



El Camino College

College Council Minutes

Monday, April 5, 2021

1:30 – 2:30 p.m. Via Zoom

Attendance

Breeanna Bond, Giancarlo Fernandez, Edith Gutierrez, Kelsey Iino, Rose Mahowald, Dena Maloney, Darcie McClelland

Absent

Kenny Galan

Support/Presenter

Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Jean Shankweiler / Viviana Unda

Minutes

1. Welcome/Approval of Minutes

Dr. Maloney opened the remote meeting and welcomed participants.

After review, College Council moved to approve the March 15, 2021 meeting minutes as presented.

Dr. Maloney provided a debriefing on the March 26 Policy Review day. 19 policies and procedures were reviewed, edited and will move forward to the Board of Trustees.

2. Update on Campus Food Services

Andy Nasatir, Assistant Director of the Bookstore, presented an [update on the return of food services on campus](#).

A web-based landing page has been created to place orders online and pre-pay ahead of time. Catering orders can also be placed on this platform. This service is a pilot for the new food venue, El Cappuccino located in the Bookstore. The landing page launch is scheduled for July. A soft opening of El Cappuccino is anticipated at the end of fall semester.

Pacific Dining will resume food services in July. Camino Café will open with limited operating hours, depending on foot traffic. Vending machines will be operable.

The Art Deli is not expected to open in 2021. It may open in 2022 however, it is scheduled to be demolished at the end of 2022. Food service for the south and west part of campus will have to be addressed at a future date. A plan to provide food service in these areas was developed prior to the pandemic. The proposed vendors may still be available. The plan has not been abandoned. The situation needs to be assessed as the campus reopens.

Food cards purchased for EOPS/CARE & Guardian Scholars prior to the campus closure will be honored. Edith Gutierrez to send information to Andy.

As students register, can they be surveyed as to what food service they would like to see? Student input is important to determine food service needs. The ability to survey students is another component of the platform developed by Pacific Dining. Surveying students who are currently registering and will be

on campus next term is the question. Faculty should also be consulted. Where will students returning to campus in fall be located? Jean Shankweiler will provide data on the number of sections being offered in fall. That will provide information on the number and location of returning students and faculty.

Will masks be sold at food service locations? Andy will check with Pacific Dining. Masks are currently available in the vending machines and at the Bookstore.

3. Technology Replacement Plan

Loic Audusseau provide a comprehensive presentation on the [Computer Replacement plan](#). The presentation included background, computer inventory summary, general findings, recommendations, cost comparison, action plan, current status and next steps.

Over 100 requests received for replacement equipment have been received. The deadline to request equipment replacement is Friday.

Consideration of equity issues and accessibility to technology through the computer labs should be addressed. The laptop loan program is an excellent resource. Categorical funding regulations regarding issuing/purchasing of technology needs to be considered as the move to laptop and docking station model is made.

Appreciation is extended to the Technology Committee who helped develop this plan.

4. COVID-19 Update

Dena Maloney provided an update on the COVID-19 Task Force and the March 30 [update of the Campus Reopening Safety Plan](#).

The Task Force meets every two weeks. A few members have been replaced due to resignations from the district. The following are topics discussed at recent meetings:

- Athletics return to campus. The Task Force looks to the Los Angeles County Department of Public Health (LACDPH) for guidance on regulations for such requests. The Task Force evaluated the plan from Athletics and approved the return of athletes, staff and faculty for conditioning. The next request was a return to practice using individual equipment and moving toward sharing of equipment. After evaluation, the Task Force approved the request. Athletes are now be able to engage in practice. Athletic competition will not take place this year. This decision is supported by our regional conference.
- Fine Arts/Jewelry class is being allowed return to campus in small groups of three plus the instructor to use specialized equipment and provide instructor review of student projects.

The Task Force plays an important role in assessing the protocols being proposed for different departments returning to campus. This was done with essential public safety and health care courses.

The Campus Reopening Safety Plan has been updated with recent health officer order from LACDPH. The Plan will be published on March 30. The Plan is a living document and will be updated as needed. Task Force members can send requests for addition updates to the Plan until tomorrow, April 6.

A Task Force subcommittee, after evaluating several proposals, has recommended a vendor that will provide integrated services for screening protocols, testing and contact tracing in preparation for the broad opening of campus.

Forensic Analytics, another vendor, is working with individual departments to identify safety measures for instructional and learning spaces needed when we are ready to return to campus.

Side Note: There have been a couple of instances with Mediat screening and temperature checks. It seems there is an extra step of clearing protocols when an elevated temperature is reported. In the case the elevated temperature is due to conditions other COVID-1, a note from a physician or self-quarantine is required. This is perceived as unnecessary and can impede manpower. This situation was discussed by the Task Force. If a doctor's note confirming the elevated temperature is due to other health conditions, you do not have to self-quarantine. A doctor's note is required to ensure the safety of those working on campus. This protocol is in the Campus Reopening Safety Plan.

Requirements on wearing facemasks is being updated in the Plan to reflect the current guidelines from LACDPH.

5. DEI Board Resolution for April 19 Board Meeting

Dena Maloney provided an overview on the [Diversity, Equity and Inclusion \(DEI\) Board resolution](#) developed by a subcommittee of the Board of Trustees using the template provided by the California Community College Trustees (CCCT). The resolution reaffirms the District's commitment to DEI. The resolution will be on the April 19 Board agenda. The resolution was sent to College Council members prior to the meeting to share with their constituent groups.

Board policy revisions, approved by College Council will also appear on the April 19 Board meeting.

6. Adjournment

2020 - 21 College Council Goals

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Complete/continue the development and regular updates to, legally advised and legally required policies and procedures, placing priority on legally required policies and procedures.
3. Support the Accreditation Peer Review Team visit and the reaffirmation of accreditation of El Camino College.
4. Be informed of the work of the President's Advisory Committee on Race and Equity and engage in discussions on strengthening campus climate, reduction of student equity gaps using standardized disaggregated data methodologies and enhanced inclusion and diversity at El Camino College. Explore opportunities for inclusionary spaces for cross-campus dialogue.
5. Receive regular updates from the COVID-19 Task Force and facilitate campus communications that inform College Council constituents on actions taken in response to the COVID-19 pandemic.
6. Ensure College Council is informed of and discusses college initiatives, including but not limited to:
 - Guided Pathways and Equity Outcomes
 - Associated Student Organizations initiatives
 - Technology modernization
 - Impact of facilities on the student experience
 - Sustainability plan progress
 - Enrollment operations and enrollment management
 - Strategic Plan implementation and monitoring
 - Facilities Master Plan developments
 - Impact of fiscal developments on the campus
7. Strengthen campus communications by creating a communications plan designed to inform the stakeholders on major developments that affect the campus.

Future Meeting Dates: 1:30 p.m. - Board Room, Adm 150

D. Maloney

Reminder only

Winter/Spring 2021 College Council Meetings

- Monday, April 19, 2021 (Board Day)
- Monday, May 3, 2021
- Monday, May 17, 2021 (Board Day)
- Monday, June 7, 2021
- Monday, June 21, 2021 (Board Day)