



PLANNING & BUDGETING COMMITTEE

August 13, 2020

1:00 -2:30 P.M.

Via Zoom

Facilitator: Iris Ingram & Viviana Unda

Notes: Shobhana Warriar

STATEMENT OF PURPOSE

The Planning and Budgeting Committee serves as the consultation committee for campus-wide planning and budgeting. The PBC assures that planning and budgeting are integrated and evaluated while driven by the mission and strategic initiatives set forth in the Strategic Plan. The PBC makes recommendations to the President on all planning and budgeting issues and reports committee activities to campus constituencies.
10/5/17

Strategic Initiative – C – Collaboration

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members

<input type="checkbox"/> Jose Anaya - Community Advancement	<input type="checkbox"/> Haseeb Khan - ASO, Student Rep
<input type="checkbox"/> Amy Grant - Academic Affairs	<input type="checkbox"/> Gary Robertson - Campus Police
<input type="checkbox"/> Julie Bourlier - Administrative Services	<input type="checkbox"/> vacant - Management/Supervisors
<input type="checkbox"/> Iris Ingram – Co-Chair (non-voting)	<input type="checkbox"/> Greg Toya - Student Services
<input type="checkbox"/> Kelsey Iino - ECCFT	<input type="checkbox"/> Josh Troesh – Academic Senate
<input type="checkbox"/> David Mussaw - ECCE	<input type="checkbox"/> Viviana Unda – Co-Chair (non-voting)

Alternate Members /Support Staff

<input type="checkbox"/> Director, Accounting - Support	<input type="checkbox"/> Ann O’Brien - Support
<input type="checkbox"/> Walter Cox - Alt., Academic Affairs	<input type="checkbox"/> Carolyn Pineda, Support
<input type="checkbox"/> Darcie McClelland - Support	<input type="checkbox"/> Sidney Porter - Alt., Academic Senate
<input type="checkbox"/> Giancarlo Fernandez - Alt., ASO	<input type="checkbox"/> Jean Shankweiler - Support
<input type="checkbox"/> vacant - Alt., Student Services	<input type="checkbox"/> Sophie Dao - Alt., ECCE
<input type="checkbox"/> Andy Nasatir – Alt., Administrative Services	<input type="checkbox"/> Steve Waterhouse - Alt., Management/Support
<input type="checkbox"/> Ruben Lopez - Alt., Campus Police	<input type="checkbox"/> Ken Key - Alt., ECCFT
<input type="checkbox"/> Jane Miyashiro - Support	<input type="checkbox"/> Star Van Buren - Alt., Community Advancement
<input type="checkbox"/> Ross Miyashiro - Support	<input type="checkbox"/> Jeffrey Hinshaw - Support

AGENDA

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|--|-------------|
| 1. Agenda Review | I. Ingram |
| 2. Approval of Minutes – August 6, 2020 | I. Ingram |
| 3. Board Policy 6399 – SCFF Data Management & Administrative Procedure 6399 – SCFF Data Management - First Reading | Dr. Maloney |
| 4. Implementation and Monitoring of 2020-23 Strategic Plan | V. Unda |
| 5. PBC 2019-20 Self-Evaluation Survey Report - (Presentation) | V. Unda |
| 6. Other Discussion | |
| 7. Adjournment | |

Committee Funds and Financial Terms Glossary

General Unrestricted	Fund 11
General Restricted	Fund 12
Compton Center Related Activities	Fund 14
Special Programs Compton Center Partnership	Fund 15
STRS/PERS	Fund 16
Student Financial Aid	Fund 74
Workers Comp.	Fund 61
Capital Outlay Projects	Fund 41
General Obligation Bond	Fund 42
Property & Liability Self-Insurance	Fund 62
Dental Self-Insurance	Fund 63
Post-Employment Benefits Irrevocable Trust	Fund 69
Bookstore	Fund 51

- WSCH = Weekly Student Contact Hours
 BOGFW = Board of Governors Fee Waiver
 FTES = Full Time Equivalent Students
 FTEF = Full Time Equivalent Faculty
 COLA = Cost of Living Adjustment
 OPEB = Other Post-Employment Benefits
 FON = Faculty Obligation Number

* A complete list is available in the annual final budget book.

**Planning and Budgeting Committee
2018-19 Goals**

1. Develop an action plan utilizing the college wide evaluation of planning and budgeting process. The evaluation was conducted last year.
2. Chair to provide brief summary of PBC meeting via email to improve communication efforts.
3. Review and approve the Comprehensive Master Plan to ensure that they are:
 - a. Supportive of the Mission and Strategic Plan,
 - b. Integrated with other college planning and budgeting,
 - c. Implementable, and
 - d. Achievable.
4. Provide orientation and information to new members and alternates
5. Seek evidence of constituent group PBC communications in an effort to improve the understanding of committee efforts throughout the campus.