El Camino College

College Council Minutes
Monday, October 19, 2020
1:30 – 2:30 p.m. Via Zoom

Attendance
Giancarlo Fernandez, Edith Gutierrez, Kelsey Iino, Rose Mahowald, Dena Maloney, Darcie McClelland, Breeanna Bond

Absent
Kenny Galan

Support
Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Jean Shankweiler, Erika Solorzano (POA Alternate)

Minutes

1. Welcome/Approval of Minutes
   Dr. Maloney opened the remote meeting and welcomed participants.

   After review, College Council moved to approve the October 5, 2020 meeting minutes as presented.

2. Board Agenda Review

   In compliance with Governor Newsom's Executive Order N-25-20, in response to the ongoing COVID-19 pandemic, the District will conduct the Board of Trustees meetings as audio only teleconferences. We have two dedicated email addresses for public comment. One for public comments on Closed Session agenda items and one for public comment on Open Session agenda items and non-agenda items.

   A comprehensive overview of the October 19, 2020 Board agenda was provided; including Presentations, Consent Calendar items, Action items and Policies and Procedures.

   Edith Gutierrez, Director of EOPS/CARE, CalWORKS and Guardian Scholars previewed the presentation on EOPS which she will present to the Board of Trustees. The presentation included historical context, values, philosophy and approach to student success of Extended Opportunity Programs and Services (EOPS). Data was provided to show the success rate of the Program over the years.

   Discussion:
   The success of EOPS' framework and case management approach should be scaled up to serve more of our students. Perhaps other equity programs and Guided Pathways can use EOPS as a model.
   - Promise Program and ECC Counseling utilize similar practices in their programs.
   - EOPS counselors are specifically qualified to work with a very diverse student population. This directly impacts the success of the program.
   - Faculty consistently experience positive interactions with EOPS. Congratulations are extended to the EOPS team and to Edith Gutierrez as the Director.

   The Vice Presidents highlighted agenda items of particular interest from their areas and answered any questions.

   Jean Shankweiler - Academic Affairs

Ross Miyashiro - Student Services
Iris Ingram – Administrative Services and Measure E
Jane Miyashiro - Human Resources

Dena Maloney highlighted Community Advancement, President/Board and Policy and Procedure agenda items.

3. Policy Review – Second Reading
   Dr. Dena Maloney presented BP 6399 and AP 6399 SCFF Data Management, for a second reading. The minor edits discussed from the first reading have been made.

   College Council moved to approve BP/AP 6399 SCFF Data Management. The policy and procedure will move forward to the Board of Trustees.

4. Update on the Advisory Committee on Race and Equity
   Dr. Dena Maloney provided a brief update on the activities of the President's Advisory Committee on Race and Equity.
   - The 22-member Advisory Committee has met three times.
   - The five subcommittees are meeting regularly.
     o Curriculum and Faculty Professional Development
     o Campus-wide Professional Development
     o Police and Community Relations
     o Student Experiences (10 additional participants)
     o Employee Experiences
   - The subcommittees have invited additional participants to join the conversation. An estimated 40 participants are involved.
   - The subcommittees have been establishing goals and recommendations for the Advisory Committee. The Advisory Committee will produce a report at the end of this year.

   El Camino joined the USC Race and Equity Center's, California Community College Racial Equity Leadership Alliance this summer. Two teams of five have participated in the monthly e-convenings.

   - *Fostering and Sustaining Inclusive Classrooms for Students of Color* – five faculty members attended
   - *Understanding and Addressing Implicit Bias* – Counselor, Police Sargent, Classified staff and two students attended.

   The goal is to hold campus forums after the e-convenings. Those who participated will share their information with the campus community and have the opportunity to facilitate a dialogue and discussion. Forums are currently being scheduled.

   The Advisory Committee has sponsored about 200 faculty, staff and students to participate in A2MEND webinars.
   - *Reform or Dismantle? Beyond Diagnosing Racism*
   - *Compounded Oppression: Sister's circle*

   We have over 30 participants, two cohorts in the *Equity Now!* series, hosted by USC Race and Equity Center.

5. USC Data Collection
   As members of the California Community College Racial Equity Leadership Alliance, we are participating in a survey of our students this year which is focused specifically on race relations on campus.

   Dr. Viviana Unda provided highlights from the [National Assessment of Collegiate Campus Climates (NACCC) survey FAQs](#). The highlights included the background on the NACCC, the survey's exclusive focus on racial climate, and the six areas of content.

   The survey is currently being administered to our students. The data will be very valuable in understanding our students experiences on campus with regards to race, microaggressions and feelings of being recognized and included. The individual report for El Camino will be delivered next fall.

   Next year USC will conduct a survey for faculty and staff. This is a three-year engagement with USC Race and Equity Center and the Alliance. This is important in our goal to becoming an anti-racists college that embraces inclusivity. These surveys will ask the important questions as difficult as they might be.

   Discussion:
   - Marketing and Communication has sent two campus wide announcements on the survey and has created branded templates to use on our social media outlets. The survey is important and needs to be very visible.
   - Associate Student Organization (ASO) should encourage their peers to participate in the survey. We will confirm with Giancarlo Fernandez.
   - The Student Equity Advisory Council (SEAC) is a good group to utilize for internal marketing to students.
   - It was suggested to place the survey on Canvas. Ann O'Brien will work with Gemma Perez to facilitate this

6. Adjournment

   Meeting adjourned.

2020 - 21 College Council Goals

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Complete/continue the development and regular updates to, legally advised and legally required policies and procedures, placing priority on legally required policies and procedures.
3. Support the Accreditation Peer Review Team visit and the reaffirmation of accreditation of El Camino College.
4. Be informed of the work of the President's Advisory Committee on Race and Equity and engage in discussions on strengthening campus climate, reduction of student equity gaps using standardized disaggregated data methodologies and enhanced inclusion and diversity at El Camino College. Explore opportunities for inclusionary spaces for cross-campus dialogue.
5. Receive regular updates from the COVID-19 Task Force and facilitate campus communications that inform College Council constituents on actions taken in response to the COVID-19 pandemic.
6. Ensure College Council is informed of and discusses college initiatives, including but not limited to:
   - Guided Pathways and Equity Outcomes
   - Associated Student Organizations initiatives
   - Technology modernization
   - Impact of facilities on the student experience
   - Sustainability plan progress
   - Enrollment operations and enrollment management
   - Strategic Plan implementation and monitoring
   - Facilities Master Plan developments
   - Impact of fiscal developments on the campus
7. Strengthen campus communications by creating a communications plan designed to inform the stakeholders on major developments that affect the campus.

Future Meeting Dates: 1:30 p.m. - Board Room, Adm 150   D. Maloney   Reminder only

Summer/Fall College Council Meetings
- Monday, November 2, 2020
- Monday, November 16, 2020   (Board Day)
- Monday, December 7, 2020
- Monday, December 21, 2020   (Board Day)