

El Camino College - Administrative Services  
Minutes of the Facilities Steering Committee – May 4, 2020

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dr. Maloney, Iris Ingram, Jean Shankweiler, Jorge Gutierrez, Lissette Marquez, Jaynie Ishikawa, Michael Pascual, Ann O'Brien, Makayla Propst, and Shobhana Warriar

Alternates/Guests and Support Staff Present: Berkeley Price, Jane Miyashiro, Dipte Patel, and Nailah Lee

- I. The minutes of February 3, 2020 were approved
- II. Making Decisions Guide at El Camino
  - a. Dr. Maloney presented the Making Decisions Guide
  - b. Angela asked if any other committees had questions
    - i. ASO had questions about their section of the document
    - ii. Academic Senate did not have any
    - iii. Calendar had some but not substantial
    - iv. PBC: doesn't recall if anyone had questions
  - c. Motion for approval
    - i. Jean
    - ii. Angela – 2<sup>nd</sup>
    - iii. All in favor
- III. Health and Safety
  - a. Communications Building
    - i. Jean asked a question about location of the ramp. The ramp is on the east side of the building
  - b. The question was asked about the Marsee Auditorium and future projects. Jorge stated that the Marsee will not be demolished.
- IV. Bond Projects
  - a. Administration building move is on hold
    - i. We are in the punch list stage
  - b. Arts Complex
    - i. DSA approved the plans and will be going out to bid this summer
  - c. Construction Tech
    - i. DSA is reviewing the plans

- d. Gym Project
    - i. We are in the punch list stage
  - e. Pool
    - i. Project completion estimated late August 2020
    - ii. Working on finalizing the furniture and equipment order
  - f. Bookstore Café
    - i. DSA approved the plans and will be going out to bid this summer
  - g. BSS Project
    - i. DSA approved the plans and will be going out to bid this summer
    - ii. Working on the furniture order
  - h. Music Building
    - i. Dr. Maloney asked for an update
      - 1. Waiting for the Governor's budget to determine if the design costs are included. If the Governor approves the funds, they will be released in July 2020. Jorge is working with Purchasing to submit the Request for Qualifications to an Architecture firm. We anticipate interviews to be held in June 2020. A recommendation will be made in July. The awarded contract is contingent on the release of funds.
      - 2. Per Dr. Maloney, reiterated the funds are not solidified yet and we are waiting on final approval from the Governor. Capital Construction projects are not out of the general fund and we are awaiting the outcome.
  - i. RFQ – Construction Management Services
    - i. Currently conducting interviews May 4-6 and will be interviewing a total of 7 firms
    - ii. Looking for 3 firms for the upcoming Bond projects
    - iii. Lend Lease did not apply and are not part of the firms to be interviewed
    - iv. This summer will be a transition from Lend Lease to the new firms
    - v. Jorge thanked Michael Pascual for his assistance
- V. Update on Sustainability Plan
- a. July 15, 2019 the Board approved the sustainability plan
  - b. The sustainability plan was developed by stakeholders on campus for short- and long-term goals to minimize planet changes and increase sustainable resources
  - c. The demo of the SSC building was a total landfill diversion rate of 82%
    - i. We will be able to reuse the concrete and metal from the demo
    - ii. The mixed waste will be sent to California Waste Service for recycling
  - d. Energy Efficiency
    - i. Looked at the feasibility on installing solar panels on roofs and parking lots.
    - ii. Determining additional eV charging stations
    - iii. Recently installed solar panel tables
  - e. Forefront developed a Solar and Storage Evaluation report for ECC
    - i. Forefront projected over \$10 million of savings in a 20-year period
    - ii. Forefront recommended on installing solar panels on Lot L, J, & K
    - iii. Other parking lots were not cost effective

- f. Transportation
  - i. Provided a safe drop off and pick up location by new the new Student Services Building
- g. Any Questions
  - i. Why can't we use the large parking lot by the park?
    - 1. This would not be feasible due to construction issues
  - ii. Will there be a covered waiting area between student services and Lot C by the circular loop?
    - 1. Jorge will explore that with the consultant
    - 2. Dr. Maloney – is this a new request or was this included before?
      - a. Per Dipte this is not a new request and she will discuss it with Gary Greco

VI. Adjourned at 3:28pm