



EL CAMINO COLLEGE
Office of the Vice President - Administrative Services

MINUTES OF THE
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING OF
July 26, 2017

The Citizens' Bond Oversight Committee met at 3:30 p.m. on Wednesday, July 26, 2017 in the Board Room at El Camino College.

The following Oversight Committee Members were present, Steve Scott, Gloria Dumais, David Kartsonis and Kirk Retz. Dr. Eugene Krank and Joan Jones were absent.

Also present was Tom Brown.

Minutes of the Citizens' Oversight Committee Meeting of March 29th:

The minutes were approved via email.

Measure "E" Agendas:

Tom Brown reviewed the following information from the Measure E section of the March, April, May and June Board of Trustees' agendas.

March 20, 2017:

- 7.24 Purchase Orders and Blanket Purchase Orders
- 7.25 Category Budgets and Balances
- 7.26 Change Amendment - Leighton Consulting, Inc. - Gymnasium Project - additional geotechnical services due to weather damages to an already inspected site. Additional hazardous material testing will be required for imported soils replacing contaminated soil due to rain.
- 7.27 Change Amendment - Kimley Horn - Civil Engineering for Master Plan - update of the campus wide underground water, sewer and fire utilities and combine them onto campus utility plans.
- 11.1 Contract - S & K Engineers - Campus Wide Infrastructure Record Drawing Updates - provide updated infrastructure record drawings for recently completed project.
- 11.2 Contract Amendment - HMC Architects - Competition New Pool, Locker & Classroom Project - original contract fee was 8% based on 2011 Master Plan construction budget of \$20.8 million for the Natatorium. After programming and the finalization of the scope, the current estimated project construction budget is \$33,749,764. The district has renegotiated a fee of 7.66% of the current estimated construction budget.

April 17, 2017:

- 7.23 Purchase Orders and Blanket Purchase Orders

- 7.24 Category Budget and Balances - question was asked, when will parking Lot F be open. Tom said, it should be open for fall semester. PE complex is on budget. MBAH is not over budget. We had a lawsuit with Taisei and we were awarded \$1.6 million and that money will be put back into the account. When you see this next time the accounts will all be cleaned up.
- 7.25 tBP Architecture - Administration Building Replacement Project - add an emergency generator to the scope of the architectural contract to design and incorporate the generator and enclosure into the construction documents. The generator is necessary to support the egress lighting, IT electronics, IT cooling, fire alarm and security card access.
- 7.26 Contract - Sandy Pringle Associates Inspection Consultants, Inc. (SPAIC) - Administration Building Demolition Project - DSA certified inspector.
- 7.27 Contract - Leighton Consulting, Inc. - Administration Building Demolition Project - provide geotechnical observations and testing during rough-grading, building pad, and earthwork.
- 11.1 Change Order - Bomel Construction, Inc. - Lot C Parking Structure Project - various changes due to architect and engineering requirement and district request.
- 11.2 Construction Trailer Replacement Project - demolition, removal and replacement of the existing construction trailers.

May 22, 2017:

- 7.31 Purchase Orders and Blanket Purchase Orders
- 7.32 Category Budgets and Balances
- 7.33 Contract Amendment - International Parking Design - Lot C Parking Structure Project - additional Airolite fee for adding a louver frame system along the second through fourth levels of the entire north building elevation.

June 19, 2017:

- 7.38 Purchase Orders and Blanket Purchase Orders
- 7.39 Contract - Beck & Graboski - Campus Signage & Wayfinding - design service for campus-wide signage.
- 7.40 Contract - Amendment - Sandy Pringle Associates, Inspection Consultants, Inc. - Lot F & E Parking Structure Upgrade Project - additional DSA inspection services, close out and certification due to time delays including rain delays.
- 7.41 Category Budgets and Balances
- 7.42 Contract - Alta Environment - Administration Building Replacement - provide hazardous material abatement monitoring.
- 11.1 Bid Award No. 2016-8 - Administration Building Demolition Project Interior Demolition, Inc. - demolition will start once Lend Lease moves out of the building into their new trailer.
- 11.2 Pool and Classroom Complex Project - Relocation - installation of new leased trailers at the Women's Softball Field.
- 11.3 Retention Reduction (95%) - Bomel Construction, Inc. - Lot C Parking Structure - as the project is 99% completed, retention be reduced by 95%.
- 11.4 Change Order - AMG - Channel Parking Lot F Structure Improvement Project - change due to unforeseen conditions.

Schedule of Future Meetings:

The next meeting will be on Wednesday, November 15, 2017 at 3:30 in the Bookstore Conference Room.

Open Discussion:

Public Comment:

Adjournment:

The meeting was adjourned at 4:45 pm.

***PURPOSE:** To inform the public concerning bond revenue expenditures and to actively “review and report” on the expenditure of these funds. (Ed. Code sec. 15278(a))*