

El Camino College - Administrative Services
Minutes of the Facilities Steering Committee – June 1, 2020

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dr. Maloney, Iris Ingram, Jean Shankweiler, Jorge Gutierrez, Lissette Marquez, Jaynie Ishikawa, Michael Pascual, Ann O'Brien, Makayla Propst, and Shobhana Warriar

Alternates/Guests and Support Staff Present: Berkeley Price, Jane Miyashiro, Dipte Patel, and Nailah Lee

- I. The minutes of May 4, 2020 were approved with the following changes:
 - a. Who are the committees that are part of the Making Decisions Plan is the question that was asked.
 - b. The Marsee was removed on the Master Plan. The original plan was to renovate the building due to ADA and asbestos issues but it was too costly. On the 2017-2020 Facilities Master Plan the project is not listed but the Community Theater project was listed in its place.
 - c. Motion for approval including the changes
 - i. Angela Simon
 - ii. Michael Pascual – 2nd
 - iii. All in favor
- II. Health and Safety
 - a. Pace Building - Roof
 - i. The project is pending.
 - b. Baseball Field Project (Restroom, Netting and ADA)
 - i. The next step is to go out to bid. An environmental consultant will assess the project.
 - ii. Dr. Maloney asked if the turf is a separate project.
 1. Per Jorge, it will be incorporated into the final project.
 - c. CATS Building (Safety Netting)
 - i. The design is complete and the next step is to go out to bid.
 - d. Campus Police (Generator)
 - i. The design is complete and the next step is to go out to bid.
 - e. Marsee Auditorium
 - i. The 1st phase is to drain the water. Once this is completed, quotes will be solicited to address the cabling issue.

- f. Communications Building – (Installation of the Ramp Rail)
 - i. A ramp rail will be installed on the northeast corner of the building to address an ADA concern. Next step is to obtain quotes.
- g. Library (Generator)
 - i. Engineers are working on the new design to replace the old generator
 - ii. A temporary generator will be in place until this is complete

III. Bond Projects

- a. Administration Building
 - i. Moving and packing has started. Move-in is scheduled for July 2020
- b. Arts Complex
 - i. DSA approved the plans
 - ii. Finalizing the project to ensure the grading plans are correct. Input will be received from the faculty on furniture needs.
- c. Construction Tech
 - i. The plans are with DSA for review/approval.
- d. Camino Café
 - i. DSA approved the plans.
 - ii. Project will go out to bid Summer 2020.
- e. Central Plant
 - i. The project is 80% complete and the new chiller will arrive in a couple of weeks.
- f. Demolition of the Student Services (old building) and Student Activities
 - i. The estimated completion is July 2020.
- g. Pool/ Classroom
 - i. Anticipated completion is August 2020.
 - ii. The office and classroom furniture have been ordered. Equipment order will soon be finalized with Russell Serr.
- h. BSS Project
 - i. DSA approved the plans and currently finalizing the plans for accuracy
- i. Music Building
 - i. The Request for Qualifications (RFQ) for Architectural Services was issued and interviews will be held in July 2020.
 - ii. More bonds will be released August 2020 to begin the work on this project.
 - iii. Lissette asked will this project move forward if the Governor does not approve the State budget?
 - 1. Per Dr. Maloney, the pending budget from the State can only be used for capital projects and are exclusive for buildings only. The funds for the project are 50% from our local bonds and the other 50% will be derived from the State bond. We will be able to move forward with the project.
- j. Student Activities relocation to Communications building
 - i. The plans are with DSA and anticipate go out to bid Summer 2020
- k. Construction Management Transition

- i. Three firms were chosen by the interview committee and will be submitted to the Board for approval.
- ii. Per Dr. Maloney, since each firm will be assigned a project, there will be greater accountability from the firms.
- iii. Berkeley asked if Lend Lease will continue working on certain projects.
 - 1. Per Jorge, they are only working on the pre-bid stages of current projects and the of conclusion of the Pool/ Classroom and Demo projects.

IV. Other

- a. Jaynie asked about the return to campus and if this will be discussed with this committee.
 - i. Per Michael Pascual, the COVID-19 committee is tasked with this project. Facilities staff are represented in that committee but the Facilities Steering Committee will not be part of the decision making.
- b. Jorge will include pictures of construction on campus at the August 2020 meeting

V. Adjourned at 3:04pm