



**Technology Committee Meeting
March 16, 2021 -- 2:00 p.m.
Via Zoom Conference**

Minutes

COMMITTEE (√ marks those present):

√	Loic Audusseau, CTO ITS, Chair		Crystle Martin, Library/LRC Co-Chair
√	Iris Ingram, VP Admin. Services	√	Dena Maloney, Superintendent/President
	Josh Armstrong, Campus Police	√	Stephanie Dewitt, Purchasing & Risk Mgmt.
√	Ryan Gan, Systems Librarian	√	Lewis Gray, Tech Services/ITS
√	Gary Greco, SRC	√	Jorge Gutierrez, Facilities
√	Brian Krause, SRC	√	Peter Marcoux, Academic
√	Marlow Lemons, Mathematical Sciences	√	Marci Myers-Mojica, Inst. Research
√	Michael Pascual, Purchasing & Risk Mgmt.	√	Dipte Patel, Counseling
√	Gema Perez, ECCE	√	Makayla Propst, ASO
√	Idania Reyes, SSC	√	Beverly Rouse, Admin. Support/ITS
√	Linabel Sajo, Applications/ITS	√	Maria Smith, Human Resources
√	Sal Valencia, Audio Visual/ITS	√	Claudio Vilchis, Network Services/ITS
√	Steve Waterhouse, Enrollment Services	√	Moses Wolfenstein, Distance Education
√	Paul Yoder, Information Security/ITS	√	Viviana Unda, Guest/Inst. Res. & Plan.
√	John Franco, Guest		

STATEMENT OF PURPOSE

The Technology Committee serves as the consultation committee for campus-wide technology planning. The committee evaluates needs, strategizes solutions, and proposes recommendations for College technology. The committee develops monitors and evaluates implementation of the College Information Technology Strategic Plan.

Strategic Initiative – C – Collaboration

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Agenda

1. Welcome/Introductions – Committee Chair Loic Audusseau opened the meeting.
2. Agenda Review – The Committee accepted and adopted the March Agenda as presented.
3. Approval of Minutes – The Committee accepted and adopted the February 16, 2021 minutes as presented.
4. Third Reading AP 6365 – Contracts: Accessibility of Information Tech – The Committee moved, accepted and approved the language in AP 6365.
5. Consultation for Planning at ECC Document – The purpose of the document is to provide an overview of the plans and planning processes that take place within the college. It also introduces readers to resources available online at the Institutional Research and Planning (IRP) website: <https://www.elcamino.edu/about/depts/ir/> which discusses the ECC's approach to planning via the ECC Planning Model and the types of planning the college prioritizes. ECC monitors the achievement of the college's plans via the Nuventive: Planning, Monitoring and Reporting Platform.
6. Tech Committee Working Groups Updates – Crystle Martin is unable to attend today's meeting but provided the committee with updates on some of the work that has been conducted by the different working groups. The list of working groups and a list of its members is posted on the Technology Committee SharePoint page.

Ellucian Colleague Improvement Plan – The Group Chair, Linabel Sajo, is scheduling a meeting with the group to go over the Colleague Improvement Plan and requests. One of the main requests for the team was to deliver the “Vanilla Environment” in Colleague without our custom code. The group is trying to work out the data portion to see if it can bring in the actual data of ECC into the system so they can start testing. We have a lot of updates on Server OS and sequel versions that takes priority because we are running out of support. The group is making sure the hardware and software are up to date.

IT Infrastructure – The Computer Replacement Plan is being presented to different committees across campus. There are several projects in our queue including, switching infrastructures. We have completed the design and are planning the actual deployment of the different switches. Another major area that is taking place is the upgrade of our WiFi environment. We have completed installing and upgrading the different access points and their controllers. The Network Services team is going from building to building, testing every single WiFi access point and troubleshooting whatever issue may arise. This effort will last until mid-April. We should have an additional update on the WiFi project next meeting. There is an assessment that is being conducted by a third-party consultant of the state of our fiber optic. We have yet to receive the results of the assessment and will use those findings to build a fiber upgrade plan which we will submit as a proposed project for the fiscal years to come. Lastly, there is a plan that is being developed to upgrade our audio-visual infrastructure, particularly in classrooms to

accommodate remote learning and giving the ability to faculty teaching in the classroom to conduct sessions online as well as onsite. We are reviewing the specific technical requirements of those proposals. We will present these findings to the VP and the Technology Committee in the next several weeks.

Data Governance & Management – The group has not yet met. Marci Myers-Mojica is reviewing the working document that discussed the charge of this work group and will set their first meeting in the next few weeks.

Asset Management & Technology Spending – This group is currently pending. Iris Ingram and Loic Audusseau will work together in an effort to assemble this group and discuss ideas about what the focus of this work group should be.

Technology Strategic Plan- The group is reviewing the existing plan and goals. They have started brainstorming on goals for the next plan. They have added new members and will update the member list by the next Technology Committee meeting.

Information Security – The group had two meetings with a third meeting scheduled. The group has completed the first stage of modernizing our Disaster Recovery Strategy. We have moved from the VM system to the Dell Integrated Data Protection (IDP) as a backup solution. We are in talks with Amazon Web Services (AWS) to obtain a new scope of work that is more accurate to what we had originally envisioned. We are requesting a scope that would work with our entire infrastructure that would include all of our servers and applications that the ECC community uses on a day-to-day basis. We would like the ability to go from a disaster situation to live and in production within a very short amount of time, preferably several hours. Paul Yoder will prepare to present a visual presentation at the next Technology Committee meeting.

7. Other Discussion – Brian Krause is requesting upgraded technology, such as Jaws or ZoomText, installed on the newer computers, laptops and setups as an accessibility tool to assist blind and low vision students. He will work with Gary Greco, Loic Audusseau, Lewis Gray and Claudio Vilchis to vet the specifics of the need, other compliance materials needed and request a proposal/quote with

details of the costs and number of licenses needed from the vendor and present at the next Technology Committee meeting.

8. Adjournment – The meeting was adjourned at 3:04 p.m.

Goals (FY 20/21)

- i. Complete Master Calendar and Curriculums/Catalog systems
- ii. Future of Colleague ERP on site system discovery and research
- iii. Campus-wide technology planning focus
- iv. Long-term resource planning for technology
- v. Evaluation of recommendations for technology solutions.
- vi. DRP/BCP research and discovery
- vii. Maturation/operations/training on new systems
- viii. Support IEPI, Accreditation, OEI/OER, Guided Pathways, Strong Workforce...