



# El Camino College

## College Council Minutes

Monday, May 6, 2019

1:30 – 2:30 p.m. Library 202

### Attendance

Kristie Daniel DiGregorio, Dena Maloney, Rose Mahowald, David McPatchell, Jean Shankweiler, Jane Miyashiro, Debbie Turano, Jim Buysse, Carolee Vakil-Jessop, , Ann O'Brien, Ross Miyashiro, Edith Gutierrez, Chris Jeffries

### Absent

Kenny Galan, Jesse Mills, Joseph Mardesich

### Presenters/Guests

Idania Reyes, Viviana Unda, Marci Myers, Staff Reporter-The Union

### Minutes

#### 1. Welcome/Approval of Minutes

After review, the minutes from the April 15, 2019 meeting were approved.

#### 2. QFE Topics

Jean Shankweiler provided an overview of the information on the [QFE handout](#). The QFE proposal changed after the visit from ACCJC Vice-Chancellor, Gohar Momjian, on April 18, 2019. She provided guidance on the expectations from the ACCJC and the purpose of the QFE. The purpose of the QFE is to provide a framework for long-term projects that will support and improve student learning and success.

In examining the objectives, we proposed:

- I. Student Learning Objective Assessment Action Plan – can clearly be related to student learning and success.
- II. Integration of Planning & Resource Allocation Action Plan - might have to be reframed. If we are looking at student learning outcomes and specifically program learning out comes; that can directly feed into program review and into allocation. However, it needs to be clear, as we start writing that the focus should be on projects that improve student learning and success.
- III. Distance Education Effectiveness Evaluation & Review Action Plan – can clearly be related to student learning and success.  
\*\*Service Areas Outcomes (recently added objective) - can be directly related to student success

Ms. Momjian's guidance is a twist on what we originally understood the QFE to be and what it was originally positioned to be - an overarching quality improvement effort.

In response to the ranking the objectives, there is a strong case to be made that Planning & Resource Allocation has a direct impact on student learning. Planning & Resource Allocation provides the framework. We do not want to allocate resources to projects that do not promote student learning. This objective should be included to provide the bigger picture. The other objectives work within the framework. Members of College Council completely agree that Planning & Resource Allocation definitely connects to student success.

\*\*The Service Areas Outcomes will be completed prior to the accreditation visit and perhaps should not be considered in the QFE.

Ms. Momjian further explained the Standards are compliance. That is where your accreditation is evaluated. The QFE is not compliance. It is improvement. Your accreditation status does not rest on the QFE. This is also a twist. The old model was “We know we are not doing things exactly the way we want to. Here are 500 action plans that will put us where we want to be”. The QFE objectives are things, we as an institution, will do to create improvement.

A pilot program is in the works. El Camino College is not part of the pilot group. ACCJC is piloting an evaluation that starts with a review of the Institutional Self Evaluation Report (ISER) six month prior to the scheduled visit. Any of those items needing improvement in order to meet standards and can be implemented within the six months prior to the visit are noted. The visit will focus on items that have a larger impact and need more evaluation. The visit will be a one-day visit by a team of one or two rather than a team of 12 or 14.

College Council supported pursuing a QFE that focuses on the three areas discussed. The change in focus on the QFE proposal will be brought back to Academic Senate.

Further refinement of the QFE will continue in the fall.

### 3. Budget Development Update

Jim Buysse walked through the [DRAFT Budget Development timeline](#). The timeline includes collegial consultation schedules, pertinent dates, meetings and events relating to the development of the 2019-20 budget.

Additionally, a proposed Budget Development Calendar was presented. The goal is to implement a more detailed and robust institutional Annual Budget Planning procedure.

Reduced property tax revenues coupled with increased cost for the Student Centered Funding Formula has resulted in a State deficit. The Chancellor’s Office has determined no district will get less than what they received in 2017-18 plus COLA. However, in order to close the high cost/low revenue gap, the districts that were getting greater than last year plus COLA (El Camino included) would be ratcheted back. In summary, the districts that were in hold harmless, are secure and those who are doing better under the new model, got pulled back. El Camino is faced with a cut from what we assumed our funding would be. The Property Tax back fill may provide additional funding. We will have to wait for the final decision from the Chancellor’s Office.

It was suggested that one option is to put the fully online college on hold until the funding formula is stabilized. At this point, the Chancellor’s Office remains committed to the fully online college.

Jim will provide another budget update on May 20, 2019.

Topic of Discussion:

What is the Gann limit? It is a calculation that every district is required to complete and submit to the state Chancellor’s Office. It places limits on the growth of expenditures for publicly funded programs. It is calculated annually. Districts typically do not come close to or exceed the limit.

#### 4. Discussion on Food/Housing Insecurity –

Idania Reyes provided the history and accomplishments of the Food and Shelter Task Force at El Camino College. The [Food/Shelter Task Force handout](#) was distributed. She also presented information from the [Food/Shelter Task Force presentation](#). This included an overview of “Hungry & Homeless in College”, a national study of basic needs insecurity in higher education, and how those statistics translate on our campus. [The Student Guide to Free and Low Cost Resources](#) was distributed. This guide will be distributed campus wide as part of the awareness campaign that will launch in the fall.

#### Topics of Discussion

AB 302 Parking: Homeless Students – The Chancellor’s Office has a “watch” position through the League on AB 302. The greater need is for financial aid reform presented in SB 291. The total cost of attendance, including housing, food provision and other costs must be offered to community college students and not just to those attending four-year institutions. SB 291 is a more comprehensive solution. AB 302 is a short-term solution.

In a meeting with the LA County Sheriff’s department and representatives of the LA County Housing Authority, homelessness in the community and around the campus was discussed. The focus was on non-student homelessness, which does impact the campus. The challenge is shelters are not in the immediate area and therefore not seen as a good solution to the homeless individuals near the campus. We are developing a stronger relationship with the Sheriff’s department to find solutions for the people who are seeking shelter along the channel.

Question: Will the Warrior Pantry carry baby formula and diapers? The issue is storage. Numerous community partners willing to donate pet food, baby formula, diapers, etc. approach us. However, we just do not have the storage. As a pantry, items are received and immediately distributed. We are not a food bank. Space is the issue. The Warrior Closet faces the same challenge.

The lack of space is also a challenge in efforts to bring community partners and resources on campus to address housing and food insecurities. These partners would be very valuable in supporting the staff who are currently helping this population.

One solution to rotate these partners, as well as job development and job placement partners in a shared centralized location on an ongoing basis. Some colleges are adopting this practice.

#### 5. ECC Goal Setting and Strategic Planning in alignment with *Vision for Success*

Ross Miyashiro presented the first slides of the [Goal Setting Presentation](#), which included an overview of the Chancellor’s Office *Vision for Success* and the system wide mandate that community college local goals must align with the *Vision for Success*. An overview of El Camino’s local planning illustrated how elements in our planning model already align with the *Vision for Success*. A continued effort to further integrate and align with the *Vision for Success* is progressing in accordance with the timeline.

Viviana Unda, with support from Marci Myers, provided a deep dive into the goals identified in the *Vision of Success*.

##### 1. Completion

2. Transfer
3. Unit Accumulation – Guided Pathways and AB705 will help to achieve this goal metric
4. Workforce
5. Equity

College Council was asked for its input and approval of the Vision for Success goals as presented. College Council approved **all** the metrics provided by the Chancellor’s Office as defined by the data provided in the [Goal Setting Handout](#), with the exception of the two optional metrics under the Equity goal:

- 3A - Decrease Average Number of Units Accumulated by Associate Degree Earners by Disabled student
- 4A - Increase Median Annual Earnings of American Indian or Alaska Native, Foster Youth, LGBT and Disabled students.

At this time, there are no penalties if the goals are not met nor are there awards for meeting the goals.

This information will be presented to Academic Senate on May 7 and the Board of Trustees on May 20. The Board must certify to the Chancellor’s Office that our local goals align with the Vision for Success by May 31, 2019.

6. Adjournment All

## 2018-19 College Council Goals

1. Lead the ECC Governance Evaluation Project and develop recommendations to improve governance processes at ECC.
2. Complete/continue development of legally required policies. Review strategies and tools to improve accessibility of BP/APs and select/implement solution.
3. Support Compton Transition Planning process to conclude partnership by June 7, 2019.
4. Consult collegially to help develop a Strategic Plan, ensuring alignment with the Chancellor's Office *Strategic Vision for Success* and findings from the Climate Survey.
5. Consult collegially to discuss and recommend the topics for the Quality Focused Essay by February 1, 2019.
6. Monitor progress on overarching initiatives, including but not limited to, Guided Pathways, Strong Workforce, and AB705 implementation.

**Future Meeting Dates: 1:30 p.m. in Lib. 202**

**D. Maloney**

**Reminder only**

### **Spring College Council Meetings**

- a. Monday, May 20, 2019 (Board Day)
- b. Monday, June 3, 2019

### **Summer College Council Meetings**

- a. Monday, June 17, 2019 (Board Day)
- b. Monday, July 15, 2019 (Board Day)
- c. Monday, August 1, 2019 (Board Day)