

**EL CAMINO COLLEGE**  
**Planning & Budgeting Committee**  
**Minutes**  
**Date: April 20, 2017**

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**MEMBERS PRESENT**

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| <input checked="" type="checkbox"/> William Garcia– Student & Comm Adv.   | <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting)    |
| <input checked="" type="checkbox"/> Amy Grant – Academic Affairs          | <input checked="" type="checkbox"/> Cheryl Shenefield–Administrative Services |
| <input checked="" type="checkbox"/> Ken Key - ECCFT                       | <input checked="" type="checkbox"/> Jackie Sims -Management/Supervisors       |
| <input checked="" type="checkbox"/> Araceli Rodriguez – ASO, Student Rep. | <input type="checkbox"/> Dean Starkey – Campus Police                         |
| <input checked="" type="checkbox"/> David Mussaw – ECCE                   | <input checked="" type="checkbox"/> Josh Troesh - Academic Senate             |

**Other Attendees: Members:**

**Support:** B. Atane, I. Graff, A. Leible, J. Nishime, R. Russell, J. Shankweiler

**Guest:** G. Toya

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The meeting was called to order at 1:04 p.m.

An ASO update by A. Rodriguez was added to the agenda.

**Approval of the April 30, 2017 Minutes**

1. The minutes of April 6 were tabled until the next meeting. L. Olsen was out on vacation.

**Making Decisions Document** – J. Nishime

1. A few minor corrections and changes were made to the document. College Council will sign the new signature form and the revised document will be disseminated to all the consultation committees.
2. It was noted people need to remember to refer to this document so they understand the committee structure and how decisions are made.

**Student Success Scorecard** – I. Graff (handout)

1. The PBC reviewed and discussed the latest results from the Student Success Scorecard. The report on the Student Success Scorecard was released in late March and serves as our standard accountability report. The most recent information listed is for 2015-2016 which covers demographics of age, gender and ethnicity. Some of the areas of the report were brought to the attention of the committee: Student Counseling Ratio 501:1, and Percentage of First-Generation 41.9%. The responses for the area of First-Generation should be noted as insufficient. The results for this were based on a very small percentage of student responses. This question will be monitored in the future and once the majority of students start answering this question, the results will be viewed as a more realistic percentage.
2. It was noted the scorecard has now been expanded from two to four pages. The items listed along the top portion of the page have been broken out into different demographic categories. The student population is divided into categories of overall, college prepared and unprepared for college. The 2015-2016 percentage of unprepared students for college was listed as 71%. Unprepared for college was defined as a student's lowest course attempted in Math and/or English was at a remedial level. College prepared was defined as a student's lowest course attempted in Math and/or English was college level.

3. Completion rates were clarified as referring to all of the community college goals; degree, certificate, transfer, and becoming college transfer prepared. The term persistence was noted as referring to enrollment for fall, spring, fall. This is different from the Federal rate which is fall to fall. If a student is enrolled consecutively for three semesters they would be measured as a success under the area of persistence. It was noted El Camino College has a high reputation for persistence.
4. It was pointed out pages 3 and 4 show new categories this year. Achievement to the transfer level – English and Math lists the percent of the cohort that began in basic skills courses and completed everything through the transfer level. It was noted there is good information in this area which will be good for planning.

#### **Enrollment Update/320 P2 Apportionment** - J. Shankweiler (handouts)

1. It was reported for El Camino College the P1 apportionment on enrollment is done in January. It is noted this makes getting numbers for winter difficult and numbers for spring is a projection. For summer 2016 the P1 FTES were reported at 610.95, fall 2016 was 8,516.18, winter 2017 was 830.79 and the projection for spring was listed at 7,908.17. For P2 FTES there is some refinement. Summer 2016 shows an increase of 1.28 (612.23), fall 2016 increased by 51.86 (8,568.04), winter 2017 decreased by 17.12 (813.67) and spring 2017 decreased by 8.78 (7,899.39). The reason these figures change is sometimes the positive attendance reports are not submitted in a timely manner. The result is we have increased the FTES by 27.24. Our base is 19,486 and we are only at 17,893.33 which means we will still be in stabilization. Compton was noted as being up overall in FTES by 18.53 (5,120.59).
2. The final numbers that we get paid on come out in July and there is still an opportunity to revise things in November. It was noted we need to keep in mind when Compton separates from us and becomes their own college, we will need to be aware we will be losing funds 14 and 15. These are the funds we receive money from for having the Compton Center. Once they are not a center anymore, we will have to replace these funds. It was noted we will need to achieve 20,000 FTES by 2020 in order to replace this money (estimated \$4-\$5 million).
3. For Compton to cover their support costs once they separate from us, there will be special legislative action to fund them.
4. It was mentioned that quite a few students are registered for classes both at Compton and El Camino. It was asked what the repercussions in our enrollment would be in case those students leave El Camino for Compton. It was noted this would be a situation that should be reviewed.
5. Another handout was reviewed which showed apportionment comparison from what is in the Enrollment Management Plan in comparison to the P2 FTES. For 2016-2017 the Enrollment Management Plan showed a total of 17,679 FTES whereas the P2 shows a higher number of 17,890 FTES. This speaks to our summer doing well.

#### **ASO Update** – A. Rodriguez

1. It was reported that yesterday at the finance meeting they passed the idea of having solar-powered umbrellas. The cost is \$25,000 for 11 umbrellas which would be disseminated across the campus. They come with USB ports and plugs. These umbrellas are solar-powered and would be a great alternative resource as charging stations for the students.

#### **Planning Summit** – I. Graff

1. I. Graff announced that the Planning Summit will be held tomorrow. The theme this year is, “We Just Approved our Comprehensive Master Plan, Now What?” A five-year plan will begin to be mapped out.

**Adjournment** – R. Natividad

1. W. Garcia was thanked for his valuable contribution to the PBC. Today is his last meeting and the committee wished him well in his new endeavors. The committee welcomed Greg Toya to the PBC as the new representative for Student and Community Advancement. A. Sala was also recognized and thanked for her valuable contributions also. She will be leaving the committee as her area has been reorganized. She now reports to the President and not SCA. The meeting adjourned at 1:45 p.m. The next meeting will be held on **May 4, 2017** in Library 202.

RKN/lmo

APPROVED