

El Camino College - Administrative Services  
Minutes of the Facilities Steering Committee – June 3, 2019

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dena Maloney, Jim Buysse, Jean Shankweiler, Jaynie Ishikawa, Jorge Gutierrez, Claudia Striepe, Rory Natividad, Angela Simon, Ann O'Brien and Shobhana Warriar

Alternates/Guests and Support Staff Present: Berkeley Price and Dipte Patel

1. The minutes of April 1, 2019 was approved.

2. Health & Safety:

These are the current top priority Health & Safety items:

- a. Roofs (ITECH & PACE) – quote requested
- b. Elevators – two out of the three elevator is working. Checking with the vendor weekly to see when the parts will be delivered.
- c. Baseball Field – plan submitted to DSA
- d. CATS Bldg. - Safety netting plan are being prepared for submission to DSA.
- e. Campus Exterior Lighting – contractor is working on the lights in the four area identified. In a future meeting the map of where these are located will be shown.
- f. Campus Police Backup Power – hired engineers to design and plan the specifications.
- g. Marsee – stage lift is broken and the cost to repair will be \$65,000. We are in the process of securing the funds to complete this project.
- h. Fire Academy – project awarded for repair of the burn room and should be completed by Summer, before the fall accreditation of the program.
- i. Music Building – water main is fixed and they are in the process of cleaning up. Clean up for the basement is expected to cost \$14,000.
- j. Communication Bldg. – old railing is going to be fixed in the walkway behind the new Student Services bldg.
- k. Pool Bldg. – pool lift is broken and cost estimate is \$10,000 to fix.
  - a. Question was asked to what will happen to the old pool in the South Gym - it has not finalized as to what will happen to the old pool.

3. Bond Project Status

1. Major projects:

- a. Administration Building – 35% complete in construction phase. Project completion March 2020.
- b. Gymnasium – 93% complete in construction phase. Project completion July 2019.
- c. Student Services Center – 87% complete in construction phase. Completion date of July 2019.
- d. Behavioral Sciences – design phase completed. 2% into DSA plan check phase. Project completion by June 2022.
- e. Art Complex – Plans should be submitted to DSA within 45 days.

2. Project update:

- a. Bookstore Café – the project had a challenge with DSA. After having talked off the records with DSA, we found out that the wall connecting Bookstore and Manhattan Café cannot be torn down, if it is torn down, we will have to reinforce it completely, which will cost the district an additional \$700,000. It was decided that we would not tear it down, instead work with the Manhattan Café and the outside area. We will be meeting with the design committee once the drawings. Once the committee review is done, it will be taken to the President for review and approval. This project will have to go back to DSA.
- b. Construction Technology - Geotechnical work with the soil is being conducted for the foundation. Will be meeting with the committee to finalize the design, once they have reviewed it, the design will be taken to the President for review and approval.

4. Proposed BP & AP 3440 (Service Animals)

Draft of the proposed BP & AP 3440 (Services Animals) is being presented to this group and is being done because of the OCR settlement recommendation to adopt physical accessibility for this campus. This proposed policy does not include comfort (emotional) animals. Currently at ECC we have seven to ten service animals. Four are emotional support and three are service animals.

➤ Under Assessment factors for service animals:

The District shall consider the following factors in modifying policies, practices, and procedures to permit the use of a service animal by individuals with a disability.

- The type, size, and weight of the service animal and whether the facility can accommodate these features;
- Whether the handler has sufficient control of the service animal;
- Whether the service animal is housebroken; and
- Whether the service animal's presence in a specific District facility compromises legitimate safety requirements that are necessary for safe operation.

➤ Under Exceptions:

The District may ask an individual with a disability to remove a service animal from District premises if:

- The service animal is out of control (such as exhibiting aggressive behavior or posing a threat to others); or
- The service animal's handler does not take effective action to control it; or
- The service animal is not housebroken.

➤ Under Requirements for District Employees:

District employees may ask the following two inquiries to determine whether an animal qualifies as a service animal:

- Whether the animal is required because of a disability; and
- What work or task the animal has been trained to perform.

This draft proposed policy have gone through review with Special Resource Center and next will be taken to College Council

5. Infamous Other

Rory brought up damages done to the Stadium field by the coyotes on campus. They have made a den in the brush area next to the Stadium. Ann will be in contact with Chief Trevis to see what steps

can be taken to ensure safety of the students, faculty, staff and the community members can come to the stadium.

Claudia wanted to know if there is anything being done to repair the clock on campus. Jorge mentioned that there are two different types of operating systems used for the clocks. He will check to see the progress of the repair and report back at the committee at the next meeting.

Jorge wanted to thanks Rory for his contribution to the committee.

6. Adjournment

Meeting adjourned at 3:20pm.