

Calendar Committee Meeting  
September 19, 2019 – 3:30pm-4:30pm  
DE 166

Attendees: Stacey Allen, Chris Gold, Lillian Justice, Beverly Knapp, Art Leible, Alice Martinez, Ross Miyashiro, Lucy Nelson, Dipte Patel, Lavonne Plum, Jean Shankweiler, Greg Toya, Bruno Tovar, Vladimir Vasquez, Daniel Villanueva

The meeting began at 3:32 p.m.

Review of the May 31, 2019 Meeting Minutes

1. Need the updated School Year Calendar 2020-2021 Eight-Week Course Dates and Holidays to compare with what was discussed at the last meeting.
2. Page 1, #4 Amendments to the draft School Year Calendar 2020-2021 reflect what was discussed on May 31, 2019. The calendar handed out at today's meeting reflect the changes made based on legal review.
3. The minutes were approved. The draft School Year 2020-21 Eight-Week Course will be sent to the committee to compare with the information on page 1, #6 of the meeting minutes.

Outcome of Legal Review of Summer 2020 July 4th

1. Result of legal analysis –
  - a. In the past, when the July 4 holiday fell on Friday the campus closed on Thursday, July 3. Legal review recommends staying with same practice unanimously agreed upon in the past by the calendar committee, which included the classified union president.
  - b. Friday, July 3, 2020 is the legally mandated holiday designated by the Chancellor's Office. Based on legal review, the decision was made to close the campus on Thursday, July 2, 2020 (shown with brackets on the calendar) and that day will be counted as one of the eight classified Fridays off in the summer.

2020-2023 Strategic Plan Presentation – Viviana Unda

1. The current 2017-2022 Comprehensive Master Plan sets the direction of the College within a long-range of time.
2. The current 2015-2020 Strategic Plan makes the Comprehensive Master Plan operational (actionable items). The 2020-2023 Strategic Plan is now going through the collegial consultation process.
3. You can find the 2015-2020 Strategic Plan in Board Policy 1200. In December 2014, Board Policy 1200 was revised to include the College's mission, vision and values plus the 2015-2020 Strategic Plan. Board Policy 1200, updated in June 2019, includes only the District Mission, Vision and Values. The 2020-2023 Strategic Plan will be a separate document.
4. Will go into a new planning cycle once the 2020—2023 Strategic Plan is completed.
5. Will be developing a 10-year, 2023-2033 Comprehensive Master Plan and two 5- year Strategic Plans: 2023-2028 Strategic Plan and 2028-2033 Strategic Plan. The process to begin building the first

5-year strategic plan will begin after the accreditation visit in fall 2020 and will take 15-17 months to develop.

6. Within the Strategic Plan, there are six strategic initiatives (Student Learning, Student Success and Support, Collaboration, Community Responsiveness, Institutional Effectiveness, and Modernization) and each strategic initiative have objectives (some overlapping).
7. Members are encouraged to read the 2020-2023 Strategic Plan and see how any parts of the plan will affect their areas. Send Viviana Unda your feedback ([yunda@elcamino.edu](mailto:yunda@elcamino.edu)). The Calendar Committee is one of the six collegial consultation committees on campus asked for feedback. The committee will discuss the 2020-2023 Strategic Plan at the next calendar committee meeting.

Introduction of New ASO Student Reps Committee Members: Bruno Tovar, ASO Director of Human Resources and Daniel Villanueva, ASO Director of Public Relations.

Action Plan: Approval of the Academic Calendar Year 2020-2021

- The Academic Calendar Year 2020-21 was open for discussion after a motion to approve was proposed and seconded. The committee could not make a recommendation without the Eight-Week Course Calendar, which will be sent to the committee and posted on the next Outlook meeting invite. Discussion will continue at the next committee meeting.
- Art Leible and Vladimir Vasquez created a Microsoft Team Site to post all the calendars and minutes for the committee. Student members cannot have access to the team site, but will send them complete packets or post them on the Outlook meeting invitations.
- LAUSD, Torrance, Palos Verdes, Redondo calendars have changed. Discussed moving our summer schedules and aligning with our high school district schedules. At next meeting, will bring back the 2020-21 and 2021-22 calendars, including the 8-week course calendar. Ross will also bring Torrance, Palos Verdes, Redondo, and other surrounding high school district schedules.

Next meeting: Thursday, October 3, 2019 in Library 202 from 3:30pm-4:30pm.