

El Camino College
College Council
Minutes Monday, February 26, 2018
1:30 – 2:30 p.m.
Library 202

College Council Purpose Statement:

To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C - Collaboration:

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present

Kristie Daniel-DiGregorio, Brian Fahnestock, Irene Graff, Chris Jeffries, Rose Mahowald, Dena Maloney, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Erika Solorzano, Jean Shankweiler, Debbie Turano, David McPatchell

1. Approval of Minutes from February 5, 2018

a. Minutes are approved

- i. Chris Jeffries noted that she was present at the February 5th meeting – minutes were corrected
- ii. Sidenote: Overview of Marketing efforts:

- 1. Jean suggests banners on the green construction fencing, when they are installed, could be utilized as communication tools.
Ann announces that banners will be hung in the walkway celebrating ECC athletes and other accomplishments that tell the El Camino story. This will be done in time for graduation.

2. Board Agenda Review

a. There are no questions or comments regarding the Consent items

b. Action Items –AS

- i. Brian provided an overview of the two resolutions on the Board agenda – the first resolution is regarding Solar Energy
 - 1. Debbie advised the Council that in her previous conversations with the Director of Facilities about solar energy for the campus, the cleaning of the solar panels was an issue. Brian indicates cleaning them is simple. There are companies you can hire to do that. He adds that he has not heard of an institution that has regretted installing solar panels because of having to clean the panels.
 - 2. Dr. Maloney is very excited about alternate energy and sustainability
- ii. The second resolution is regarding campus food services. The buildings housing the kitchens for the current Campus Food Services will eventually be demolished. The food service resolution will allow the ability to find alternate food offerings on campus during construction without going through a complicated, lengthy bid process. Brian explains that historically food service has been viewed as an investment. ECC has limited investment opportunity for food service investors/restaurants because of geography, limited hours of operation and limited population. Hopefully innovative companies will provide a lot of new and alternative options (i.e. food trucks) for the campus. The current company is invited to present options.
- iii. Ross provided an overview of Civitas Course Scheduler product. This product allows a student to enter the times/days he or she is NOT available for classes. It then uses the student's educational plan to create a variety of course schedules that meet the student's scheduling availability. Civitas Integrates with Colleague, increases enrollment, checks pre-requisites as long as they are in our

system. Training is negligible. A YouTube training video is available. It literally takes 5 minutes. Civitas is VERY intuitive!

- iv. Administrative building update provided by Brian. The added bonus is that the dirt from the Construction Technology program site is being used for the Administration building.
- v. Ground breaking for the Administrative building will be scheduled for April. Pool Classroom building ground breaking will be scheduled for May.
- vi. Parking Lot C is completed except for traffic control elements and speed bumps. FYI: Parking structure already has solar infrastructure as approved by DSA.
- vii. HR action items overview by Jane – AFT and TB testing, POA change of language.
- viii. Dr. Maloney added that she is recommending the Board discuss the Governor’s budget proposal at a future Board meeting.

3. Update: ACCT Conference, Washington D.C. and Legislator meetings

- a. Dr. Maloney and members of the Board of Trustee met with Legislators in Washington D.C. in addition to attending the ACCT Legislative Conference. A hot topic of discussion was the reauthorization of the Higher Education Act. This proposed legislation has some troubling aspects to it. It provides an opportunity for for-profit schools to serve students, without some of the regulatory safeguards under the current legislation. It also includes institutional risk sharing for financial aid students who do not graduate or complete certifications. The burden on the institution is obvious. The Act also eliminates special educational opportunity (SEOG) grants. ECC has 1,700 students receiving SEOG funding. The delegation from ECC met with committee staff (both majority and minority party) of the House and Senate side.
- b. Meetings were held with Congresswoman Maxine Waters, Senator Diane Feinstein’s representative, Senator Kamela Harris’ representative, as well as Congresswoman Virginia Fox.
- c. The delegation met with Congressman Ted Lieu’s representative. Congressman Lieu has authored legislation regarding cyber security. We have sent follow up information regarding our new cyber security program. This is a good relationship to foster.
- d. Overall it was a positive set of meetings.
- e. Chief Serna, Chief of the Torrance Fire Department, flew out to D.C. to promote the South Bay Public Safety Training in the legislators’ meetings.

4. Update: Campus Climate

Irene Graff

(10 minutes)

- a. Revisions to the previous survey were discussed
- b. Dr. Maloney reiterates the data should be actionable and used to improve the ECC campus climate
- c. Brian inquired as to how long it takes to complete the survey. 20 minutes for students, 15 minutes for employees. Selected class sections will be surveyed. Irene and her team are thinking of incentives to encourage a higher participation rate. The pilot program is primed to go out in March. The full launch is scheduled later this spring. The data will be analyzed this summer and a report will be released to the campus community in Fall 2018

5. Other

All

(5 minutes)

- a. Policy day NEXT FRIDAY – Add Carolee Jessup-Vakil, Irene Graff and Ann O’Brien to the list of participants. Policies will be sent out later this week, with League Templates, marked versions and the current version of the BP/APs. Groups will be formed on the day of review.

6. Adjournment

Future meeting dates and topics:

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| Monday, March 5 | Draft of Guided Pathways Design Team Plan (Caesar Jimenez, Chris Wells?) |
| Monday, March 26 | Board Review |
| | Marketing Plan (Ann O'Brien) |
| Monday, April 2 | Process Improvement Update (Ross) |
| Monday, April 16 | Board Review |
| Monday, May 7 | Enrollment Management Plan |
| | IEPI Outcomes Report |
| Monday, May 21 | Board Review |
| | Compton Transition Plan Update |
| Monday, June 4 | Branding Study Report |
| | 2018-19 Tentative Budget |
| Monday, June 18 | Board Review |

SPECIAL MEETINGS

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| Friday, March 9 | Board Policy Day (8:00 am – 4:00 pm) |
| Friday, April 6 | Board Policy Day (10:00 am – 4:00 pm) |
| Friday, April 13 | Board Policy Day (10:00 am – 4:00 pm) |

2017/18 College Council Goals

- 1) *Conduct an annual evaluation of college-wide progress on Strategic Initiative C.*
- 2) *Implement the timeline for the development and completion of legally-required policies.*
- 3) *Participate in regular updates regarding El Camino College and Compton College transition planning.*
- 4) *Provide input and engage in discussion regarding the development of an equity-minded culture at El Camino College.*
- 5) *Review and share data received as part of the community and college perceptions study which will inform the development of the next Strategic Plan.*
- 6) *Review and endorse college-wide plans such as the Guided Pathways Plan, the Integration Plan for BSI/SSSP/SEP, Enrollment Management Plan, and other plans.*