



El Camino College

College Council Minutes

Monday, August 19, 2019

1:30 – 2:30 p.m. Distance Education Center

Attendance

Dena Maloney, Rose Mahowald, Ross Miyashiro, Edith Gutierrez, Iris Ingram, Kelsey Iino, Cindy Lopez, Ann O'Brien, Urwa Kainat, Jean Shankweiler

Absent

Kenny Galan, Jane Miyashiro

Alternates

Jaynie Ishikawa, Carolee Vakil-Jessop

Presenters/Guests

Jim Buysse, Brenda Threatt

Agenda

1. Welcome/Approval of Minutes

Dr. Maloney opened the meeting and introduced Iris Ingram, our new Vice President of Administrative Service and recognized Dr. Jim Buysse for his continued service.

After review, the minutes from the July 15, 2019 meeting were approved.

2. Board Review

Dr. Maloney provided a comprehensive overview of the August 19, 2019 Board [agenda](#); including the Public Hearing, Consent Calendar items, Action items, Future Action/General Information items and Policies and Procedures.

Topics of Discussion:

7.17 – 7.22 CCAP Agreements – A question was raised regarding the CCAP agreements and faculty pay issues. Further discussion on the matter will take place after College Council adjourns.

There was also a request for information on the absence of a member of the Board of Trustees.

Brenda Threatt, Assistant Director of Veterans Services, asked for clarification on the BP/AP 3440 – Service Animals. Does the procedure include the distinction for service animals for veterans? Jaynie Ishikawa will meet with Major Threatt to discuss further.

There are no further questions or comments on the Board agenda

1. BP/AP Review

2. Jean Shankweiler led the review of the following policy and procedures:

- a. [AP 4230](#) Grading and Academic Symbols
Clarification was provided on a 'W' Withdrawal due to extenuation circumstances, within the allotted time, and whether it is not notated for financial aid. Federal financial aid does not take state code into consideration for continued financial aid. This is not the case for CalGrant or EOPS.
- b. [AP 4222](#) Remedial Coursework
AP 4222 is based on the CCLC template and removes language on assessment and adds language on the utilization of multiple measures. Financial Aid reviewed this procedure and confirmed that enrollment in multiple concurrent support classes would not adversely affect distribution of financial aid.
- c. [BP 4222](#) Remedial Coursework
Current Remedial Coursework Board Policy is numbered 4115. That policy will be replaced by number BP 4222.

These policies and procedures have been reviewed and approved by the Ed Policy Committee of the Academic Senate and Council of Deans prior to review by College Council.

College Council approved AP 4230 and BP/AP 4222. These will move forward for Board approval.

3. Final Budget Review

Iris Ingram presented an overview of the [proposed 2019-20 Final Budget](#). Budget assumptions, a breakdown of Fund 11, schedules of variances in revenue and expenditures for 2018-19, a percentage breakdown of all Funds, planned appropriations/expenditures for 2019-20, a comparison of the 2018-19 budget to the proposed 2019-20 final budget and emergent issues were included in the overview.

There will be a special PBC meeting, August 21 to review the final budget and vote to recommend to the Superintendent/President on moving it forward to the Board of Trustees. The agenda for the Budget Workshop will be published August 22. The budget book will be available online and in the Administrative Services office on August 22. The Budget Workshop is on August 26. 2018-19 accomplishments will be presented along with the final budget. The Board will vote on the final budget on September 3.

3. Adjournment: Parting comments – Next meeting is on TUESDAY, September 3 due to the Labor Day holiday. The next meeting will focus on College Council goals and scope of work for the coming year, 2019-20.

Edith Gutierrez would like to provide a presentation on the 50th Anniversary of EOPS – a historical overview and student success stories. Dr. Maloney will look at the schedule of upcoming meetings and find a time for this presentation

Meeting was adjourned.

2018-19 College Council Goals

1. Lead the ECC Governance Evaluation Project and develop recommendations to improve governance processes at ECC.
2. Complete/continue development of legally required policies. Review strategies and tools to improve accessibility of BP/APs and select/implement solution.
3. Support Compton Transition Planning process to conclude partnership by June 7, 2019.
4. Consult collegially to help develop a Strategic Plan, ensuring alignment with the Chancellor's Office *Strategic Vision for Success* and findings from the Climate Survey.
5. Consult collegially to discuss and recommend the topics for the Quality Focused Essay by February 1, 2019.
6. Monitor progress on overarching initiatives, including but not limited to, Guided Pathways, Strong Workforce, and AB705 implementation.

Future Meeting Dates: 1:30 p.m. in Lib. 202

D. Maloney

Reminder only

Fall College Council Meetings

- a. Tuesday, September 3, 2019 (Board Day)
- b. Monday, September 16, 2019
- c. Monday, October 7, 2019
- d. Monday, October 21, 2019 (Board Day)
- e. Monday, November 4, 2019
- f. Monday, November 18, 2019 (Board Day)
- g. Monday, December 2, 2019
- h. Monday, December 16, 2019 (Board Day)