



El Camino College

College Council Minutes

Monday, April 1, 2019

1:30 – 2:30 p.m. Library 202

Attendance

Kristie Daniel-DiGregorio, Dena Maloney, Rose Mahowald, David McPatchell, Jean Shankweiler, Jane Miyashiro, Debbie Turano, Edith Gutierrez, Jim Buysse, Carolee Vakil-Jessop

Absent

Kenny Galan, Jesse Mills, Joseph Mardesich, Ann O'Brien, Chris Jeffries, Ross Miyashiro

Presenters/Guests

Chris Egnozzi, Assistant Director, Facilities

Minutes

1. Welcome/Approval of Minutes

Dr. Maloney introduced Jim Buysse, Interim Vice President of Administrative Services. All members present introduced themselves.

After review, the minutes from the March 18, 2019 meeting were approved.

2. AP 7800 - Discipline and Dismissals - Non-Represented Classified Employees

AP 7800 is new procedure ([AP 7800 hand out](#)). Jane Miyashiro provided background on the need for this procedure. El Camino currently does not have a discipline and dismissal process for non-represented employees – classified supervisors, managers and confidential staff that are not a part of any bargaining unit. Educational administrators are not included. CCLC does not have a template for this procedure. However, the draft of this procedure is compliant with Education Code requirements.

After review and significant discussion it is determined the following changes will be made to the procedure:

- a. The word "inefficiency" in section B3, will be struck
- b. Correction of the type error in B18 will be corrected – change "insufficient" to "sufficient"
- c. Confidential staff will not be included in this procedure. Confidential staff may be incorporated into the AP that covers the represented Classified staff or addressed under a separate AP.

Upon completion of these changes, AP 7800 will move forward.

3. Sustainability Plan

Chris Egnozzi presented the proposed Sustainability Plan for the campus ([Sustainability hand out](#)). The presentation included background, processes and goals to improve sustainability on campus in the areas of transportation, waste, water, energy and operations.

Awareness of the sustainability efforts needs to be improved.

All waste receptacles including those in the offices are collected and sorted for recycling. New stickers on campus trash lids are part of the effort to inform the campus community on recycling. A reporter from the Union toured the offsite recycling sorting location for an article that will appear in the publication. Marketing & Communications will also provide messaging promoting the sustainability plan. Awareness and promotion is a key component to the success of the program.

Topics of Discussion:

Members of the community come on campus to extract recyclable items from the receptacles. Facilities does not have a real issue with this however, there is a liability concern - injury and/or disease. This population is a matter for Campus Police rather than Facilities.

Is it viable to generate energy for the campus using solar panels? The roof of Lot C is wired for solar panels. The height of the Lot C ended up being higher than stated. Adding solar panels will increase the height of the structure. Solar panels on Lot L is a better option, wind turbines on campus and solar panels on top of electric carts are also good ideas. Solar panels were not considered for the Lot L or Lot F at the time of construction. An analysis of the impact on the community would be needed. LA County has a program where you can put up solar panels in the desert area and get credit for it. This is an option if we don't have room or if it is too costly to install solar panels on campus.

As an effort to promote recycling paper, a suggestion is made to have a shredding company come to campus at the end of each term for faculty to dispose of their old scantron forms and old exams.

ECC is admittedly behind the sustainability game. Costs and funding need to be identified and a change of old habits need to take place in order to move forward.

The Sustainability Plan will continue through collegial consultation and will be brought to the Board of Trustees for review and adoption. Progress and outcomes of this plan will be tracked. This is a good start!

Prior to Adjournment, Dr. Maloney provided a recap of meeting dates remaining and the achievement of our goals so far.

We will have to push our goal on working on the Making Decision Guide to next year. We are too far into the year and do not have time to get this together.

We did accomplish all the other goals –

- Policy and Procedure review and development.
- Supporting the Compton transition. We will get another update. May 30 is the big celebration and June 7 is the last day of the partnership.
- We have received updates on the Strategic Plan, *Strategic Vision for Success* the Climate Survey.
- The QFE topic will be coming back for another conversation.
- We have received updates on Guided Pathways, Strong Workforce, and AB705.

We will identify any gaps in our goals and plan the rest of our meetings for the year, with the exception of the Making Decisions Guide.

Dr. Maloney solicited additional topics for future meetings.

Feedback on the pending legislation for students and part-time faculty living in their vehicles being allowed to use campus parking lots/garages for overnight stays is requested. We can put this topic on the agenda for April 15 or May 6 meeting. Issues of safety, cost, liability, cleanliness and impact on the community should be part of the conversation.

One suggestion is to further explore resources for students with housing insecurities first rather than relegate them to sleeping in parking garages. An effort should be made to bring these resources to campus on a regular and ongoing basis.

Another conversation should be on the pending legislation on the Total Cost of Attendance. Housing costs should be included in the calculations for financial awards.

Sharonda Barksdale, Foster Youth and Homeless Student liaison, in Financial Aid, should be invited to join the conversation. She has been a diligent advocate for this group.

El Camino does have a Food & Shelter taskforce.

This taskforce has focused on addressing food insecurity and providing affordable transportation options to students through the Warrior Pantry, Cal Fresh Outreach Program, and the Metro U-Pass. Homelessness and housing insecurity is an area that is currently being discussed. They meet next Tuesday. Updates from that meeting will be brought back to College Council.

4. Adjournment

All

2018-19 College Council Goals

1. Lead the ECC Governance Evaluation Project and develop recommendations to improve governance processes at ECC.
2. Complete/continue development of legally required policies. Review strategies and tools to improve accessibility of BP/APs and select/implement solution.
3. Support Compton Transition Planning process to conclude partnership by June 7, 2019.
4. Consult collegially to help develop a Strategic Plan, ensuring alignment with the Chancellor's Office *Strategic Vision for Success* and findings from the Climate Survey.
5. Consult collegially to discuss and recommend the topics for the Quality Focused Essay by February 1, 2019.
6. Monitor progress on overarching initiatives, including but not limited to, Guided Pathways, Strong Workforce, and AB705 implementation.

Future Meeting Dates: 1:30 p.m. in Lib. 202

D. Maloney

Reminder only

Spring College Council Meetings

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|---------------------------|---------------------|
| a. Monday, April 15, 2019 | (Board Day) |
| b. Friday, May 3, 2019 | (Policy Review Day) |
| c. Monday, May 6, 2019 | |
| d. Monday, May 20, 2019 | (Board Day) |
| e. Monday, June 3, 2019 | |

Summer College Council Meetings

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|---------------------------|-------------|
| a. Monday, June 17, 2019 | (Board Day) |
| b. Monday, July 15, 2019 | (Board Day) |
| c. Monday, August 1, 2019 | (Board Day) |