



**El Camino College
College Council
Tuesday, September 5, 2017
1:30 – 2:30 p.m.
Library 202**

College Council Purpose Statement:

To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C - Collaboration:

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members:

Kristie Daniel-DiGregorio
Irene Graff
Chris Halligan
Jo Ann Higdon

Chris Jeffries
Dena Maloney
Jane Miyashiro
Susan Pickens

Jean Shankweiler
Erika Solorzano
Debbie Turano
Tiffany Ushijima

Alternate Members/Support:

Ann Garten - Support
David McPatchell – Alternate

Agenda:

1. Approval of Minutes from August 21, 2017 (Attached) All
2. Board Agenda Review All
3. Future Meeting Dates: Mondays at 1:30 p.m. (Library 202) Shankweiler
 - a. September 18, 2017
 - b. October 2, 2017
 - c. October 16, 2017
 - d. November 6, 2017
 - e. November 20, 2017
4. Other
 - a. REMINDER: College Council Self-Evaluation coming September 8, 2017 All
5. Adjournment

2016-17 College Council Goals

1. Conduct an annual evaluation of college-wide progress on Strategic Initiative C.
2. Review and endorse all components of the Comprehensive Master Plan 2017-2022.
3. Develop a timeline for completion of all legally required policies and procedures.
4. Review results from college-wide SENSE and Technology surveys and refer to appropriate committees for response.
5. Participate in the annual review of the Mission & Strategic Plan.
6. Increase College Council awareness of Strategic Initiatives and dissemination of information to constituent groups.

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – August 21, 2017

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Kristie Daniel-DiGregorio, Jo Ann Higdon, Chris Jeffries, Jane Miyashiro, Susan Pickens, Jean Shankweiler

Alternates/Support/Guests: Jose Anaya, Robert Brobst, Chris De la Cruz, Ann Garten, David McPatchell, Greg Toya

1. Minutes – July 17, 2017: Approved as presented.
2. The August 21, 2017 Board Agenda was reviewed.
3. Budget Review – Jo Ann Higdon gave a brief review of the 2017-18 Budget and highlighted the following items:
 - a. (Pages 1 & 2): New Fund 16 is for STRS/PERS future liabilities.
 - b. (Page 3): Mandated Cost Funds Revenue #8691 are monies we did not expect to receive.
 - c. (Page 5): Staff Benefits #3120 and #3200 show there are huge increases in STRS and PERS.
 - d. (Page 5): Supplemental Early Retirement Program #3900 is an annual estimate because we don't have a solid amount on what our payouts will be for the next year.
 - e. Revenue versus expenditures shows we are deficit budgeting at \$2.2 million.
 - f. (Page 23): Dental Self-Insurance Fund 63 shows we have increased our contribution by \$100,000 because our usage over the last couple of years has gone up.
4. Warrior Food Pantry – Greg Toya reported that El Camino has established a food pantry to assist students in need. The pantry will be located in Phys 116 and 116A. The food drive begins on Professional Development Day with donation locations at the Marsee Auditorium and the Library Lawn. Monetary donations will also be

accepted via check or credit card. The pantry will be functioning by October 1st and a ribbon cutting ceremony will be held on October 16, 2017 at 3:30 p.m.

5. Transportation Program – Greg Toya reported that El Camino is establishing a Universal Pass program (U-Pass). This pass is available to students who are enrolled in a minimum of six units. The Metro U-Pass is 69% cheaper than a Metro 30-Day Pass with zones and can be used on Gardena Bus Lines and Torrance Transit. U-Passes can be purchased at the Bookstore.
6. Parking Update & Construction Impacts – There is a fence around the Administration building and the perimeter road. People will no longer be able to enter at the main entrance on Crenshaw Blvd. Notices are going out via social media and email. There are maps showing walkways for regular and disabled persons. There will be a lot of signage for the first couple of weeks and student ambassadors will be on hand to direct people. Signs will direct people to park in Lots C, F, and H.
7. Future Meeting Dates:
 - a. September 5, 2017, 1:30 p.m., Library 202 (Tuesday)
 - b. September 18, 2017, 1:30 p.m., Library 202 (Monday)

Upcoming College Council topics:

1. Continue the process of reviewing the list of legally required board policies and monitor the update of policies.