



El Camino College

College Council Minutes

Monday, May 20, 2019

1:30 – 2:30 p.m. Library 202

Attendance

Kristie Daniel DiGregorio, Dena Maloney, Rose Mahowald, David McPatchell, Jean Shankweiler, Jane Miyashiro, Jim Buysse, Carolee Vakil-Jessop, Ann O'Brien, Ross Miyashiro, Edith Gutierrez, Chris Jeffries

Absent

Kenny Galan, Jesse Mills, Joseph Mardesich, Debbie Turano

Presenters/Guests

Randall Firestone; David Rondthaler, Staff Reporter-The Union

Minutes

1. Welcome/Approval of Minutes

Dr. Maloney welcomed everybody to the meeting. College Council members introduced themselves.

After review, the minutes from the May 6, 2019 meeting were approved.

2. Board Review

The Board agenda was reviewed; including an overview of the Presentations, Consent Calendar items, Action items, Future Action/General Information items and Policies and Procedures.

<https://go.boarddocs.com/ca/eccd/Board.nsf/vpublic?open>

The Vice Presidents provided an overview of the Consent agenda items in their areas:

Jean Shankweiler - Academic Affairs

Ross Miyashiro - Student Services

Jim Buysee – Administrative Services and Measure E

Jane Miyashiro - Human Resources

Dr. Maloney provided overviews of Community Advancement and Board/President Consent agenda items as well as all Action Items.

Topics of Discussion:

South Bay Promise Update Presentation:

- Redondo Beach is listed as a Top 5 City of Applicants, but none of the top 5 High School of Applicants, are in Redondo Beach. Applicants from Redondo Beach are expected to grow as Redondo is actively promoting ECC as a first choice college destination.

- The April 30 deadline is a challenge for athlete scholars. We are aware of this and discussions with the Dean and Athletic Director are in progress.
- Applications for second year scholarships will take place in the student's freshman year for the following year. If it passes, AB2 will help with the second year tuition. Therefore, the Foundation will redirect their funding assistance toward book costs and potentially some other costs.
- SB Promise Program now extends beyond our district. The program was originally developed to support district students. The Foundation's fundraising will be directed to the South Bay students.
- Recent legislation clouds the issue of eligibility boundaries. AB19 and AB2 do alleviate some of the fundraising pressure on our Foundation. However, other districts are now recruiting our students. We do not want to lose these students. Students are being attracted by the "free college" messaging from other districts, not realizing they are eligible for free tuition at El Camino.

Item 7.10 – International Student Health Insurance. Clarification on the cost of health insurance for our International Students is requested. The cost of the recommended policy with LowerMark is \$621.48 for six months or per semester.

Student Services Center is slated for move in mid-July 2019. Momentum on construction is evident.

There are no further questions or comments on the Board agenda.

3. Budget Update

Jim Buysse provided an update on the budget process highlighting the following:

- Summary of State budget timeline
- May Revise – released May 10 - notable changes from January
 - ✓ Increase \$279M in Prop 98 funding, Community colleges' share is 10.93%
 - ✓ COLA Revised to 3.26% (down from 3.46% in January)
 - ✓ Modest growth funding for the community college system - .55%
 - ✓ \$3B buy down on CalSTRS employer contribution rate for 2019-20 and 2020-21. This is helpful.
 - ✓ AB2 Promise Program - \$5M increase from January – now totals \$45M
 - ✓ Student Center Funding Formula – Hold Harmless (2017-18 base + COLA) provision extended for another year. This creates a problem for ECC because we were one of the districts that fared well with the new metrics and were eligible for more funding. Doing well within the Student Center Funding Formula metrics will not lead to increased funding until 2021-22. There is just not enough state funding.
 - ECC will continue to track our performance so we have an idea of what will happen at the end of the "Hold Harmless" provision time period.
 - There are many uncertainties with this formula and we will wait and see how it plays out.

- ✓ \$40M one time funding provided for Instructional Equipment and Scheduled Maintenance. This is good news as the January budget proposal did not provide any funding for Instructional Equipment and Scheduled Maintenance.
- ✓ \$61M to back fill an estimated reduction in local revenues (Property Tax) for 2019-20. In the current year, the state has \$228M shortfall. This shortfall includes the shortage created by the Student Center Funding Formula current metrics.
- In summary ECC will not receive revenue we thought we were getting next year in addition to the funding we lose from the Compton partnership. The funding lost from the Compton partnership will not affect the annual operation but will have an effect.
- We will present the Tentative Budget at the June 17 board meeting.

4. Food Services Committee Update

Randall Firestone, a representative of the Food Services Committee presented [photographs](#), the [floor plan](#) and [proposal](#) for the purchase of a food trailer. The Food Services Committee is asking for College Council's approval for the purchase. The funding for the purchase would come from the college's portion from food services annual profit. El Camino is estimated to receive about \$100,000 from Pacific Dining for fiscal year 2018-19

The campus needs additional food services venues. We only have Café Camino, the Art Deli and the food truck near Lot C. The Art Deli is slated to close in 2020 or 2021. The Manhattan should be reopened about that time but it is primarily a coffee shop. The rail car concession trailer is more than a food truck. It is larger and can hook up to one of the buildings for electricity to do a lot more. It will provide a full grill and coffee shop. The trailer can be moved and can provide location flexibility if needed. The cost of the trailer would ordinarily be \$100,000 but we have the opportunity to buy the trailer for \$49,650. Including the added expenses for refrigeration, a range and griddle the cost would be \$55,107. Utility hook ups are not included. The total cost should not exceed \$75,000. The trailer would also be a source of additional food service revenue for the college.

The location has not been determined but is proposed for the southeast part of campus, possibly near the Marsee. Currently, students have no other options but the Art Deli and off campus food venues. Perhaps if there were quality food options in this area of campus students would stay on campus for their food services.

Pacific Dining will manage the concession trailer. We are very pleased with them as a food services partners.

Time is of the essence for the purchase. The Food Services Committee unanimously approved the purchase of the trailer.

Questions:

Has the trailer been inspected and is it operational?

The trailer has been inspected and appears to be operational. We have the funds to provide what is still needed. The expectation is to have the unit hooked up to one of our facilities and operational for \$75,000.

Why is it offered at a discount? The trailer was custom built for a client who decided they did not need it.

Is there seating provided? No. The plan is to provide outdoor seating wherever it is situated. First, we have to purchase the trailer. Seating options will be considered in selecting a location for the trailer.

What about maintenance? Maintenance cost will be covered by future revenue generated through food services.

Will this venue be able to accept meal card payment options? Yes. The campus/Pacific Dining will manage this venue and can set up any payment options we want.

The placement, name and painting of the trailer can be determined once purchased. The purchase would require Board approval.

On another note, the stove in the Art Deli is not operational and needs to be replaced. It is just over \$2,500. The Food Services Committee recommends this purchase.

College Council supports the investment in the Rail Car Concession trailer as well as a replacement stove in the Art Deli.

5. Adjournment

All

2018-19 College Council Goals

1. Lead the ECC Governance Evaluation Project and develop recommendations to improve governance processes at ECC.
2. Complete/continue development of legally required policies. Review strategies and tools to improve accessibility of BP/APs and select/implement solution.
3. Support Compton Transition Planning process to conclude partnership by June 7, 2019.
4. Consult collegially to help develop a Strategic Plan, ensuring alignment with the Chancellor's Office *Strategic Vision for Success* and findings from the Climate Survey.
5. Consult collegially to discuss and recommend the topics for the Quality Focused Essay by February 1, 2019.
6. Monitor progress on overarching initiatives, including but not limited to, Guided Pathways, Strong Workforce, and AB705 implementation.

Future Meeting Dates: 1:30 p.m. in Lib. 202

D. Maloney

Reminder only

Spring College Council Meetings

- a. Monday, June 3, 2019

Summer College Council Meetings

- a. Monday, June 17, 2019 (Board Day)
- b. Monday, July 15, 2019 (Board Day)
- c. Monday, August 1, 2019 (Board Day)