Technology Committee Meeting
July 18, 2017
2:00 p.m.
LLR 202

Minutes

COMMITTEE (√ marks those present):

√		√		√		√	
√	Art Leible, Chair	√	Virginia Rapp Co-Chair	√	Irene Graff Inst. Research	√	Tiffany Ushijima ASO Student Rep
	Robert Sutton SRC	√	Melissa Guess Financial Aid	√	Mari Baquir SSVC/Student Development	√	Idania Reyes
	Steve Waterhouse Admissions & Rec.		Thomas Brown Facilities	√	Claudio Vilchis ITS/Network		Luis Mancia ECCE
	Andrei Yermakov Compton Center		Bill Mulrooney Admissions&Rec	√	Thurman Brown Tech Services		Idania Reyes Student Equity Programs
	Erick Mendoza Campus Police	√	Will Warren ITS/Applications		Andrea Sala Foundation	√	Dipte Patel Counseling & Student Success
	Lisa Mednick Prof. Development		Paul Yoder IT Security		Maria Smith Human Res.	√	Ann Garten Public Info.
	Pete Marcoux Acad. Senate	√	Patrick Ko Purchasing				

"The Technology Committee serves as the consultation committee for campus-wide technology planning. The committee evaluates needs, strategizes solutions, and proposes recommendations for College

technology. The committee develops, monitors and evaluates implementation of the College Information Technology Strategic Plan."

I. Old Business

a. Review and approve minutes – The recorder failed to record the meeting last month so there are no minutes to approve.

b. Current Projects Update

    i. Library – The Pharos pay-to-print system is back online taking credit card and cash.

    ii. Hawthorne Business Center – On July 19th AT&T is scheduled to move the Hawthorne Business Center connection from the Admin Building to the Data Center.

    iii. Ricoh/Docuware – We are in the midst of the A&R validation process. We have user permissions setup. A&R is digitizing their hard copies of files. Completion of the project is to be determined.

    iv. IOP/Canvas – The ILP (Integrated Learning Platform) automation between Colleague and Canvas has been delayed. The start date of August 7th has been delayed. We will provide an update on the revised start date. Currently it is a manual upload.

    v. Portal – Most of the loose ends that were present after the migration has been addressed. Currently all of our team sites are being created.

    vi. Wi-Fi Project – All the buildings on Crenshaw are completed. We are working on the Art and Music buildings. After those buildings are complete they will move to the Library. We are still looking at August 24th as the completion date. They are considering bringing on an additional team to complete the approximately 29 external wireless connections (radios). The two parking structures (Lot C & Lot H) will utilize the external wireless connections. The Stadium has full coverage.

    vii. Office 365 – With the lack of storage and the ability to offer 1 TB to the students and eventually faculty and staff, starting in the fall new student applicants will receive an Office 365 email account.

viii. System Sign-In – All users are now required to sign into the system with their username@elcamino.edu. The reasons for the change

are to improve security, improve active directory federated services upgrade to the portal and Office 365 migration.

ix. Computer Replacements – Our budget was approved for our computer lifecycle upgrade. The upgrades affected will be computers in the Art & Behavioral Science building, some Music and some staff members with older computers, mainly in the Fiscal Services Purchasing department.

x. Windows 10/Office 2016 – The Cabinet has approved Windows 10/Office 2016 as the campus standard effective fall 2018. All of the newly purchased computers will be deployed with these applications installed. The exception will be areas that have specific software that cannot run using these applications. We are successfully testing images in the classrooms in the Business Division. Singularity has been the biggest problem so far.

xi. Official Penetration Test – We had our first light penetration test performed on our systems by CCC Tech Center CISO, Jeff Holden. The test lasted 3 days and we are awaiting the final report on the official findings and recommendations from that exercise.

xii. Tenable – We are in the process of finalizing the setup of the Tenable Nessus Security Center SIEM (Security Information & Event Management), which was provided by the CCC Tech Center. This will allow us to perform network and computer system vulnerability scans. This has saved us approximately $70-$100K per year if we had been required to purchase our own solution for ECC.

xiii. Knowbe4 – The anti-phishing user education software vendor, Knowbe4 (which features the famous hacker Kevin Mitnick) is currently in procurement. This software will assist users in spotting fake or malicious emails through targeted, automated, and trackable phishing campaigns.

xiv. Info-Security Presentation – Paul Yoder will conduct an Info Security Presentation at the upcoming Professional Development Flex Day on August 24, 2017.

xv. NextGen Firewall Evaluations – We will begin the Next-Ten Firewall evaluations in August 2017. The vendors that are expected to participate in this RFP are Fortinet, Cisco, Checkpoint, WatchGuard and Palo Alto.

c. Annual Goals

    i. Master Calendar Scheduling System – On hold. It did not make the budget cut.

    ii. Enterprise Document Management System (paperless college) – See attached document: El Camino College Enterprise Management System (EDMS) Features Survey Results (n=70) – We have been working with Irene Graff in Institutional Research on this project. Through her research, she has collected almost 270 different paper forms that this college uses. Details of the survey are included in the above-mentioned attachment.

    iii. Wi-Fi progress – In process (see above).

II. New Business

a. SQL Databases upgrades – testing and checking – We are looking at upgrading our data warehouse. Currently, most of the data exported is a day old. The SQL servers are three generations old. We are looking to migrate to SQL 2016. As each generation moves forward Microsoft changes so the code will have to be changed. Thus, migrating the program. We are in the process of building and testing the over 70 applications with some of the team development.

III. Meeting Adjourned

a. The meeting was adjourned at 2:42 p.m.

C (COLLABORATION) – "Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making."