



A N N U A L R E P O R T

JULY 1, 2009 – JUNE 30, 2010



El Camino Community College District
Citizens' Bond Oversight Committee



Citizens' Bond Oversight Committee

Annual Report 2009-2010

Table of Contents

Citizens' Bond Oversight Committee

Executive Summary	Page 1
Statement of Compliance	Page 2
Citizens' Bond Committee Members.....	Page 3
Citizens' Bond Committee Terms of Office Chart	Page 4

The Bonds

Year #7 Commentary	Page 5
Facilities Master Plan Funding.....	Page 6
Bond Fund Expenditures Year 2009-2010 (by Type and Category)	Page 7
Bond Fund Expenditures Year 2002-2010 (by Type and Category)	Page 8
Facilities Master Plan Construction Schedule (original)	Page 9
Facilities Master Plan Construction Schedule (current)	Page 10
Continuing Disclosure Certificate (by Categories and Projects)	Page 11
General Obligation Bond Fund.....	Page 12

Appendix

Independent Auditor's Report	Page 17
Independent Auditor's Financial Audit	Page 17
Citizens' Bond Oversight Committee Agendas	Page 17
Citizens' Bond Oversight Committee Minutes.....	Page 17
Citizens' Bond Oversight Committee Bylaws	Page 17
ECC Board of Trustees Measure E Minutes.....	Page 17
Original Resolution 2002-1 and Exhibit B	Page 17
Resolution Authorizing the Issuance of General Obligation Bonds, Series 2006B.....	Page 17
Resolution Authorizing General Obligation Bonds, 2005-1	Page 17

Executive Summary

The charter of the El Camino Community College District Citizens' Bond Oversight Committee is to inform the public concerning bond revenue expenditures and to actively "review and report" on the expenditure of these funds. Our committee comprises a cross section of the citizenry who have volunteered their time to represent various constituencies, and fulfill the responsibilities listed above.

During this eighth year of existence, our committee has met on a regular basis; reviewing expenditures, touring campus renovations, asking questions, and expressing our concerns and recommendations. This Annual Report of the El Camino Community College District Citizens' Bond Oversight Committee documents the results of these activities and serves to fulfill the basic tenets of our charter.

Within this report are the agendas and minutes of our open public meetings, as well as the independent audit for the fiscal year ending June 30, 2010, performed by the firm of Vicenti Lloyd Stutzman LLP. Our committee examined and reviewed this audit, the results of which are contained herein.


A summary of Bond Expenditures for the Fiscal Year ending June 30, 2010:

Additional Classrooms & Modernization	\$	\$11,053,224
Health & Safety Improvements	\$	10,886,585
Information Technology & Equipment	\$	277,275
Campus Site Improvements	\$	269,443
Energy Efficiency Improvements	\$	4,581
Physical Education Facilities Improvements	\$	—
Total Expenditures	\$	22,491,108

Frances Mullan, Chair
*El Camino Community College District
Citizens' Bond Oversight Committee*

Statement of Compliance

In compliance with requirements of Article XIII A, Section 1 (b)(3) of the California Constitution and meeting requirements of the Certificate of Disclosure contained herein, we the undersigned members of the Citizens' Bond Oversight Committee as of June 30, 2010 do verify that this is a true and valid Annual Report, July 1, 2009 through June 30, 2010. Dated this 16th day of March, 2011.



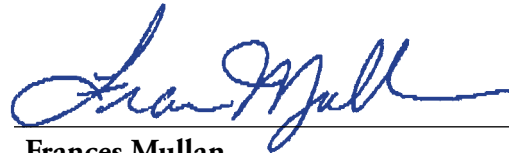
Robert Amos



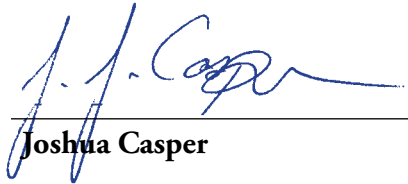
Jessica Lopez



Richard Browning



Frances Mullan



Joshua Casper



Kirk Retz



Gloria Dumais

Citizens' Bond Oversight Committee 2009 – 2010

Robert Amos is a regional manager with Carestream Health, Inc., and has more than 25 years experience in the healthcare, enterprise software, and consumer products industries. A resident of Palos Verdes Estates, he is active in his community, serving as the manager for the FramCQ Soccer Club as well as service to other organizations. He has also held leadership positions on the El Camino College Foundation Board of Directors for many years, most recently as board president.

Richard Browning is a licensed contractor who has worked on projects with federal, state, and city governments in several capacities. In the community, he is a member of the Torrance Planning Commission, and has served on the Torrance Airport Commission as a member and chairman, in addition to numerous Torrance sub-committees. He is also a past president and treasurer of Council of Homeowners Association of Torrance (CHAT).

Joshua Casper is the El Camino College Associated Students Organization (ASO) president, and is a former ASO senator. Mr. Casper is majoring in political science and history and is a member of the Honors Transfer Program, First Year Experience, and Alpha Gamma Sigma honor society at El Camino College.

Gloria L. Dumais, of Torrance, is a longtime member of the El Camino College community. She retired from the college in 2000 after a 20-year career, serving most recently as a supervisor in the Admissions and Records Department. During her time at El Camino College, Ms. Dumais served on many committees, including the Facilities Improvement Team, Calendar Committee, Staff Development Advisory Committee, Ride Share Committee, and the initial Datatel fact-finding team.

Frances Mullan is the community representative to the oversight committee, and an active member of the Torrance Rotary Club, where she has held many leadership positions, including president. She is also a longtime member of the Torrance Chamber of Commerce, recently participating in the North Torrance High School mentor program. In the Torrance business community, she owned and operated two successful Curves for Women franchises and has been an outside sales representative in the printing industry.

Kirk J. Retz is the founder of the Law Offices of Kirk J. Retz and practices in the area of construction law, handling both transactional and litigation matters. He has published numerous articles on topics in this field and frequently speaks on construction issues. In the community, Mr. Retz serves on the board of directors for the Rotary Club, the Gift Planning Council for Loyola Marymount University, and the nonprofit organization "Trash for Teaching." He is also president of his homeowner's association.

Citizens' Bond Oversight Committee

Name	City of Residence	Occupation	Representing	Length of Term
Mr. Robert Amos	Palos Verdes Estates	Healthcare Manager	Foundation Representative	Two Years 4/09-4/11
Mr. Richard Browning	Torrance	Licensed Contractor	Taxpayer Representative	Two Years 6/08-6/10
Mr. Joshua Casper	Los Angeles	ECC Associated Student President	Student Representative	One Year 7/09-7/10
Ms. Gloria Dumais	Torrance		Senior Representative	Two Years 4/09-4/11
Ms. Frances Mullan	Torrance		Community Representative	Two Years 4/08-4/10
Mr. Kirk Retz	Torrance	Construction Law	Community Member	Two Years 4/09-4/11

Each Term may be repeated once. Student members serve one year only.

Year Eight Commentary

July 1, 2009 through June 30, 2010

During the eighth year of El Camino College's facilities master plan work, the college completed several new substantial projects, began the design phase of many more, and continued construction on others. Funding for this work has come from 2003 Series A, 2005 Series A refinance, and the 2006 Series B issuance. In addition \$1,403,317 of interest was earned during the fiscal year.

Milestones:

- Numerous **safety and security upgrades** continued throughout the year, at various locations around campus. Installation of high resolution video surveillance cameras and design of parking lighting improvements were implemented to enhance the safety of our campus.
- Construction began for a new four-story, 100,000-square-foot **Math, Business & Health Sciences Building**. Occupancy is planned for the Spring 2012 semester.
- Construction began to modernize the **Social Sciences Building**. Occupancy is planned for the Fall 2011 semester.
- Campuswide **hardscape and landscape** design began.
- Cooling upgrades were completed for the **Math/Computer Science Computer Room**.
- Construction continued on the **Bookstore/Cafeteria** building modernization project.
- Construction continued on the college's **infrastructure modernization** project.
- The **Humanities Mall Landscaping** and **Food Service Venue** project was completed and the facility opened for operation.

The process of updating the Facilities Master Plan began in March 2009. The new 2010 Facilities Master Plan was adopted by the Board of Trustees at its June 21, 2010 meeting. The plan features the construction of four new facilities: (1) Shops Building Replacement (2) Stadium & Track Replacement (3) Student Services Building Replacement and (4) New Parking Structure. Also included is the complete renovation of the current Math/Computer Science Building. The plan was developed in conjunction with the Educational Master Plan. Both of these plans are components of the District's Comprehensive Plan, which also includes plans for human resources and technology.

Challenge:

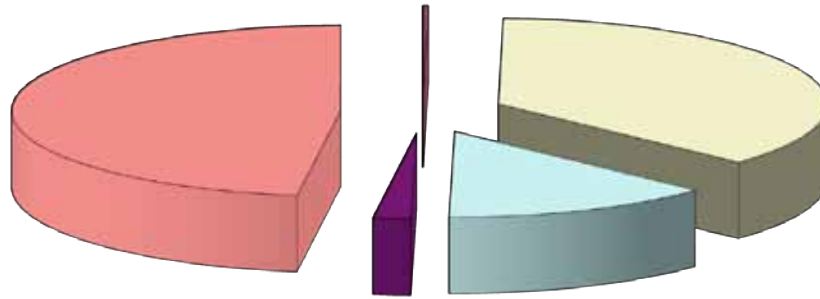
A continuing challenge is minimizing the disruption to campus programs and operations stemming from the large amount of construction activities.







Facilities Master Plan Funding*

Source	Total Income Budget	Income Received as of June 30, 2010	Uncollected Income as of July 1, 2010
State Capital Construction Program	\$33,900,000	\$12,101,467	\$21,798,533
State Scheduled Maintenance Program	\$15,600,000	\$2,815,135	\$12,784,865
State Hazardous Substance Abatement Program	\$2,200,000	\$412,414	\$1,787,586
Redevelopment Funds	\$1,300,000	\$1,048,998	\$251,002
Campus Center Fees	\$2,000,000	\$0	
Parking Fees	\$700,000	\$360,000	\$340,000
Bookstore/Food Services	\$700,000	\$0	\$700,000
State Equipment & Library Materials Program	\$9,100,000	\$2,583,258	\$6,516,742
General Fund Unrestricted	\$2,036,947	\$2,036,947	\$0
Measure E Bond Funds	\$394,516,464	\$213,700,000	
Interest	\$18,795,134	\$20,198,451	\$0
Refunding Income	\$6,866,756	\$6,866,756	
Total	\$487,715,301	\$259,842,716	\$227,872,585

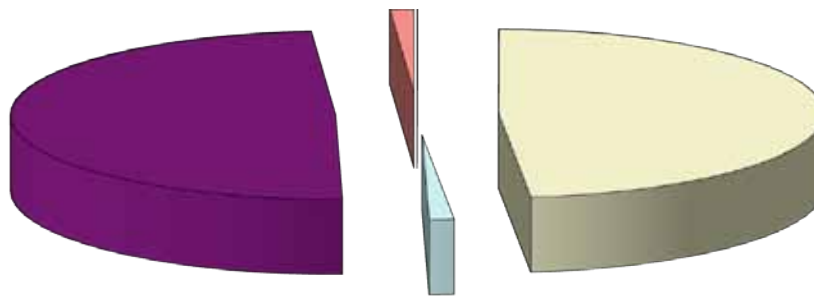
**This chart includes income from voter approved bond construction funds and other sources.*





General Obligation Bond Fund Expenditures Year 2009 – 2010 (by Type)



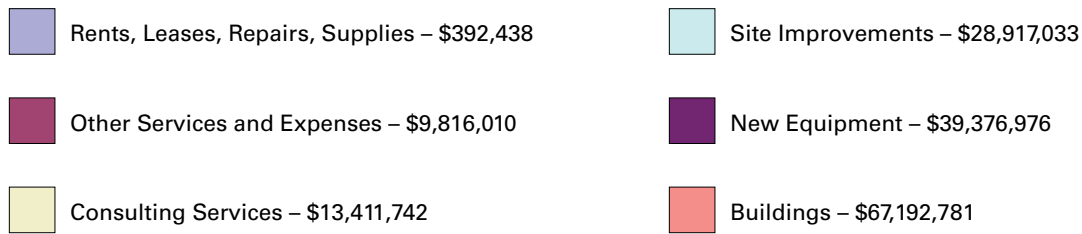
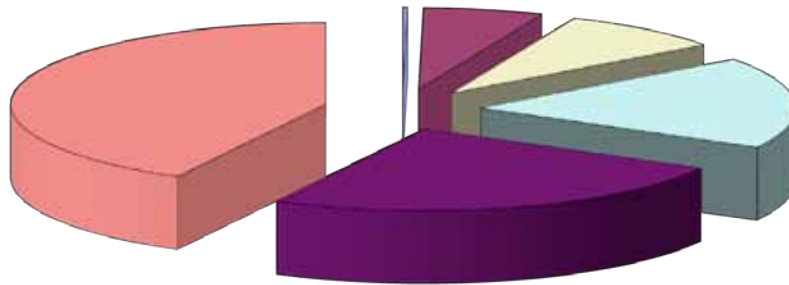
 Other Services and Expenses – \$170	 Consulting Services – \$2,984,636
 Rents, Leases, Repairs, Supplies – \$55,372	 New Equipment – \$412,679
 Site Improvements – \$8,266,162	 Buildings – \$10,772,089

General Obligation Bond Fund Expenditures Year 2009 – 2010 (by Category)

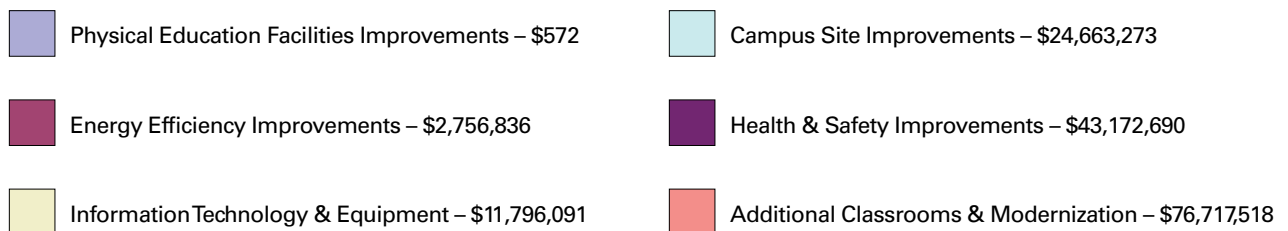
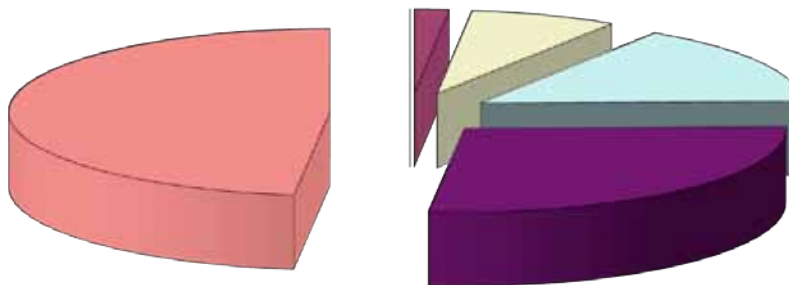


 Physical Education Facilities Improvements – \$0	 Information Technology & Equipment – \$277,275
 Energy Efficiency Improvements – \$4,581	 Additional Classrooms & Modernization – \$11,053,224
 Health & Safety Improvements – \$10,886,585	 Campus Site Improvements – \$269,443

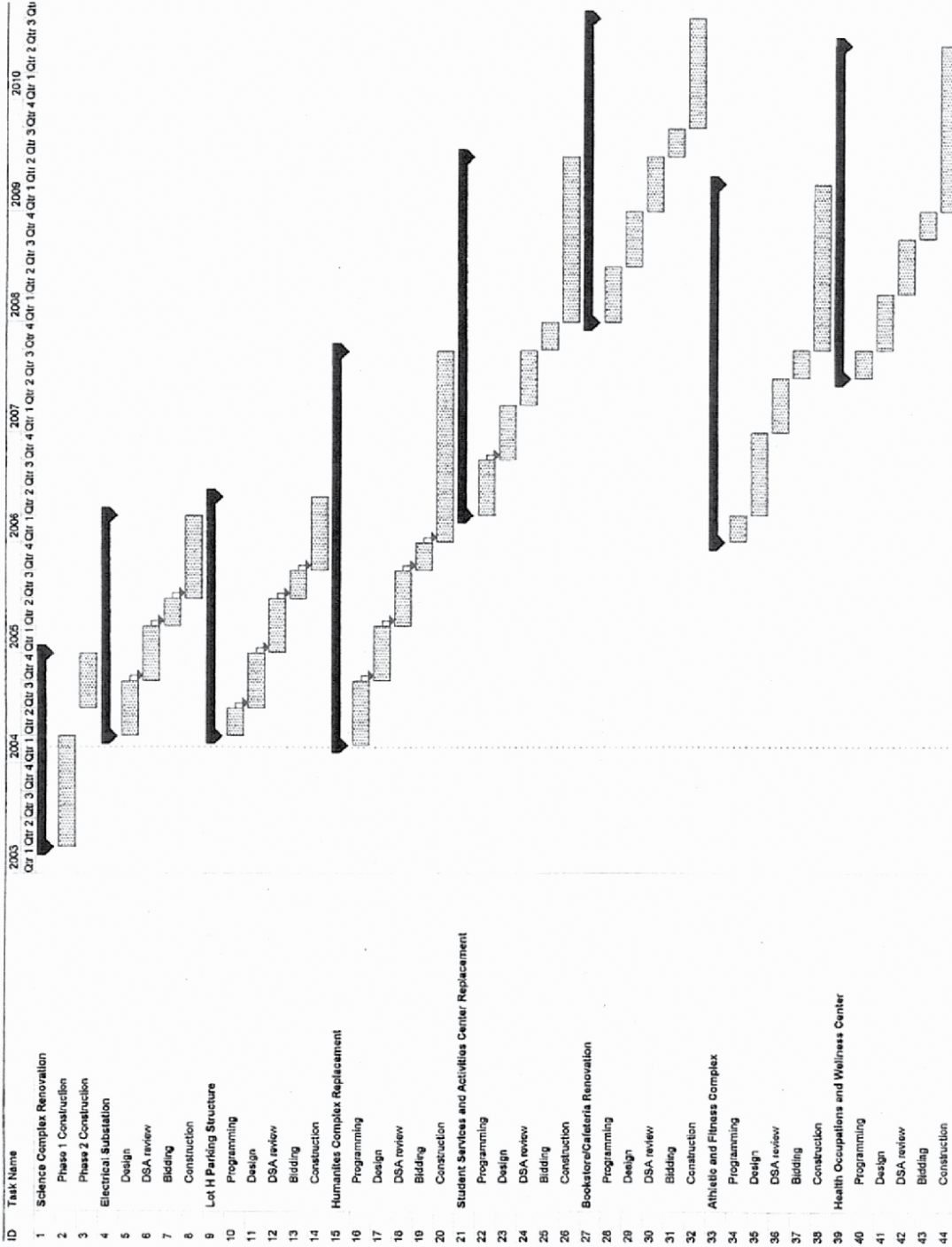
General Obligation Bond Fund Expenditures Year 2002 – 2010 (by Type)



General Obligation Bond Fund Expenditures Year 2002 – 2010 (by Category)



FACILITIES MASTER PLAN INITIAL PROJECTS TIMELINE



Continuing Disclosure Certificate

The Continuing Disclosure Certificate is executed and delivered by the El Camino Community College District in connection with issuance of \$63,700,000 General Obligation Bonds, Election of 2002, Series 2003A, \$40,252,335 in Refunding Bonds issued in 2005, and \$150,000,000 General Obligation Bonds, Series 2003B issued in 2006.

The Bonds are issued pursuant to a resolution of the Board of Supervisors of Los Angeles County adopted on February 11, 2003. The District Resolution and the County Resolution are heretofore referred to as the Resolution. The complete text for the Continuing Disclosure Certificate is available online at: www.elcamino.edu/administration/bond/docs/Continuing-Disclosure-Certificate.pdf

In compliance with Section 4, Number 2 of the Certificate of Disclosure, here are specific answers relating to the period of July 1, 2008 through June 30, 2009.

(A) State funding received by the District for the last completed fiscal year (2008-2009)

Combined General Fund unrestricted and restricted - \$82,598,036

(B) Enrollment for the District for the last completed fiscal year (2009-2010)

Average enrollment – 25,874

(C) Outstanding District indebtedness

The District had \$194,980,285 of general obligation bonds outstanding as of June 30, 2009.

(D) Assessed valuation for real property in the District for the last completed fiscal year (2008-2009)

Assessed Valuation - \$80,188,274,640

(E) List of 10 largest taxpayers, together with their assessed valuation and their percentage of total assessed valuation for the District for the last completed fiscal year; to the extent such information is available from Los Angeles County.

On file in the County Assessor's office

(F) Summary financial information on revenues, expenditures and fund balances for the District's general fund reflecting adopted budget for the fiscal year.

Information contained in annual reports from the District is available through the Office of the Vice President of Administrative Services.

General Obligation Bond Fund Categories and Projects

as of 6/30/10

		ORIGINAL BUDGET	REVISED BUDGET 06/21/10	TOTAL EXPENDED	COMMITTED	BALANCE
Additional Classrooms and Modernization (ACM)						
Acquisitions (0201)	\$	5,000,000	705,867	705,867	-	-
Architectural Barrier Removal Phase 2 (0202)		1,529,000	18,520	18,520	-	-
Athletic Education and Fitness Complex (0203)		15,718,000	42,223,638	332,133	-	41,891,505
Bookstore/Cafeteria Conversion to Administration (0204)		10,700,000	10,868,608	7,315,439	684,450	2,868,719
Business Building Replacement (0205)		10,700,000	36,942,427	5,702,626	21,991,534	9,248,267
Central Plant (0206)		14,274,000	14,545,000	14,292,482	18,598	233,920
Child Development Center Phase 2 (0207)		2,525,000	30,470	30,470	-	-
Crenshaw Blvd. Frontage Enhancement (0208)		1,100,000	13,373	13,373	-	-
Fire Academy Structure (0209)		791,375	164,893	164,893	-	-
Fire Program Facility (0210)		123,000	1,651	1,651	-	-
Health Occupations and Wellness Center (0211)		12,200,000	-	(490)	-	490
Humanities Complex Replacement (0212)		20,500,000	30,396,287	29,944,932	348,209	103,146
Learning Resource Center Addition (0213)		7,100,000	5,099,964	5,041,952	22,131	35,881
Manhattan Beach Blvd. Parking Structure and Entrance (0214)		10,400,000	35,431,214	471	-	35,430,743
Remodeling Phase One-Three (0215-0217)		46,177,500	843,984	842,216	8,549	(6,781)
Reproduction and Publishing Center (0218)		668,000	-	-	-	-
Science Complex Renovation (0219)		3,986,000	6,666,053	6,670,300	-	(4,247)
Signage and Wayfinding (0224)		-	1,295,309	279,326	13,643	1,002,340
Student Services and Activities Replacement (0220)		20,300,000	41,077,921	1,890,425	-	39,187,496
Temporary Space and Relocation Costs (0221)		2,000,000	3,461,752	3,466,176	1,542	(5,966)

	ORIGINAL BUDGET	REVISED BUDGET 06/21/10	TOTAL EXPENDED	COMMITTED	BALANCE
Vocational Education Complex (0222)	11,500,000	-	(906)	-	906
Master Planning (0223)		-	1,026	5,754,155	(5,755,181)
Activities Center (0225)	-	-	-	-	-
Architectural Planning Contingency (0295)	-	5,000,000	-	-	5,000,000
Reserve for Contingencies (0299)	7,339,027	-	-	-	-
Total Additional Classrooms and Modernization	204,630,902	234,786,931	76,712,882	28,842,811	129,231,238

Campus Site Improvements: Accessibility, Safety / Security (CSI)					
Asphalt Resurfacing - All Lots (0301)	400,000	400,000	14,975	-	385,025
Emergency Generators and Distribution (0302)	1,400,000	116,173	116,173	-	-
Emergency Power to Security Lighting (0303)	175,000	4,289	4,289	-	-
Entrance - Redondo Beach Blvd. to Lot H (0304)	400,000	30,208	30,208	-	-
Fencing Replacement and Additions (0305)	375,000	105,777	5,777	-	100,000
Landscaping and Irrigation System Replacements (0306)	2,540,000	1,049,932	49,932	-	1,000,000
Lighting - Redondo Beach Blvd. (0307)	230,000	-	-	-	-
Lighting - Upgrade / Replace All Lots (0308)	2,500,000	3,059,807	59,807	-	3,000,000
Lot F Parking Structure Improvements (0309)	1,632,000	34,926	34,926	-	-
Lot H Parking Structure (0310)	10,400,000	24,371,895	24,093,620	33,726	244,549
Paving Replacement - All Walks and Driveways (0311)	2,187,000	1,110,695	122,707	-	987,988
Pedestrian Walks at Manhattan Beach Blvd. and Lot E (0312)	81,600	3,650	7,898	-	(4,248)
Security Video (0313)	180,000	2,007,831	7,831	-	2,000,000
Voice / Data / Signal Site Duct Bank (0314)	1,200,000	117,130	117,130	-	-
Reserve for Contingencies (0399)	4,734,548	-	-	-	-
Total Campus Site Improvements: Accessibility, Safety / Security	28,435,148	32,412,313	24,665,273	33,726	7,713,314

	ORIGINAL BUDGET	REVISED BUDGET 06/21/10	TOTAL EXPENDED	COMMITTED	BALANCE
Energy Efficiency Improvements (EEI)					
Energy Efficiency Improvements Phase One (401)	9,184,855	-	-	-	-
Energy Efficiency Improvements Phase Two (0402)	4,496,995	2,818,000	2,756,836	-	61,164
Reserve for Contingencies (0499)	3,137,248	-	-	-	-
Total Energy Efficiency Improvements	16,819,098	2,818,000	2,756,836	-	61,164

Health and Safety Improvements (HSI)					
Administration (0501)	3,736,372	112,740	112,738	-	2
Art & Behavioral Sciences (0502)	5,046,800	369,179	369,585	(406)	-
Infrastructure Phase I (0503)	1,119,716	45,470,718	30,907,852	1,062,923	13,499,943
Auxiliary Warehouse (0504)	105,042	1,301	1,301	-	-
Campus Theatre (0505)	1,814,262	-	-	-	-
Chilled Water System (0506)	3,574,600	-	-	-	-
Communications (0507)	1,359,812	219,262	219,262	-	-
Construction Technology (0508)	1,140,822	16,466	16,466	-	-
Domestic Water System (0509)	2,488,800	110,208	110,208	-	-
Facilities and Receiving (0510)	1,046,150	215,159	215,159	-	-
Fire Alarm (0511)	286,700	277,817	277,817	-	-
Firelines (0512)	3,580,700	119,905	119,905	-	-
Hazardous Materials Abatement (0513)	2,400,000	176,465	175,573	-	892
Heating Water System (0514)	1,252,330	2,000,000	-	-	2,000,000
Library (0515)	2,326,540	452,759	452,758	-	1
Marsee Auditorium (0516)	5,225,992	460,474	460,474	-	-
Math & Computer Sciences (0517)	4,330,512	34,309,701	332,708	-	33,976,993
Music (0518)	2,832,840	240,600	240,600	-	-
Natural Gas System (0519)	341,600	13,852	13,852	-	-
North Gymnasium (0520)	2,145,126	262,095	262,213	-	(118)
Physical Education and Men's Shower (0521)	2,462,936	78,178	78,178	-	-
Planetarium (0522)	285,480	12,815	12,815	-	-
Pool and Health Center (0523)	2,018,573	505,821	502,185	-	3,636
Primary Electrical Distribution System (0524)	18,934,400	5,062,019	5,061,211	-	808

		ORIGINAL BUDGET	REVISED BUDGET 06/21/10	TOTAL EXPENDED	COMMITTED	BALANCE
Reimbursements (0525)		1,800,000	1,414,353	1,414,353	-	-
Security Systems (0526)		1,363,350	30,245	30,245	-	-
Sewer System (0527)		1,964,200	55,449	55,449	-	-
Social Sciences (0528)		1,807,918	5,584,449	1,022,639	412,231	4,149,579
South Gymnasium (0529)		733,586	-	-	-	-
Storm Drain System (0530)		481,656	30,644	30,643	-	1
Technical Arts (0531)		1,891,976	405,147	405,147	-	-
Women's Shower and Locker (0532)		2,918,484	-	-	-	-
Shops (0533)		-	31,891,195	273,990	-	31,617,205
Reserve for Contingencies (0599)		1,190,001	-	-	-	-
Total Health and Safety Improvements		84,007,276	129,899,016	43,175,326	1,474,748	85,248,942

Information Technology and Equipment (ITE)						
Behavioral and Social Sciences (0601)		579,077	554,077	125,031	-	429,046
Business (0602)		1,123,650	643,650	489,657	-	153,993
Facilities Planning and Services (0603)		1,818,724	625,724	400,970	-	224,754
Fine Arts (0604)		2,805,096	970,096	444,195	-	525,901
Health Sciences and Athletics (0605)		1,203,993	769,987	298,264	(1,125)	472,848
Humanities (0606)		607,033	425,978	217,287	-	208,691
Industry and Technology (0607)		1,771,641	983,641	586,941	-	396,700
Information Technology (0608)		14,557,510	12,957,510	7,281,393	6,000	5,670,117
Learning Resources (0609)		4,665,775	3,045,057	491,626	11,794	2,541,637
Math (0610)		688,661	723,061	231,191	-	491,870
Natural Sciences (0611)		3,002,285	1,863,431	666,421	-	1,197,010
Nursing (0612)		252,651	252,651	116,478	-	136,173
Student and Community Advancement (0613)		567,500	645,925	229,070	-	416,855
Interfund Transfer (0614)		-	141,150	141,150	-	-
Campus Police (0621)		-	66,650	66,650	-	-
Purchasing (0622)		-	9,418	9,418	-	-
Phase II, III, IV Purchases (0697)		17,025,000	-	-	-	-
Installation Contingency (0698)		4,464,194	349	349	-	-

		ORIGINAL BUDGET	REVISED BUDGET 06/21/10	TOTAL EXPENDED	COMMITTED	BALANCE
Reserve for Contingencies (0699)		3,541,949	-	-	-	-
Total Information Technology and Equipment		58,674,739	24,678,355	11,796,091	16,669	12,865,595

Physical Education Facilities Improvements (PEFI)						
Baseball Field (0701)		1,091,800	572	572	-	-
North Field (0702)		481,600	-	-	-	-
Sand Volleyball (0703)		12,300	-	-	-	-
Reserve for Contingencies (0799)		363,601	-	-	-	-
Total Physical Education Facilities		1,949,301	572	572	-	-
Total Allocated		394,516,464	424,595,187	159,106,980	30,367,954	235,120,253
Unallocated Funds		-	623,868	-	-	623,868
	\$	394,516,464	425,219,055	159,106,980	30,367,954	235,744,121

Appendix

Independent Auditor's Report

www.elcamino.edu/administration/bond/docs/ECC-Prop-39-Performance-Audit-2010.pdf

Independent Auditor's Financial Audit

www.elcamino.edu/administration/board/boarddocs/ECC-Prop-39-Financial-Audit-2010.pdf

Citizens' Bond Oversight Committee Agendas

www.elcamino.edu/administration/bond/minutes.asp

Citizens' Bond Oversight Committee Minutes

www.elcamino.edu/administration/bond/minutes.asp

Citizens' Bond Oversight Committee Bylaws

www.elcamino.edu/administration/bond/docs/Ositebylaws406.pdf

Measure E Expenditures Approved by Board of Trustees, El Camino Community College District

www.elcamino.edu/administration/bond/minutes.asp

Original Resolution 2002-1 and Exhibit B

www.elcamino.edu/administration/bond/cboc_resolutions/

Resolution Authorizing the Issuance of General Obligation Bonds, Series 2006B

www.elcamino.edu/administration/bond/cboc_resolutions/

Resolution Authorizing General Obligation Bonds, 2005-1

www.elcamino.edu/administration/bond/cboc_resolutions/



El Camino Community College District Board Members, Ray Gen, Christopher Pham (Student Trustee) and Mary Combs, with Superintendent/President Thomas Fallo.



The El Camino Community College District is committed to providing equal opportunity in which no person is subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, physical or mental disability, or retaliation.