



El Camino College

College Council Minutes
Monday, August 17, 2020
1:30 – 2:30 p.m. Via Zoom

Attendance

Giancarlo Fernandez, Edith Gutierrez, Kelsey Iino, Rose Mahowald, Dena Maloney, Darcie McClelland, Debbie Turano

Absent

Kenny Galan

Support

Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Jean Shankweiler

Minutes

1. Welcome/Approval of Minutes

Dr. Maloney opened the remote meeting and welcomed participants.

After review, the minutes from the July 20, 2020 meeting were approved as presented.

2. Board Agenda Review

In compliance with Governor Newsom's Executive Order N-25-20, in response to the ongoing COVID-19 pandemic, the District will conduct the Board of Trustees meetings as audio only teleconferences. We will have two email addresses for public comment. One for public comments on Closed Session agenda items and one for public comment on Open Session agenda items and non-agenda items.

A comprehensive overview of the August 17, 2020 [Board agenda](#) was provided including Consent Calendar items, Action items and Future Action Items/General Information and Policies and Procedures.

The Vice Presidents highlighted agenda items of particular interest from their areas and answered any questions.

Jean Shankweiler - Academic Affairs
Ross Miyashiro - Student Services
Iris Ingram – Administrative Services and Measure E
Jane Miyashiro - Human Resources

Dena Maloney highlighted Community Advancement and President/Board agenda items.

3. 2017-19 SBP Students Report

Viviana Unda provided an informational [presentation](#) on the 2017-19 South Bay Promise Students report. The report characterized 2017-19 South Bay Promise students in terms of demographics and selected key outcomes to explore the impact on students' success. The report also presented the outcomes of African-American students in the 2019 cohort and how the Promise program relates to their academic progress.

Topics of Discussion:

It is concerning there is a striking decline in retention from 2017-18 to 2018-19 (15%). It is noted the cohorts are larger in the more recent years and raw numbers will reflect that. Regardless, we should address the trend, identify any issues and attempt to reverse the decline and increase retention.

Does AB705 contribute to the decline in retention? This is a good point. We should track students before and after the implementation of AB705 to see if there is a correlation.

Is it possible to drill down and identify and examine the other demographics of the Promise students - specifically, the socio-economic component and eligibility criteria for specific cohorts?

This coming year we will also have to look at the impact of COVID-19 when we examine the 2019-20 South Bay Promise.

It might be of interest to our high school partners to disaggregate the information by the high school from where the students graduated. This information can be used to target high schools we can provide more interventions to prepare students for the Promise program.

4. Campus Reopening Safety Plan

Dr. Maloney reviewed the drafting process of the Plan and provided a comprehensive review of the [current draft of the Campus Reopening Safety plan](#) and the appendices added to the document. College Council members are asked to review the plan and send any comments or questions to Marc Stevens.

The COVID-19 Task Force will review the Plan every two weeks, as this is a very fluid situation. The Plan will be taken to the Board on September 8, 2020 as an information item. We will send the document to the Board members in advance for their review.

Appreciation is extended to the COVID-19 Task Force for their hard work on drafting this Plan. They did a great job given the uncertainties of the situation. The primary and foundation principles are based on the health and safety of our employees and students.

There is no indication at this time we will be able to reopen campus. Protocols and guidance have been provided by the County but we have not been authorized to reopen, hold our lecture classes on campus or resume athletics. LA County is starting to see a decline in terms of infection rate since the surge in June/July. However, we are not out of the wood and we have to anticipate the regular flu season come fall. We only offer online instruction through winter intercession.

5. Adjournment

2019 - 20 College Council Goals

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Lead the design of a 2020-25 Making Decisions at El Camino College document, which reflects the institution's commitment to collegial consultation and the purpose and responsibilities of each collegial consultation committee, its relationship to other committees, and the process for moving recommendations to the Board of Trustees through the Superintendent/President.
3. Complete/continue the development of legally required policies and procedures.
4. Consult collegially on the Institutional Self Evaluation Report. Attend assigned campus forums and provide feedback to the College Council.
5. Consult collegially on the organizational structure needed to support Guided Pathways at El Camino College.
6. Ensure that the College Council is informed of college initiatives including but not limited to:
 - Associated Student Organizations initiatives
 - Technology modernization
 - Impacts of facilities on the student experience
 - Sustainability plan progress
 - Climate Survey plan progress
 - 2020-23 Strategic Plan and new institutional planning model

Future Meeting Dates: 1:30 p.m. - Board Room, Adm 150 D. Maloney Reminder only

Summer/Fall College Council Meetings

- Tuesday, September 8, 2020 (Board Day)
- Monday, September 21, 2020
- Monday, October 5, 2020
- Monday, October 19, 2020 (Board Day)
- Monday, November 2, 2020
- Monday, November 16, 2020 (Board Day)
- Monday, December 7, 2020
- Monday, December 21, 2020 (Board Day)