

El Camino College - Administrative Services
Minutes of the Facilities Steering Committee – October 5, 2020

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dr. Maloney, Jean Shankweiler, Jorge Gutierrez, Lissette Marquez, Jaynie Ishikawa, Michael Pascual, Ann O'Brien, and Shobhana Warriar

Alternates/Guests and Support Staff Present: Berkeley Price, and Nailah Lee

- I. The minutes from the August 2020 meeting were approved
- II. Health and Safety
 - a. Pace Building - Roof
 - i. DSA has certified and approved the close-out of this building.
Dr. Maloney congratulated Jorge on the work it took with DSA.
 - b. Baseball Field Project (Restroom, Netting and ADA)
 - i. The Environmental Assessment was completed and showed no major impacts to the environment. Next step is to go out to bid and secure a Construction Management Company.
 - c. CATS Building (Safety Netting)
 - i. The next step is to solicit for bids.
 - d. Campus Exterior Lighting
 - i. The Engineer has completed the plans and specifications.
 - ii. The Purchasing Department will solicit bids.
 - e. Campus Police (Generator)
 - i. The plans and specifications have been completed by the Engineer. The next stage is to purchase the generator and seek quotes to install it.
 - f. Marsee Auditorium
 - i. The project is complete.
 - g. Communications Building – (Installation of the Ramp Rail)
 - i. The project is complete
 - h. Library (Generator)
 - i. MDC Engineers was awarded the contract to design the new generator.
- III. Bond Projects
 - a. Administration Building
 - i. The project is complete and the Notice of Completion was filed.

- b. Arts Complex
 - i. This project is out to bid. The new Construction Management firm will be added to the October Board for approval.
- c. Construction Tech
 - i. The plans are with DSA for review/approval.
- d. Camino Café
 - i. DSA approved the plans and the project. The next step is solicit for bids.
- e. Central Plant
 - i. The project is 97% completed.
- f. Demolition of the Student Services (old building) and Student Activities
 - i. The project is complete and the Notice of Completion will be filed/
- g. Pool/Classroom
 - i. The project is 97% complete. Furniture was installed.
 - ii. There is a challenge situation. Stagnant water is an issue around the perimeter of the pool. It will cost the contractor approximately \$300k to repair. The costs will not be paid by the District.
- h. BSS Project
 - i. This project is out to bid. The new Construction Management firm will be added to the October Board for approval.
- i. Student Activities relocation to Communications building
 - i. DSA approved the project and the next step is to go out to bid.

IV. Status – Fire Academy

- a. There was a fire at the Fire Academy site located in the City of Inglewood. The students are currently using a tent to attend class. Generator has been installed. An architect is working on plans to install portable buildings which includes an Administration office, restrooms, and a classroom. The plans will be submitted to DSA to expedite approval since this is an emergency situation. The buildings will be leased until the permanent facilities are completed at a different location. This project is a high priority. Currently we are working with a consultant to submit a grant to seek 100% funding to replace the Fire Academy building.
 - i. *Dr. Maloney asked if the modular buildings can be moved within the two-year period and/or can they be moved to a new site? Per Jorge yes, they can be moved but you will have to extend the lease agreement and you would have to go back to DSA for approval because it is a new site.*

V. Public Safety Training Center

- a. Originally, the Center was to be built on Lot L at the campus. Location has changed. It will now be built on a 3-acre site next to the Transit Center, City of Torrance. The design process has begun.
- b. *Comments from Dr. Maloney: This project has been under discussion for quite some time with the City Torrance and local firefighting agencies with the need for a place to do their training. This is a joint use project where our Fire Academy will conduct its courses and training and where other fire departments can come and do their training. It has taken some time to find the right property and the City of Torrance has provided that for us. It will take time but it is well worth it.*

- VI. Music Building
 - a. A State grant was received to begin work on this project. An architect was hired and meetings have begun with stakeholders on the design of the building. Many thanks to Berkeley Price for his assistance and leadership on this project
 - b. Question from Dr. Maloney: *Will it be necessary to demolish the existing music building before we can build the new one?* Per Jorge, the sequence is we will demolish the old Arts and Behavior and Social Science Buildings and construct the new Music building in its place. Once that job is complete, then the occupants of the old Music building can move into the new one without the need of swing space and the old Music building will be demolished.
- VII. PowerPoint – Completed and Pending Projects
 - a. Marsee Auditorium – new cable installation
 - b. ADA Handrail by the bookstore
 - c. Pool Classroom construction
- VIII. Meeting adjourned at 3pm