The results of these discussions will culminate in the recommendation for approval of the tentative budget to the President for the June board agenda.
2. It was noted the discussion will mainly focus on the items which affect the unrestricted general fund at this stage. The tentative budget needs to be in place so we can continue expending money. The permanent budget must be in place by early September which is why the board meeting is scheduled earlier in that month.
3. At this stage the categorical funds (funds other than the unrestricted general fund) are usually rolled over as actual money is not yet in these accounts.
4. Regarding Proposition 98, there is always a tug-of-war between the community colleges and the K-12 schools over what percentage of Proposition 98 money the community colleges are entitled to (which is not set in statute anywhere). The community colleges continue to insist they receive their established share.
5. The growth number for apportionments has been reduced down from 1.34% to 1%. It was noted that there is a substantial number of community colleges which are in restoration this year. El Camino intentionally went into stabilization this year for strategic reasons (to receive more money). It was felt we will see a high percentage of other community colleges in stabilization this year also.

6. A correction was made on the third bulleted item under apportionments. The COLA increased from 1.48% to 1.56% (not 1.54%).
7. It was noted that apportionment funding is important and is determined by the FTES which is generated in the classroom.
8. Budget bill language is being proposed that authorized the Chancellor's Office to apply unused growth funds to cover an apportionment deficit. This does not remove all uncertainty from the apportionment process, it will help in years when we are not growing to our funded cap and have an apportionment deficit.
9. The update on the One-Time Deferred Maintenance and Instructional Equipment Funds was reported as there will be money for scheduled maintenance and instructional equipment; however, we would not receive it until the following year, May 2019. The Governor's intent of holding onto the funds is to ensure that Proposition 98 is not over appropriated as a result of lower than expected revenues in the 2017-2018 fiscal year. As a result School Services of California is recommending that community colleges exclude this revenue from their upcoming budget, as well as their multiyear projection.

Budget Assumption 2017-2018 (General Fund) – J. Higdon (handout)

1. The tentative budget assumptions for the unrestricted general fund were reviewed by the committee as presented. The dart board projections page listing funded COLA (2017-18) reflected the corrected change of 1.56%. The estimated funded FTES for 2017-18 was listed as 19,510. It was noted this number could change. It was noted the PERS/STRS liability is projected to be a huge cost over the next few years.
2. It was noted the law required we change our election cycles. Normally we would have had a large election expense to pick up in 2017-18 but now this will not happen until the following year.
3. The additional funds needed for enrollment management is only the cost of adding the sections of classes and was listed as \$55,000. The faculty salary increase has been signed off on as well as the unrepresented employee salary increases. Classified salary is still in negotiations at this time.

SCC Community College Financial Dartboard 2017-2018 – J. Higdon (handout)

1. The handout of the SSC's Financial Projection Dartboard is based on the 2017-18 Governor's Proposed State Budget. The COLA, CPI and T-bill planning factors have been updated to reflect the latest economic forecasts.

Tentative Budget Assumption May 2017 - J. Higdon (handout)

1. The tentative budget assumptions handout for 2017-2018 was reviewed by the committee. It was noted that STRS and PERS costs fluctuate a lot due to them not making good investment decisions in the last 10 years.

CalPERS/CalSTRS Rate – J. Higdon (handout)

1. It was noted when we have real figures for the unrestricted general fund budget, we will need to have some discussion regarding the high percentage rate of total expenditures which is going in STRS, PERS and salaries.

Future Meetings – R. Natividad

1. It was noted there are only three more Thursdays until the next board meeting. It was decided another PBC meeting would be needed on Thursday, June 8 to complete all the discussions needed for the tentative budget. The committee was encouraged to bring their budget with them next time in order to have a comparison to the upcoming tentative budget. Any questions should be sent J. Higdon. At the next meeting, the 2017-18 will be presented and reviewed by the committee to ensure there is an additional meeting planned during August/September so there is enough time to discuss the final budget before it is sent for recommendation to the President.

Adjournment – R. Natividad

1. The meeting adjourned at 1:47 p.m. The next meeting will be held on **June 1, 2017** in Library 202.

RKN/lmo

APPROVED

TENTATIVE BUDGET

2017-2018

El Camino Community
College District

Office of the Superintendent/President
June 19, 2017

EL CAMINO COMMUNITY COLLEGE DISTRICT
2017-2018 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - FUND 11
REVENUE

Account Number	Description	2015-2016 Actual Revenue	2016-17 Projected Revenue	2017-2018 Tentative Budget
BEGINNING BALANCE JULY 1		17,710,651	34,479,690	33,858,177
ADJUSTMENT		606	0	0
ADJUSTED BEGINNING BALANCE JULY 1		<u>17,711,257</u>	<u>34,479,690</u>	<u>33,858,177</u>
<u>REVENUE</u>				
<u>FEDERAL REVENUE</u>				
8190	Other Federal Revenue	58,156	30,610	30,000
8199	Financial Aid Administrative Allowance	<u>58,180</u>	<u>56,445</u>	<u>55,000</u>
Total Federal Revenue		116,336	87,055	85,000
<u>STATE REVENUE</u>				
8610	Principal Apportionment	53,322,274	53,629,273 a)	59,000,672 g)
8610	Education Protection Account Funds	16,175,509	15,758,318 b)	15,600,735 h)
8610	Potential Revenue Shortfall	0	0	0
8606	Part-Time Faculty Apportionment	396,456	400,915	407,169
8612	Prior Year Apportionment Correction	506,682	318,890 c)	0
8613	Current Year Apportionment Correction	(573,008)	0	0
8614	SFAA Enrollment Fee Administration	280,778	294,484	300,000
8621	State Indirect Costs	127,287	25,234	25,000
8672	Homeowner's Property Tax Relief	183,986	179,994	175,000
8680	Lottery Funds	3,068,265	3,209,792 d)	3,000,000 i)
8690	Other State Revenue	66,834	0	0
8691	Mandated Cost Claims - P/Y Pay Down	10,605,655	0	0
8691	Mandated Cost Claims	536,423	547,092 e)	546,280 j)
8692	STRS On-Behalf Revenue	<u>3,351,535</u>	<u>TBD</u> f)	<u>TBD</u>
Total State Revenue		88,048,676	74,363,992	79,054,856

Notes to Revenue a) through j), see page 7.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2017-2018 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - FUND 11
REVENUE

Account Number	Description	2015-2016 Actual Revenue	2016-17 Projected Revenue	2017-2018 Tentative Budget
<u>LOCAL REVENUE</u>				
8800	Administrative Oversight	50,000	50,000 k)	50,000
8800	Police Dept. Services - Compton Center	1,472,199	1,595,265 l)	1,600,000
8810	Educational Revenue Augmentation	1,495,413	164,075	0
8811	District Taxes - Secured Roll	25,904,623	25,938,294	26,000,000
8812	District Taxes - Supplemental	766,680	798,550	800,000
8813	District Taxes - Unsecured Roll	1,011,810	1,007,826	1,010,000
8816	District Taxes - Prior Years	495,652	506,741	510,000
8818	Penalties/Interest on Delinquent Taxes	280,831	296,781	300,000
8819	Redevelopment Agency Funds	604,907	237,382	0
8841	Food Services Commission	61,334	55,273	50,000
8842	Equipment Sales	12,731	1,460	0
8850	Rentals and Leases	198,771	301,495	300,000
8851	Lease Contract-Pioneer Theater	240,000	240,000	240,000
8854	Lease Contract-CDC Building	82,611	85,089	85,296
8860	Interest and Investment Income	208,343	344,527	350,000
8874	Enrollment Fees	7,352,889	8,471,364 m)	8,475,000
8879	Transcript Fees	107,035	100,693	100,000
8880	Non-Resident Tuition	523,822	518,558	520,000
8885	Non-Resident Tuition-Foreign	3,695,787	3,716,754	3,700,000
8887	Catalogs and Class Schedules	12,583	12,426	12,000
8889	Student Fines/Fees	34,316	38,947	35,000
8890	Parking Citations	278,707	241,692	200,000
8890	Processing Fees	4,323	4,329	4,000
8890	Discovery Series	6,077	4,209	4,000
8891	Center for the Arts Performances	82,042	81,226	80,000
8893	Miscellaneous Income	64,905	65,225	60,000
8895	Community Advancement Transfer	200,000	200,000	200,000
Total Local Revenue		<u>45,248,391</u>	<u>45,078,181</u>	<u>44,685,296</u>
<u>INCOMING TRANSFERS</u>				
8980	Transfer from Other Funds	<u>0</u>	<u>0</u>	<u>0</u>
Total Incoming Transfers		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE - ALL SOURCES		<u>133,413,403</u>	<u>119,529,228</u>	<u>123,825,152</u>
TOTAL BEGINNING BALANCE AND REVENUE		<u>151,124,660</u>	<u>154,008,918</u>	<u>157,683,329</u>

Notes to Revenue k) through l), see page 7.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2017-2018 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - FUND 11
EXPENDITURES

Account Number	Description	2015-2016 Actual Expenditures	2016-17 Projected Expenditures	2017-2018 Tentative Budget
<u>ACADEMIC SALARIES</u>				
1100	Regular Schedule, Teaching	26,343,522	26,770,584 n)	27,075,281 q)
1200	Regular Schedule, Non-Teaching	7,233,065	7,583,006	7,830,877
1300	Other Schedule, Teaching	15,269,728	15,904,430	16,479,307 r)
1400	Other Schedule, Non-Teaching	1,045,815	1,547,181	1,597,756
Total Academic Salaries		<u>49,892,130</u>	<u>51,805,201 n)</u>	<u>52,983,221</u>
<u>CLASSIFIED SALARIES</u>				
2100	Full Time	21,773,083	23,277,089	23,990,549
2200	Instructional Aides	1,770,266	1,806,231	1,865,272
2300	Student Help, Hourly and Overtime	2,808,630	2,819,682	2,881,650
Total Classified Salaries		<u>26,351,979</u>	<u>27,903,002 n)</u>	<u>28,737,471</u>
<u>STAFF BENEFITS</u>				
3120	State Teachers' Retirement	4,411,051	5,091,698	6,581,460 s)
3200	Public Employees' Retirement	2,778,852	3,424,318	4,051,000 s)
3300	Social Security - OASDI/Medicare	2,586,832	2,655,316	2,742,112
3400	Health and Welfare - Medical	7,884,194	8,011,311	8,209,989
3500	Unemployment Insurance	36,479	37,758	39,652
3600	Workers' Compensation Insurance	1,672,460	1,676,597	1,805,888
3700	Cash in Lieu of Insurance	101,803	103,327	104,748
3800	Other Benefits	287,456	317,870	381,444
3900	STRS On Behalf Payments	3,351,535	TBD o)	TBD
Total Staff Benefits		<u>23,110,662</u>	<u>21,318,195</u>	<u>23,916,293</u>
<u>BOOKS, SUPPLIES AND MATERIALS</u>				
4200	Books	3,832	4,308	5,682
4300	Instructional Supplies	56,279	53,135 p)	871,223
4400	Other Instructional Supplies	35,248	36,896 p)	89,176
4500/4600 Non-Instructional Supplies/Gasoline		<u>888,231</u>	<u>940,830</u>	<u>1,043,864</u>
Total Books, Supplies and Materials		<u>983,590</u>	<u>1,035,169</u>	<u>2,009,945</u>

Notes to Expenditures m) through s), see page 8.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2017-2018 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - FUND 11
EXPENDITURES

Account Number	Description	2015-2016 Actual Expenditures	2016-17 Projected Expenditures	2017-2018 Tentative Budget
<u>CONTRACT SERVICES AND OPERATING EXPENSES</u>				
5100	Contract for Personal Services	559,798	584,463	1,781,463 w)
5200	Travel, Conference and Training	410,099	413,936	430,604
5300	Dues and Memberships	186,425	220,172	231,181
5400	Insurance	1,000,000	1,000,000	1,023,062
5500	Utilities and Housekeeping Services	2,687,447	3,089,408	3,125,044
5600	Contracts, Rentals, and Repairs	2,332,812	2,388,703	2,455,638
5700	Legal, Elections, and Audit Expense	482,147	684,714	793,714
5800	Other Services, Postage, Advertising	1,811,224	1,907,032	2,002,384
5900	Miscellaneous	10,044	272,123	285,729
Total Contract Services and Operating Expenses		<u>9,479,996</u>	<u>10,560,551</u>	<u>12,128,819</u>
<u>CAPITAL OUTLAY</u>				
6300	Library Books	0	103,735	135,200
6400	Equipment	340,426	329,163 t)	350,000
Total Capital Outlay		<u>340,426</u>	<u>432,898</u>	<u>485,200</u>
<u>OTHER OUTGO</u>				
7300	Interfund Transfer	6,486,187	7,095,725	22,181,874 x)
TBD	Estimated Savings - Budget to Actual	0	0	(3,000,000)
Total Other Outgo		<u>6,486,187</u>	<u>7,095,725</u>	<u>19,181,874</u>
TOTAL EXPENDITURES / APPROPRIATIONS		<u>116,644,970</u>	<u>120,150,741</u>	<u>139,442,823</u>
RESERVE FOR FUTURE PENSION LIABILITIES		0	4,349,587 u)	0
RESERVE FOR ONE-TIME EXPENDITURES		0	10,605,655 v)	0
TOTAL COMMITTED FUND BALANCE		<u>0</u>	<u>14,955,242</u>	<u>0</u>
TOTAL UNCOMMITTED FUND BALANCE		<u>34,479,690</u>	<u>18,902,935</u>	<u>18,240,506</u>
TOTAL ENDING BALANCE		<u>34,479,690</u>	<u>33,858,177</u>	<u>18,240,506</u>
GRAND TOTAL - EXPENDITURES / ENDING BALANCE / RESERVES		<u><u>151,124,660</u></u>	<u><u>154,008,918</u></u>	<u><u>157,683,329</u></u>

Notes to Expenditures t) through w), see page 8.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2017-2018 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - REVENUE

Notes to Projected Revenue 2016-17 - Page 3

- a) General apportionment funding based on State funding of 17,836 credit FTES and 30 non-credit FTES.
- b) The Educational Protection Account portion of the State General Apportionment.
- c) Additional State Apportionment - Recalculation of the District's 2015-16 allocation, and State distribution of Orange County tax settlement funds.
- d) A portion of lottery proceeds and matching instructional supplies expenditures were transferred to the Restricted General Fund per State mandate.
- e) Current and future years' mandated costs to be automatically reimbursed by State at a rate of \$28 per FTES.
- f) New requirement to record funds to offset District's share of STRS pension liabilities Amount to be calculated after State advises on percentage rate to use.

2017-18 Tentative Budget Assumptions - Revenue

- g) General apportionment funding is based on State funding of 19,480 credit FTES and 30 non-credit FTES and 1.56% Cost of Living Adjustment (COLA), and 2.78% increase to base apportionment.
- h) The Educational Protection Account portion of the State General Apportionment.
- i) Lottery income based on \$144 per FTES.
- j) Current and future years' mandated costs to be automatically reimbursed by State at a rate of \$28 per FTES.

Notes to Projected Revenue 2016-17 - Page 4

- k) Administrative fee related to the Compton Center.
- l) Campus Police services for the Compton Educational Center are paid for by the Center.
- m) Increase in Enrollment fees due to addition of Winter Intersession 2017.

EL CAMINO COMMUNITY COLLEGE DISTRICT
2017-2018 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED - EXPENDITURES

Notes to Projected Expenditures 2016-17 - Page 5

- m) Certificated Salaries include salary increases for 2016-17.
- n) Classified Salaries include salary increases for 2016-17.
- o) New requirement to record District's share of STRS liability for pensions
- p) A portion of Instructional Supplies expenditures was moved to the Restricted General Fund to match the restricted portion of Lottery proceeds received in 2016-17.

2017-18 Tentative Budget Assumptions - Expenditures

- q) Does not include \$1.2 million for paramedic course instructors.
Paramedic instructors are included in Contracted Services in the Tentative Budget.
- r) Includes funding for additional sections to meet enrollment management goals.
- s) STRS employer contribution rate to increase to 14.43%.
- s) PERS employer contribution rate to increase to 15.531%.

Notes to Projected Expenditures 2016-17 - Page 6

- t) Equipment needs identified through program review and budget planning process.
- u) \$4.3 million of ending balance reserved for future pension liabilities.
- v) \$10.6 million of ending balance reserved for one time only expenditures.

2017-18 Tentative Budget Assumptions - Expenditures

- w) Includes Paramedic and Fire Academy Programs as contract service agreements of \$1.2 million. Salary amounts of contracts are transferred to academic salary account (Object 1110) at year-end as shown in the 2016-17 actual expenditures.

2017-18 Tentative Budget Assumptions - Interfund Transfers

- x) Interfund transfers include \$14.9 million originally set aside as a special reserve for future pension liabilities within the General Fund. Effective 2017-18, these funds will be accounted for in a separate fund, Fund 16 - Future STRS/PERS Pension Liabilities.

INTERFUND TRANSFERS 2017-18

Fund 12	Parking Citation Revenue	275,000
Fund 12	Campus Police	850,000
Fund 14	Compton Related Activities	1,219,158
Fund 15	Special Programs	3,657,474
Fund 16	STRS/PERS Future Liabilities	14,955,242
Fund 61	Worker's Comp Fund	100,000
Fund 62	Property & Liability Fund	100,000
Fund 63	Dental Fund	1,000,000
Fund 79	Auxiliary Services	25,000
		<hr/>
		22,181,874

Just the increase portion.

**ECC Projected Future Pension Liabilities
Through 2022-2023**

FY	Rate	STRS	STRS Annual Increase	STRS Cumulative Increase	Rate	PERS	PERS Annual Increase	PERS Cumulative Increase
2017-18	14.43%	\$ 5,701,033			15.53%	\$ 3,543,816		
● 2018-19	16.28%	\$ 6,431,934	\$ 730,902	\$ 730,902	18.10%	\$ 4,130,002	\$ 586,186	\$ 586,186
2019-20	18.13%	\$ 7,162,836	\$ 730,902	\$ 1,461,803	20.80%	\$ 4,746,080	\$ 616,078	\$ 1,202,264
2020-21	19.10%	\$ 7,546,065	\$ 383,229	\$ 1,845,033	23.80%	\$ 5,430,610	\$ 684,531	\$ 1,886,795
2021-22	19.10%	\$ 7,546,065	\$ -	\$ 1,845,033	25.20%	\$ 5,750,058	\$ 319,448	\$ 2,206,243
2022-23	19.10%	\$ 7,546,065	\$ -	\$ 1,845,033	26.10%	\$ 5,955,417	\$ 205,359	\$ 2,411,602
Subtotals				\$ 7,727,803				\$ 8,293,090
Total								\$ 16,020,893

Base Salary CALPERS \$ 22,817,691

Salary Base for CALSTRS \$ 39,508,195

El Camino College

Institutional Effectiveness Indicators 2017



Overview of Institutional Effectiveness Indicators

In response to budget legislation passed in 2014, the California Community Colleges Chancellor’s Office developed a framework of Institutional Effectiveness (IE) Indicators for all colleges systemwide. The IE Indicators consist of district and college performance measures related to fiscal viability, accreditation status, compliance with state and federal guidelines, and student performance. Indicators consist of performance rates from the past five years along with short-term and long-term goals established by each college through a local consultative process (see Appendix). More information about the Institutional Effectiveness Indicators may be found on the [Chancellor’s Office website](#). The Chancellor’s Office also hosts an online [Institutional Effectiveness Indicator Portal](#) in which the public may access information related to each college’s performance.

El Camino College has developed, adopted, and publicly posted its indicator report (this document), per [California Education Code §84754.6](#). The College has reported short-term (1-year) and long-term (6-year) targets for all required, and some optional, goals. Many IE Indicators mirror the College’s own set of [Institutional Effectiveness Outcomes](#), which are part of the current Strategic Plan ([Board Policy 1200](#)). The most recent performance information for El Camino College is found below, beginning with College, then District, Indicators.

College Indicators

Completion Rate – College Prepared

Percentage of degree, certificate, and/or transfer seeking, College Prepared (Student's lowest course attempted in Math and/or English was college level) first time students who completed a degree, certificate, or transfer related outcome within six years.

Historical Rates					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
70.8%	74.1%	73.9%	72.3%	71.7%	74.9%	78.0%

Source: California Community Colleges Chancellor's Office Student Success Scorecard

Completion Rate – Unprepared for College

Percentage of degree, certificate, and/or transfer seeking, Unprepared for College (Student's lowest course attempted in Math and/or English was below college level) first time students who completed a degree, certificate, or transfer related outcome with six years.

Historical Rates					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
36.6%	39.4%	39.7%	39.2%	38.2%	39.6%	40.9%

Source: California Community Colleges Chancellor's Office Student Success Scorecard

Completion Rate – Overall

Percentage of degree, certificate, and/or transfer seeking, first time students who completed a degree, certificate, or transfer related outcome within six years.

Historical Rates					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
45.7%	48.8%	48.6%	48.8%	47.8%	49.7%	51.9%

Source: California Community Colleges Chancellor's Office Student Success Scorecard

Remedial Math Rate

Percentage of first time students who started in a below college-level Math course and completed a transfer Math course within six years.

Historical Rates					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
25.2%	26.4%	27.8%	30.1%	32.7%	33.2%	34.3%

Source: California Community Colleges Chancellor's Office Student Success Scorecard

Career Technical Education Rate

Percentage of students completing more than eight units in courses classified as career technical education (or apprenticeship) in a single discipline for the first time who completed a degree, certificate, apprenticeship or transfer-related outcomes within six years.

Historical Rates					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
55.4%	57.1%	55.5%	58.0%	60.5%	61.4%	63.5%

Source: California Community Colleges Chancellor's Office Student Success Scorecard

Successful Course Completion

Percentage of Fall term credit course enrollments where student earned a grade of C or better.

Historical Rates					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
68.6%	69.7%	67.5%	67.4%	67.8%	70.8%	73.7%

Source: California Community Colleges Chancellor's Office MIS Data Mart

Completion of Degrees

Number of Associate degrees completed.

Historical Counts					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
1,659	2,012	1,998	1,977	2,463	2,474	2,500

Source: California Community Colleges Chancellor's Office MIS Data Mart

Completion of Certificates

Number of Chancellor's Office approved certificates completed.

Historical Counts					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
516	592	478	410	474	567	659

Source: California Community Colleges Chancellor's Office MIS Data Mart

30 Unit Achievement Rate - Overall

Percentage of degree, certificate and/or transfer-seeking, first time students who earned at least 30 units within six years.

Historical Rates					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
66.4%	65.9%	67.2%	68.1%	68.6%	68.9%	70.7%

Source: California Community Colleges Chancellor's Office Student Success Scorecard

District Indicators

Fund Balance

Ending unrestricted general fund balance as a percentage of total expenditures.

Historical Rates					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
20.3%	20.0%	16.7%	16.0%	29.9%	5.0%	5.0%

Audit Findings

A 'yes' indicates the district has achieved (historical) or has set a goal to achieve an 'unmodified' or 'unqualified' independent audit opinion (minimal or no material weaknesses or significant deficiencies).

Audit Finding	Historical Goals		Goals	
	Short-term Goal (2016-17)	Short-term Goal (2021-22)	Short-term Goal (2017-18)	Long-term Goal (2022-23)
Audit Opinion Financial Statement	Yes	Yes	Yes	Yes
State Compliance	Yes	Yes	Yes	Yes
Federal Award/Compliance*	Yes	Yes	Yes	Yes

* Independent audit opinion relating to federal award compliance and internal controls over federal programs.

Accreditation Status

Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation status.

Historical Status					Goals	
2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
<i>July</i> No Action	<i>July</i> No Action	<i>July</i> Warning	<i>July</i> No Action	<i>July</i> No Action	Fully Accredited No Action	Fully Accredited No Action
<i>February</i> No Action	<i>February</i> Warning	<i>February</i> Sanction Removed	<i>February</i> Reaffirmed	<i>February</i> No Action		

Other Post Employment Benefits (OPEB) Liability

Self-reported percentage of the OPEB liability that the district's set-aside funds represents (includes both funds in a trust and outside of a trust and designated for this liability).

Historical Rate	Goals	
2015-16	Short-term Goal (2017-18)	Long-term Goal (2022-23)
100%	100%	100%

Annual Review of Performance

In concert with its annual review of the Strategic Plan and Institutional Effectiveness Indicators, the College will review performance on indicators and progress toward goals annually. When the College is not on track to meet a goal, constituents will discuss possible causes and develop action strategies to address shortfalls.

Goal-setting & Consultation Process

The IE Framework of Indicators consists of a set of required and optional measures of College and District performance, with measures selected and short- and long-term goals set through a collegial consultation process. The table below chronicles this process at El Camino College, with links to meeting minutes, where available.

Consultation Group	Date	Action/Outcome
Vice Presidents Preliminary Review	03/31/16	Select College Choice; set tentative goals
Cabinet Preliminary Review	04/04/16	Select College Choice; set tentative goals
Planning & Budgeting Committee	04/07/16	Review/Approval of Measures & Goals
Student Success Advisory Committee	04/14/16	Selection of Measures & Goals
Planning Summit Overview of IEPI	04/15/16	Review of Selected Measures & Goals
Deans Council Review	04/14/16	Review & Understanding of purpose & goals
Academic Senate	05/03/16	Approval of Measures & Goals
Planning & Budgeting Committee	05/05/16	Approval of Measures & Goals
Student Success Advisory Committee	05/12/16	Review of Selected Measures & Goals
Board Acceptance of Framework	05/22/17	Acceptance of Selected Measures & Goals