

El Camino College - Administrative Services
Minutes of the Facilities Steering Committee – February 4, 2019

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dena Maloney, Jean Shankweiler, Jaynie Ishikawa, Ross Miyashiro, Angel Simon, Jorge Gutierrez, Claudia Striepe, Rory Natividad, Luukia Smith, Ann O'Brien, Michael Pascual and Shobhana Warriar

Alternates/Guests and Support Staff Present: Berkeley Price

1. The [minutes](#) of December 3, 2018 was approved.
2. [Health & Safety](#):
These are the current top priority Health & Safety items:
 - a. Elevator – contractor is working on the Lot H elevator; Waiting on state certification on the Bookstore elevator.
 - b. MBAH –work in progress.
 - c. North Gym – parts ordered and contractor will begin this week.
 - d. Baseball Field – new restroom - 80% design work completed.
 - e. CATS – safety netting; met with architect and will be meeting with Athletics to go over rendition.
 - f. Campus Exterior Lighting – 98% completed; there are still dark areas on campus. Working with engineering firm to install more lights.
 - g. Women's shower locker room – non-skid flooring materials ordered.
 - h. Library – putting in a new power sliding door to be ADA compliant.
 - i. MBBM trailer – rain gutter replacement.
 - j. Marsee – contractor to provide repair estimates for stage lift.
 - k. Campus power shut down – will be meeting with Edison for better communication and protocol.
3. [Bond Project Status](#)
 - a. Administration Building – 24% complete in construction phase. Project completion December 2019
 - b. Arts Complex – 30% completed in design phase; project completion June 2022.
 - c. Construction Technology – 5% completed in design phase. Waiting for input from department faculty & staff.
 - d. Gymnasium – 83% complete in construction phase. Project completion April 2019. Issues with Acoustic panel; wrong kind installed.
 - e. Pool Classroom Complex – 20% complete in construction phase
 - f. Bookstore Café Project – 5% complete in design phase. Once approved, plans will be shared.
 - g. Student Services Center – 81% complete in construction phase. Working with contractor to get project completed.
 - h. Behavioral Sciences – 42% complete in the construction document phase (includes the electrical, plumbing etc. drawings). Project completion June 2022.
 - i. Demolition of Student Activities & Student Services – will be doing the demolition in phases

with the Student Activities Center being done first.

- j. Central Plant Upgrade – going to DSA tomorrow morning to close out the old projects so that the new project can be approved.
 - k. Student Activities Relocation – relocate to basement of the Communication building. We are meeting with the group to design the area.
4. Brief Discussion on the [Behavioral & Social Science Building and Art Complex](#)
Renditions of the new Arts Complex and Behavioral Science Building. Would like to thank faculty and staff for their input in the design of the buildings.
 5. Other
Question: Jaynie wanted to know if there would single user bathrooms and lactation rooms included into the buildings.
 - It was noted, that these would be included in all building going forward starting with Arts Complex and Behavioral Science Building.
 6. Adjournment
Meeting adjourned at 3:05 pm.