

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – December 4, 2017

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Kristie Daniel-DiGregorio, Brian Fahnestock, Irene Graff, Dena Maloney, Jane Miyashiro, Susan Pickens, Jean Shankweiler, Debbie Turano

Alternates/Support/Guests: Jose Anaya, Heather Parnock, Dipte Patel, David McPatchell

1. Minutes – November 20, 2017: Approved as presented.
2. Enrollment Management Report: Jean Shankweiler presented the ECC FTES Goal and Actuals for 2013-2018 and Enrollment Summaries for ECC and the Compton Center. It was noted that it is important that we meet our goal this year as we are coming out of stabilization. There are several marketing efforts that are focused on increasing student registration, specifically for the winter session.
3. 2018-19 and 2019-20 School Year Calendars: Jean Shankweiler presented the 2018-19 and 2019-20 School Year Calendars. College Council had no questions or concerns about the calendars. The calendars have been through the consultation process with the exception of the PBC. The calendars will be presented to PBC before being placed on the December 18, 2017 Board agenda.
4. Branding Study: Jose Anaya presented the comparison of branding consultants for the ECC Branding Study 2017-18. The advancement team recommended the Clarus proposal. The Superintendent/President concurred with the recommendation. Their contract will be placed on the December 18th Board agenda.
5. Strategic Planning Committee (SPC) Work Plan and Progress: Irene Graff presented the SPC timelines and milestones and details of the SPC meetings. The committee will meet again at the end of March. During this meeting they will prepare for the April 20, 2018 Planning Summit.
6. Climate Survey: Irene Graff presented the ECC Employee Survey 2013 questions. The EEO Advisory Committee is reviewing the survey. Dr. Maloney feels the survey should be conducted every two years. That way we can see improvements over time. Before the survey is administered we will share it with the Board members so they can give their input. It was noted that the survey should ask people to answer from their own experience.

7. Future Meeting Dates/Agendas: Mondays at 1:30 p.m. in Library 202

- a. December 18, 2017
 - i. Board Agenda Review
 - ii. Interview Matrix (Jane)
 - iii. Board Policies and Administrative Procedure Reviews (Brian)
 - 1. BP/AP 3500 Camps Safety
 - 2. BP/AP 3501 - Campus Security and Access
 - 3. BP/AP 3515 – Reporting of Crimes
 - 4. AP 3516 - Registered Sex Offender
 - 5. BP/AP 3518 - Child Abuse Reporting
 - 6. BP/AP 3520 – Local Law Enforcement
 - 7. BP/AP 3550 – Drug Free Environment and Prevention Program