



El Camino College

College Council Minutes
Monday, March 1, 2021
1:30 – 2:30 p.m. Via Zoom

Attendance

Breeanna Bond, Giancarlo Fernandez, Edith Gutierrez, Kelsey Iino, Rose Mahowald, Dena Maloney, Darcie McClelland

Absent

Kenny Galan

Support/Presenter

Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Jean Shankweiler / Viviana Unda

Minutes

1. Welcome/Approval of Minutes

Dr. Maloney opened the remote meeting and welcomed participants.

After review, College Council moved to approve the February 16, 2021 meeting minutes as presented.

2. Update on Race and Equity Plans

Dena Maloney provided an [update of the California Community Colleges Call to Action](#). The Call to Action came from the Chancellor's Office in June 2020 and went to all community colleges. The presentation stated the six elements of the Call to Action and the status of actions taken by El Camino College to date.

Ross Miyashiro provided more information on the Police Campus Forum scheduled for March 10.

Note: Subsequent to the meeting of the College Council on March 1, the proposed Forum has been rescheduled for March 24.

The forum will consist of four parts:

- I. Implicit bias in the class room. Data indicates faculty frequently call campus police to mitigate class room conflict. Dr. Fujiwara will lead the discussion.
- II. Chief Trevis will lead a discussion on the philosophy of our Campus Police department.
- III. A brief overview of the upcoming College Community Safety Partnership which will roll out with the Social Justice Center and the Police Advisory Committee.
- IV. Open discussion with the Police department

A planning meeting for the Police Campus Forum is scheduled for March 3, at 3:30pm. If anyone wants to provide input please email Ross.

Darcie McClelland provided additional information on the Academic Senate's plan for a Faculty Development Academy on Culturally Responsive Curriculum. The announcement on the Academy will take place at the Guided Pathways *United for Success* event on March 25. The Academy is a collaboration with Academic Senate, Academic Affairs and Guided Pathways. Guided Pathways is providing the funding. A design team has been selected. The team consists of nine faculty representing

SITE, MyPath, Academic Senate, African American Employee Network and Guided Pathways. The team is also diverse in racial/ethnic background and field of expertise. This Academy is geared towards individuals who are beginning their development on diversity, equity and inclusion. A cohort of 24 teaching faculty will learn principles and strategies for equity minded teaching. The program is scheduled to launch in winter 2022. It will consist of 20 hours of intensive seminars on equity minded teaching. The program will be open to full-time and adjunct faculty members. Participants will receive a \$500 stipend for completing the program. The design team will start working on creating the program this summer. They will lead the first cohort. Similar to the PRIDE program, alumni of the program will lead future cohorts. The plan is to hold the Academy in summer and winter as long as there is funding for the program. This plan will educate 48 faculty members a year on equity minded teaching. The program goal is to select cohorts with three faculty members from each of the meta majors.

3. 2021 Climate Survey Collegial Consultation

Viviana Unda reviewed the [process for the upcoming 2021 Climate Survey](#). Josh Rosales is chairing the student survey and Caroline Pineda is chairing the employee surveys. Surveys are currently going through consultation. The presentation included an overview of the questions on the survey.

There are 105 questions on the student survey. In 2018 the student survey had between 70-80 questions. Skip logic will be utilized with a number of questions. The Community College Survey of Student Engagement (CCSSE) survey is not being distributed in an effort to alleviate survey fatigue. Selected questions from the CCSSE survey are being included in the Student Climate survey which result in the increased number of questions. Hopefully this does not affect the responses received. In 2018, the student surveys were brought to selected class sections for completion. This year distribution of survey will go to all students electronically. There will be no paper surveys this year. This, in itself, will affect the number of responses. We expect a lower number. When students were surveyed on COVID-19 earlier this year, 2,000 responses were received. The expectation is to get that many for the Climate survey.

The employee survey has 69 questions. The 2018 survey had approximately 55 questions. The increased number of questions is due to additional questions on equity and diversity.

The presentation also included details on the administration of the survey, analysis of results and reporting. This year, efforts to customize the reports to specific stakeholder will be made. A general report will still be provided.

It is noted the Climate survey is being conducted on time for the three-year cycle. The three-year cycle allows for the administration of the survey and the appropriate time to address the results.

Past survey results are available on the Institutional Research & Planning website.

4. BP and AP 4260 (tentative)

BP/AP 4260 still being reviewed by Academic Senate. Darcie McClelland will bring back to College Council at a future date

Additional Discussions:

It is noted there are numerous overlapping events scheduled. It is recommended we encourage the use of the Campus Wide calendar. Campus awareness of this master calendar and instructions on how to book events using the Campus Wide calendar would alleviate overlapping events.

Cornerstone and 25Live were also suggested. 25Live is for room scheduling platform.

Academic Senate is also working on preventing overlapping events through cataloguing their events.

A campus wide communication from Marketing & Communication will direct event planners to utilize the Campus Wide calendar on the ECC website for planning future events. Instructions on booking the event will be included in the communication. The webmaster is also available to provide training to specific divisions/groups.

Dr. Maloney reviewed the [updated list of spring College Council meeting topics](#). The topics are aligned with the 2020-21 College Council goals.

The following topics were discussed for consideration:

- New ECC website (Ann O'Brien) – date TBD
- Social Justice Center update (Giancarlo Fernandez) – date TBD
- Plan for Computer Refresh Program and the roll out (Iris/Loic) - April

Please email Dr. Maloney with any other suggestions.

5. Adjournment

Meeting adjourned.

2020 - 21 College Council Goals

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Complete/continue the development and regular updates to, legally advised and legally required policies and procedures, placing priority on legally required policies and procedures.
3. Support the Accreditation Peer Review Team visit and the reaffirmation of accreditation of El Camino College.
4. Be informed of the work of the President's Advisory Committee on Race and Equity and engage in discussions on strengthening campus climate, reduction of student equity gaps using standardized disaggregated data methodologies and enhanced inclusion and diversity at El Camino College. Explore opportunities for inclusionary spaces for cross-campus dialogue.
5. Receive regular updates from the COVID-19 Task Force and facilitate campus communications that inform College Council constituents on actions taken in response to the COVID-19 pandemic.
6. Ensure College Council is informed of and discusses college initiatives, including but not limited to:
 - Guided Pathways and Equity Outcomes
 - Associated Student Organizations initiatives
 - Technology modernization
 - Impact of facilities on the student experience
 - Sustainability plan progress
 - Enrollment operations and enrollment management
 - Strategic Plan implementation and monitoring
 - Facilities Master Plan developments
 - Impact of fiscal developments on the campus
7. Strengthen campus communications by creating a communications plan designed to inform the stakeholders on major developments that affect the campus.

Future Meeting Dates: 1:30 p.m. - Board Room, Adm 150

D. Maloney

Reminder only

Winter/Spring 2021 College Council Meetings

- Monday, March 15, 2021 (Board Day)
- Friday, March 26, 2021 (Policy Review Day)
- Monday, April 5, 2021
- Monday, April 19, 2021 (Board Day)
- Monday, May 3, 2021
- Monday, May 17, 2021 (Board Day)
- Monday, June 7, 2021
- Monday, June 21, 2021 (Board Day)