



**PLANNING & BUDGETING COMMITTEE**

**May 3, 2018**

**1:00 -2:30 P.M.**

**Library 202**

Facilitator: Rory K. Natividad

Notes: Linda M. Olsen

**STATEMENT OF PURPOSE**

The Planning and Budgeting Committee serves as the consultation committee for campus-wide planning and budgeting. The PBC assures that planning and budgeting are integrated and evaluated while driven by the mission and strategic initiatives set forth in the Strategic Plan. The PBC makes recommendations to the President on all planning and budgeting issues and reports committee activities to campus constituencies.  
10/5/17

**Strategic Initiative – C – Collaboration**

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

**Members**

- |   |   |
|---|---|
| <input type="checkbox"/> Jose Anaya – Community Advancement     | <input type="checkbox"/> Rory K. Natividad - Chair (non-voting) |
| <input type="checkbox"/> Amy Grant - Academic Affairs           | <input type="checkbox"/> Alex Ostrega – ASO, Student Rep.       |
| <input type="checkbox"/> Jeff Hinshaw - Administrative Services | <input type="checkbox"/> Jackie Sims - Management/Supervisors   |
| <input type="checkbox"/> Ken Key - ECCFT                        | <input type="checkbox"/> Greg Toya – Student Services           |
| <input type="checkbox"/> Ruben Lopez – Campus Police            | <input type="checkbox"/> Josh Troesh - Academic Senate          |
| <input type="checkbox"/> David Mussaw – ECCE                    |   |

**Alternate Members / Support**

- |  |  |
|--|--|
| <input type="checkbox"/> Babs Atane – Support                | <input type="checkbox"/> Sidney Porter – Alt. Ac. Senate   |
| <input type="checkbox"/> Kristie Daniel-DiGregorio – Support | <input type="checkbox"/> Gary Robertson - Alt. Police      |
| <input type="checkbox"/> Brian Fahnestock – Support          | <input type="checkbox"/> Jean Shankweiler – Support        |
| <input type="checkbox"/> Irene Graff – Support               | <input type="checkbox"/> Luukia Smith – Alt. ECCE          |
| <input type="checkbox"/> Jennifer Gutierrez - Alt. ASO       | <input type="checkbox"/> Michael Trevis – Alt. Adm.        |
| <input type="checkbox"/> Kelsey Iino– Alt. Student Services  | <input type="checkbox"/> Steve Waterhouse-Alt. Mgmt/Sup    |
| <input type="checkbox"/> William Kerwin - Support            | <input type="checkbox"/> Carolee Jessop-Vakil – Alt. ECCFT |
| <input type="checkbox"/> Art Leible – Support                | <input type="checkbox"/> Van Buren, Star – Alt. Comm Adv.  |
| <input type="checkbox"/> Jane Miyashiro – Support            | <input type="checkbox"/> Vacant - Alt., Ac. Affairs        |
| <input type="checkbox"/> Ross Miyashiro – Support            |  |

**AGENDA**

- |                                      |                    |           |
|--------------------------------------|--------------------|-----------|
| 1. Approval Minutes – March 15, 2018 | R. Natividad       | 1:00 P.M. |
| 2. Approval Minutes – April 19, 2018 | R. Natividad       | 1:10 P.M. |
| 3. Budget Assumptions                | B. Fahnestock      | 1:20 P.M. |
| 4. ASO Presentation                  | G. Toya/A. Ostrega | 1:40 P.M. |

**Next meeting – May 17, 2018**

## Committee Funds and Financial Terms Glossary

General Unrestricted	Fund 11
General Restricted	Fund 12
Compton Center Related Activities	Fund 14
Special Programs Compton Center Partnership	Fund 15
STRS/PERS	Fund 16
Student Financial Aid	Fund 74
Workers Comp.	Fund 61
Capital Outlay Projects	Fund 41
General Obligation Bond	Fund 42
Property & Liability Self-Insurance	Fund 62
Dental Self-Insurance	Fund 63
Post-Employment Benefits Irrevocable Trust	Fund 69
Bookstore	Fund 51

WSCH =	Weekly Student Contact Hours
BOGFW =	Board of Governors Fee Waiver
FTES =	Full Time Equivalent Students
FTEF =	Full Time Equivalent Faculty
COLA =	Cost of Living Adjustment
OPEB =	Other Post-Employment Benefits
FON =	Faculty Obligation Number

\* A complete list is available in the annual final budget book.

## **Planning and Budgeting Committee 2017-18 Goals**

1. Develop an action plan utilizing the college wide evaluation of planning and budgeting process. The evaluation was conducted last year.
2. Chair to provide brief summary of PBC meeting via email to improve communication efforts.
3. Review and approve the Comprehensive Master Plan to ensure that they are:
  - a. Supportive of the Mission and Strategic Plan,
  - b. Integrated with other college planning and budgeting,
  - c. Implementable, and
  - d. Achievable.
4. Provide orientation and information to new members and alternates
5. Seek evidence of constituent group PBC communications in an effort to improve the understanding of committee efforts throughout the campus.