

EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes
Date: June 7, 2018

MEMBERS PRESENT

- | | |
|--|--|
| <input checked="" type="checkbox"/> Amy Grant – Academic Affairs | <input checked="" type="checkbox"/> Jeff Hinshaw–Administrative Services |
| <input checked="" type="checkbox"/> Ken Key - ECCFT | <input checked="" type="checkbox"/> Jackie Sims -Management/Supervisors |
| <input checked="" type="checkbox"/> David Mussaw - ECCE | <input type="checkbox"/> Ruben Lopez – Campus Police |
| <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting) | <input checked="" type="checkbox"/> Greg Toya – Student Services |
| <input type="checkbox"/> Chinua Taylor-Pearce – ASO Student Rep. | <input checked="" type="checkbox"/> Josh Troesh – Academic Senate |
| <input type="checkbox"/> Jose Anaya – Community Advancement | |

Alternate Members: K. Iino, S. Porter, S. Waterhouse

Support: B. Atane, B. Fahnestock, I. Graff, W. Kerwin, A. Leible, J. Miyashiro, J. Shankweiler

Other Attendees: D. Maloney, A. O'Brien, D. Patel

The meeting was called to order at 1:04 p.m.

Approval of the May 17, 2018 Minutes

1. The minutes of May 17 were presented to the committee for approval.
2. Page 1, Approval of May 3 minutes, **correct: ASP to: ASB.**
3. The minutes were approved with the above correction noted and will be posted online.

Tentative Budget – B. Fahnestock

1. The tentative budget for the fiscal year 2018-2019 was presented to the committee for their review. The current year has financially gone very well. The year began with a fund balance of \$38,364,047. Revenues amounted to \$128,931,605 and expenditures came in at \$142,915,830. The ending fund balance was noted as \$24,379,822. The STRS/PERS Liability fund received a transfer of \$15 million. This money will help offset the cost increases of STRS/PERS over the next few years.
2. This year we are going to get more revenue for COLA (2.71%) which equals \$2,868,640. The salary increase of 2.71% will be applied to all units effective January 1, 2019. The interfund transfer in from Fund 16 will cover the 2018-2019 increases to STRS/PERS rates (\$1,653,393).
3. It was noted the reason why the budget looks so similar to last year's budget is we are unsure of what the state of the budget will be – no one really knows. It was stated that we will get as much money next year as we did this year - plus we will get a COLA.
4. It was noted every year (through Program Review and the Trac Dat process) we accumulate a list requests. Some of these requests may have not been processed and/or completed. Rather than let these approved items remain as uncompleted, we want to ensure the process for these items are completed. To assist with this, money has been carved out so we can deliver on this plan.
5. It is thought the General State Apportionment will be based on the generation of 19,642 FTES. Money for classified and certificated will be similar to this year: Classified: 1.32% (\$333,464) and Certificated: 1.75% (\$914,612). A listing of full-time faculty positions, classified positions and one management position was listed on the tentative budget assumptions listing. At the end of next year, we estimate to have an ending fund balance of \$22 million.
6. The various operating funds were given a brief overview. The Compton funds (funds 14 and 15) were addressed. It was noted once the partnership ends and we no longer receive funding for having the

Compton Center - \$1.16 million. The strategy decided upon was if we could reach the 20,000 FTES, it will put us into a higher federal funding of about \$1 million. This is why the \$20,000 by 2020 was important. With the change in the funding formula, we are not sure our strategy will play out as planned. We are assuming that it will play out as we are at about 19,600 which will give us a year to acquire 400 more FTES. The question will be how the funding formula will treat the size of the colleges. Hopefully we will hear some resolution on this before the state passes its budget. With this in mind, we will need to be very cautious with our spending.

7. Fund 15 is the second component of our Compton partnership. We get paid \$3.6 million for having another college in our district and \$1.1 million is additional money we negotiated. These will be the two things lost once our partnership with Compton is dissolved.
8. For the general obligation fund (fund 42), we are going to go out and sell bonds at the end of August - \$50 million. The Bookstore fund (fund 51) has \$5 million in revenue which is half of what it had during its peak years. The basically make just enough to run the Bookstore. It was mentioned the budget at this stage does not include Guided Pathways.
9. One other area addressed was AB 19. There is \$46 million proposed to fund AB 19 past last year to extend first-time/full-time tuition waivers for students across the state. No information has been received how this will be calculated.
10. We have a lot of revenue sources but we are primarily funded off of our enrollment. The way our accounting looks, it appears to look much different. What makes up the FTES money is enrollment fees, local property taxes and the state fills in the rest.
11. A correction was noted on page iv of the budget handout. Under Fiscal Year 2017-2018, end of the second sentence, correct the FTES figure to 17,928. Another correction to the beginning of the fourth sentence, correct the figure 19,235 to 19,179. This would change the 400 FTES to 463.
12. It was stated that on pages 6 and 7 are listed notes which explains any places where there are major changes in the budget pages.
13. The committee was informed if anyone is associated with any of the categorical programs and knows more than what is listed in the budget handout, please contact B. Fahnestock and please notify him.
14. A motion was made to recommend the approval of the tentative budget for 2018-2019 to the president.

Approved: Unanimous

No: 0

Abstentions: 0

Adjournment

1. The meeting adjourned at 2:01p.m. The next meeting is scheduled for **June 21, 2018** at 1:00 p.m. in Library 202.

RKN/lmo