



El Camino College

College Council Minutes

Monday, July 20, 2020

1:30 – 2:30 p.m. Via Zoom

Attendance

Giancarlo Fernandez, Edith Gutierrez, Kelsey Iino, Rose Mahowald, Dena Maloney, Darcie McClelland, Debbie Turano

Absent

Kenny Galan

Support

Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Jean Shankweiler

Minutes

1. Welcome/Approval of Minutes

Dr. Maloney opened the remote meeting and welcomed participants. Loic Audusseau, a guest attending his first College Council meeting, is introduced and welcomed as the new Chief Technology Officer.

After review, the minutes from the June 15, 2020 meeting were approved as presented.

2. Board Agenda Review

In compliance with Governor Newsom's Executive Order N-25-20, in response to the ongoing COVID-19 outbreak, the District will conduct the Board of Trustees meetings as audio only teleconferences. We will have two email addresses for public comment. One for public comments on Closed Session agenda items and one for public comment on Open Session agenda items and non-agenda items.

A comprehensive overview of the July 20, 2020 [Board agenda](#) was provided including Consent Calendar items, Action items and Future Action Items/General Information and Policies and Procedures.

The Vice Presidents highlighted agenda items of particular interest from their areas and answered any questions.

Jean Shankweiler - Academic Affairs

Ross Miyashiro - Student Services

Iris Ingram – Administrative Services and Measure E

Jane Miyashiro - Human Resources

Dena Maloney highlighted Community Advancement and President/Board agenda items.

Topic of Discussion:

A request to have public comments at the Board meeting be read by the individuals who submitted the comments, rather than a third party, is made. The request will be go to Trustee Beverly, President of the Board.

3. Update on Development of Campus Reopening Safety Plan

It is unlikely the campus will be reopening in the immediate future. We are ahead of most districts in developing a plan for reopening. It is best to be prepared.

Dena Maloney provided an informational [presentation on the update of the Campus Reopening Safety Plan](#).

Topics of Discussion:

Faculty are unclear as to the plan for Fall. Will the campus continue to offer courses remotely with the exception of training courses for the essential workforce? When can messaging to the faculty be expected? Communication to the faculty will go out when the messaging has been formalized in collaboration with the Academic Senate and ECCFT.

Faculty are also concerned with who will be responsible for enforcing the use of face masks in the class rooms when the campus reopens. Signage on required face masks will be prevalent, if that is the protocol at the time. Those not in compliance will be handled as a discipline matter. This will apply to students and staff.

Feedback on the plan should be submitted to the COVID-19 Task Force. The Plan is a working document and will try to take into consideration and resolve any concerns. Classified staff, presently working on campus should work with Roy Dietz. The Task Force is addressing any concerns from the classified staff currently on campus. Feedback on the current draft of the Plan is being accepted until July 22. A meeting is scheduled on July 23. The feedback will be considered and the plan adjusted to address any concerns. That is the iterative process.

ECCFT would like to actively participate and contribute to the Plan.

The Plan is based on information/regulations from the Department of Public Health.

What is the status of the evaluation of campus for reopening requirements? Was it cancelled? A consultant was on campus to assess the campus for PPE and social distancing planning. The first visit was to evaluate priority areas of campus. A second visit is scheduled to assess the remaining areas of campus. Initially, a different consultant was scheduled to come to campus. That consultant was not offering the right service. A more appropriate consultant was solicited.

Please email Dr. Maloney with any additional comments or questions.

4. Budget Update

Iris Ingram provided an informational [presentation on the Budget Update](#). The presentation included an overview of the 2020-21 State Budget Act, with specific information on the proposed deferrals. Identified savings strategies, additional cost reduction proposals, suggestions to generate additional revenue and guiding principles for determining budget reductions were also included in the presentation.

Please give your PBC representative any feedback. PBC is meeting this Thursday, July 23.

5. Adjournment

2019 - 20 College Council Goals

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Lead the design of a 2020-25 Making Decisions at El Camino College document, which reflects the institution's commitment to collegial consultation and the purpose and responsibilities of each collegial consultation committee, its relationship to other committees, and the process for moving recommendations to the Board of Trustees through the Superintendent/President.
3. Complete/continue the development of legally required policies and procedures.
4. Consult collegially on the Institutional Self Evaluation Report. Attend assigned campus forums and provide feedback to the College Council.
5. Consult collegially on the organizational structure needed to support Guided Pathways at El Camino College.
6. Ensure that the College Council is informed of college initiatives including but not limited to:
 - Associated Student Organizations initiatives
 - Technology modernization
 - Impacts of facilities on the student experience
 - Sustainability plan progress
 - Climate Survey plan progress
 - 2020-23 Strategic Plan and new institutional planning model

Future Meeting Dates: 1:30 p.m. - Board Room, Adm 150 D. Maloney Reminder only

Summer/Fall College Council Meetings

- Monday, August 17, 2020 (Board Day)
- Tuesday, September 8, 2020 (Board Day)
- Monday, September 21, 2020
- Monday, October 5, 2020
- Monday, October 19, 2020 (Board Day)
- Monday, November 2, 2020
- Monday, November 16, 2020 (Board Day)
- Monday, December 7, 2020
- Monday, December 21, 2020 (Board Day)