



El Camino College

College Council Minutes

Monday, June 3, 2019

1:30 – 2:30 p.m. Library 202

Attendance

Kristie Daniel DiGregorio, Dena Maloney, Alicia Guevara, David McPatchell, Jean Shankweiler, Jane Miyashiro, Jim Buysse, Ann O'Brien, Ross Miyashiro, Edith Gutierrez, Chris Jeffries, Debbie Turano, Jim Buysse

Absent

Kenny Galan, Jesse Mills, Joseph Mardesich, Rose Mahowald, Carolee Vakil-Jessop

Presenters/Guests

Jaynie Ishikawa, Jenny Simon

Agenda

1. Welcome/Approval of Minutes

Dr. Maloney welcomed everybody to the meeting.

After review, the minutes from the May 20, 2019 meeting were approved.

2. Budget Update Presentation

Jim Buysse presented a [Tentative Budget update](#) to provide spending authority for July 1, 2019. The presentation included budgets issues, budget assumptions, a snapshot of 2018 -19 Fund 11 estimates, 2019-20 Tentative budget, identification of the other Funds, next steps and an update on Budget development:

Topics of Discussion:

- The CCC revenue shortfall of \$228M is due to estimate property tax shortfall and the Student Center Funding Formula model being under funded.
- IT/AV replacement schedule is not for a new system. It is for equipment for the new buildings.
- There is 137,053 square feet of new facilities that must be maintained. To some extent, this is offset by the square footage that will not be utilized in the old Student Services building.
- The difference between the 2017-18 Beginning Fund balance and 2018-19 Beginning Fund balance is due to the \$14M that was transferred to Fund 16 for CalSTRS.
- The 2018-2019 base is equivalent to 2017-2018 plus COLA. This is the number used for developing the budget for 2019-2020

3. Compton College Update

David McPatchell provided an update on Compton College.

The Partnership Celebration was a success. It was very warm and welcoming and felt like a family reunion.

Barbara Perez was not in attendance. However, she sent word that Ellucian Banner continues to have glitches and they continue to work through it. They are currently using Office 365 as a work around. This creates new challenges with class scheduling.

Compton College has their summer schedule available with dates, registration instructions and three pages of classes with course and section number. Available seats for each class are posted online.

The summer schedule is available in PDF as well as the online component for the searchable schedule. For fall, the online component is available, but the PDF still needs to be published.

Psychology faculty position is available and first round of interviews are this Friday. Several counseling positions are available.

The Decision Making document is currently in collegial consultation.

Compton's Nurse Pinning is on June 4 and Commencement is on June 6 at Compton College

On behalf of College Council, Dr. Maloney presented a Certificate of Appreciation to David McPatchell in recognition of his dedicated service and commitment to El Camino College's College Council. There were also certificates for Jesse Mills and Amber Gillis who were not in attendance.

4. EEO Presentation

Jayne Ishikawa presented the [2019-2022 Equal Employment Opportunity Plan](#).

- El Camino is required to submit this plan every 3 years.
- The language is largely the same as 2016. The data was updated.
- We continue to work on improving and implementing our EEO plan.
- The EEO plan addresses diversity in our **workforce** only. We are not looking at students.
- Clarity is provided on page 11, regarding the "other" group. Many small groups were combined and/or not provided specific information to protect their anonymity.
- The information presented in the plan is very broad. The work of the EEO committee and subcommittees is to take this information and dissect it even further. In order to use EEO data in making hiring decisions, the data needs to be specific to each division/department.
- We need to submit this report by June 30. It will form the foundation for our work for the next 3 years in terms of how we want to help move the equity lens on our hiring.

Questions:

Who is considered professional (non-faculty)? The best example would be research analysts.

5. Guided Pathways Presentation

Jenny Simon presented a draft of the [Meta Major organization charts](#).

The data was collected this semester by utilizing card-sorting activities. The data now includes 130 groups. Card sorting activities took place in classrooms with students, in over a dozen classes in various divisions and instructors. Students were given cards and asked to sort majors into categories. They were given design principles, but ultimately it was their decision how they wanted to categorize them.

The first card sorting activity was at the Guided Pathways Summit in January, which included faculty, staff, and administrators. 75% of the groups were students and the other 25% were mixed groups made up of faculty, staff with a few students sprinkled in.

The result is eight meta-majors. The nucleus of the bubbles are the majors that are very closely related. For example, the first nucleus means that 78-100% of the majority agreed that these majors should be in the same category.

It needs to be determined if math fits in the Blue meta-major or in the Yellow. It cannot be in both.

The next step is to ask the departments within the meta-majors to develop a common first semester plan for students in that meta-major. This gives students the opportunity to explore the different majors in similar interests having completed the foundation course work.

The social science meta-major is proposing new curriculum for a social science class that provides an introduction to social science. Similarly, there is already a class called exploring physical sciences. However, this class is oriented towards teachers.

This meta-major chart is a DRAFT. We will be working meta-majors into the fall Professional Development day. It will be announced in General session.

6. El Camino College Academic Senate

Kristie Daniel DiGregorio provided a detailed overview of the [Academic Senate Consultation Process](#). Her review included the role of Academic Senate, Senate's consultation process, format, organization, schedule of Senate meetings and agendas and the deadlines for the 2019-2020. [Tentative Topics for Senate Meetings: 2019-2020](#) was also distributed.

(Above linked documents will also be posted on Council of Deans and Academic Senate website)

It requires a lot of agenda planning on the part of the Senate to make sure they are addressing all the issues they need to. The starting point to the consultation process is to meet with the Senate President, but sometimes consultation can start and finish with subcommittees. A list of the subcommittees is provided in the handout.

Dr. Maloney presented Kristie Daniel DiGregorio with a Certificate of Appreciation for serving on the College Council as the President of Academic Senate

7. Adjournment

All

2018-19 College Council Goals

1. Lead the ECC Governance Evaluation Project and develop recommendations to improve governance processes at ECC.
2. Complete/continue development of legally required policies. Review strategies and tools to improve accessibility of BP/APs and select/implement solution.
3. Support Compton Transition Planning process to conclude partnership by June 7, 2019.
4. Consult collegially to help develop a Strategic Plan, ensuring alignment with the Chancellor's Office *Strategic Vision for Success* and findings from the Climate Survey.
5. Consult collegially to discuss and recommend the topics for the Quality Focused Essay by February 1, 2019.
6. Monitor progress on overarching initiatives, including but not limited to, Guided Pathways, Strong Workforce, and AB705 implementation.

Future Meeting Dates: 1:30 p.m. in Lib. 202

D. Maloney

Reminder only

Summer College Council Meetings

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|----------------------------|-------------|
| a. Monday, June 17, 2019 | (Board Day) |
| b. Monday, July 15, 2019 | (Board Day) |
| c. Monday, August 19, 2019 | (Board Day) |