

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, December 21, 2020

The Board of Trustees of the El Camino Community College District met at 4:00 pm, on December 21, 2020 in the Board Room of the El Camino College Administrative building.

The following Trustees were present: Trustee Kenneth A. Brown, Vice President. Trustee Katherine Steinbronner Maschler, Member; Trustee Nilo Vega Michelin, Member and Trustee Trisha Murakawa, Member attended the meeting remotely. Student Member Faith Adams participated remotely at 5:00pm for Open Session. Trustee Clifford Numark was absent.

Also present were Dr. Dena P. Maloney, Superintendent/President, and Ms. Iris Ingram, Vice President/Administrative Services. Ms. Jane Miyashiro, Vice President/Human Resources, Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs attended the meeting remotely.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using dedicated email addresses. Public comments were read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:02pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

1) John Baranski, ECC Faculty

2. OATH OF OFFICE

2.1 The Superintendent/President of the El Camino Community College District administered the Oath of Office to:

1) Kenneth A. Brown for Trustee Area 1

2) Katherine Steinbronner Maschler for Trustee Area 4

Congressman Mark Takano, 41st Congressional District of California, administered the Oath of Office to:

3) Trustee Trisha Murakawa for Trustee Area 3

Assemblymember Al Muratsuchi, 66th California Assembly District congratulated the newly elected and reelected Members of the Board.

3. CLOSED SESSION

3.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:16pm to discuss the District's position regarding the following matters.

A) Personnel, Appointment, Employment, Dismissal, Release (Government Code section 54957)

B) Conference with Legal Counsel - Existing Litigation, Government Code Section 54956.9
Case # 19STCV44922

4. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:16pm

4.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session.

No reportable action was taken during the Closed Session.

4.2 Pledge of Allegiance to the Flag led by Dr. Dena P. Maloney

4.3 Board Meeting Presentations and Reports Schedule – 2020-21

4.4 Approval of Minutes

It was moved by Trustee Michelin seconded by Trustee Murakawa, that the Board of Trustees approve the minutes from the November 16, 2020 Regular Board meeting. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler and Michelin voted yes. Trustee Murakawa abstained. Motion carried.

5. PRESENTATIONS

5.1 - AS - Sustainability Plan Update - Solar Project – Mr. Jorge Gutierrez, Executive Director of Facilities Planning, Operations and Construction, presented an update of the Sustainability Plan originally presented to the Board at the July 2019 meeting. The update focused on the solar power project initiative.

5.2 - P/B - El Camino College Foundation Annual Report – Ms. Andrea Sala, Executive Director of the El Camino College Foundation presented the Foundation's annual report for Fiscal Year 2019-20.

6. PUBLIC HEARING - NONE

7. PUBLIC COMMENT

7.1 Public Comment: Requests to Address the Board of Trustees –Agenda and Non-Agenda Matters

1) John Baranski, ECC Faculty

2) Kelsey Iino, ECC Counseling Faculty and ECCFT President

8. CONSENT CALENDAR

It was moved by Trustee Michelin, seconded by Student Member Adams, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

It was moved by Trustee Murakawa seconded by Trustee Michelin that Item 8.14 – 311 Q1 Report be pulled from the Consent Calendar to be discussed and voted on separately.

8.1 AA - Port of Long Beach Harbor Control - Public Safety Training Program

8.2 AA - Apple, Inc.

8.3 AA - Career Education Photo/Video Project

8.4 AA- Credly Inc. - Purchase of Digital Badges for Health Sciences

8.5 AA - Cedar Sinai Marina Del Rey Hospital - El Camino College District

8.6 AA - Board Policy 4235 - Credit for Prior Learning - Second Reading & Adoption

8.7 AA - Proposed Curriculum Changes Effective 2021-2022 Academic Year

8.8 SS - F.I.R.S.T. referrals from ECC to HealthRIGHT 360

8.9 SS - Amendment to Nova Information Group contracted approved by the Board on July 20, 2020

- 8.10 AS - Contract – Assa Abloy – MBAH Sliding Doors Project
- 8.11 AS - Purchase of a new Campus Police Department Generator
- 8.12 AS - Purchase of Laptops and Cart for Fire Tech
- 8.13 AS - Purchase of Etudes CourseEvalHQ
- 8.14 AS – 311 Q1 Report
- 8.15 AS - Purchase Order and Blanket Purchase Order
- 8.16 E - Change Order 4 – ACCO Engineered Systems – Central Plant Retro-Commissioning
- 8.17 E - Contract – Leighton Consulting, Inc. – New Music Building Project
- 8.18 E - Contract - Remo Colindres - Various Construction Projects
- 8.19 E - Measure E Category Budget and Balances
- 8.20 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 8.21 HR – New Job Description, Dean of Library and Learning Resources
- 8.22 HR - Academic Personnel Actions
- 8.23 HR – Administrator and Supervisor Personnel Actions
- 8.24 HR – Classified Personnel Actions
- 8.25 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 8.26 CA - Contract with Creation World Safety, Inc.
- 8.27 CA - Promineo
- 8.28 CA - Learning Resources Network (LERN) Inc. - Contact Tracer Program Agreement
- 8.29 CA-Contracts- Forum Financial LLC.
- 8.30 CA-Contracts-Diana Stanojevich
- 8.31 CA- Alfabet Soup Consulting Contract
- 8.32 CA - Community Education Winter Spring 2021 Schedule of Classes
- 8.33 CA - Contract - CourseStorm, Inc.
- 8.34 P/B - Board Member Registration - Professional Development
- 8.35 P/B - Board Policy 6339 - Student Centered Funding Formula Data Management Ownership & Responsibilities- SECOND READING AND ADOPTION
- 8.36 P/B - Order of Administrative Authority in Absence of Superintendent/President
- 8.37 P/B - Acting Secretary to the Board of Trustees
- 8.38 P/B - Documents Authorized for Signature of Superintendent/President
- 8.39 P/B - Authority to Sign Contracts
- 8.40 P/B - Authority to Sign Change Orders
- 8.41 P/B - Authority to Sign Purchase Orders
- 8.42 P/B - Authority to Sign Purchase Orders for the Bookstore
- 8.43 P/B - Authority to Sign “A” and “B” Warrants
- 8.44 P/B - Authority to Sign Notices of Employment and Orders for Salary Payments
- 8.45 P/B - Revolving Cash Fund - El Camino Community College District
- 8.46 P/B - Registration Fund
- 8.47 P/B - Cash Management Fund
- 8.48 P/B - Trust Funds
- 8.49 P/B - El Camino College Business Office Account
- 8.50 P/B - Bookstore Fund
- 8.51 P/B - National Direct/Federal Perkins Student Loan/Nursing Loan Billing Service
- 8.52 P/B - El Camino College Self-Insurance Account for Property and Liability – Keenan and Associates
- 8.53 P/B - Dental Self-Insurance Fund, Wells Fargo Bank Account

Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

8.14 AS - 311 Q1 Report

Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

9. ACTION ITEMS – Academic Affairs - NONE

10. ACTION ITEMS - Student Services - NONE

11. ACTION ITEMS - Administrative Services

11.1 AS - Contract - Perkins Eastman Dougherty Architects - Public Safety Training Center Project Phase 2

It was moved by Trustee Murakawa, seconded by Trustee Michelin, that the Board of Trustees approve entering into a contract with Perkins Eastman Dougherty. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

11.2 AS - Adoption of Education Protection Account Funding and Expenditures – 2020-2021

It was moved by Student Member Adams, seconded by Trustee Maschler, that the Board of Trustees approve the adoption of the Education Protection Account Funding and Expenditures for fiscal year 2020-2021. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

12. ACTION ITEMS - Measure E

12.1 E - Contract - Garza Construction - Accessibility Pathway Improvements- Phase 1

It was moved by Trustee Murakawa, seconded by Trustee Michelin, that the Board of Trustees approve entering into a contract with Garza Construction for Accessibility Pathway Improvements- Phase 1. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

12.2 E - Change Order 6 – Tilden-Coil Constructors – Pool and Classroom Building Project

It was moved by Trustee Murakawa, seconded by Student Member Adams, that the Board of Trustees approve Change Order 6 for Tilden-Coil Constructors for the Pool/Classroom Building Project. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

12.3 E - Construction Management Services Task Orders for Music Building Project

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees approve the recommendation to award the Construction Management Services Task Orders for the Music Building project to Element Consulting Group Inc. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

12.4 E - Approval of Addendum to Facilities Master Plan EIR for Revised Location and Size of Music Building Replacement

It was moved by Trustee Murakawa, seconded by Student Member Adams, that the Board of Trustees adopt Environmental Impact Report Amendment Resolution No. 12-21-2020A. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

13. ACTION ITEMS - Human Resources - NONE

14. ACTION ITEM Community Advancement

14.1 CA - Sub-grantee Award Contract - California Governor's Office of Planning and Research - California Advanced Defense Ecosystems & National Consortia Effort (CADENCE) - Revenue to the District

It was moved by Trustee Maschler, seconded by Trustee Michelin, that the Board of Trustees ratify and approve acceptance of the award from the California Governor's Office of Planning and Research for the California Advanced Defense Ecosystems & National Consortia Effort (CADENCE) program. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

14.2 CA- Long Beach Community College SBDC GO-Biz Capital Infusion Grant

It was moved by Trustee Maschler, seconded by Student Member Adams, that the Board of Trustees ratify/approve the agreement between Long Beach Community College District and El Camino Community College District. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

14.3 CA- Long Beach Community College SBDC TAEP Grant

It was moved by Trustee Maschler, seconded by Student Member Adams, that the Board of Trustees ratify/approve the contract between Long Beach Community College District and El Camino Community College District. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15. ACTION ITEM – President/Board

15.1 P/B Action Item - Annual Organizational Meeting - Election of Officers

15.11 President

It was moved by Trustee Brown, seconded by Student Member Adam that the Board of Trustees elect Kenneth A. Brown as President of the Board of Trustees for the period of December 21, 2020 through the annual organizational meeting in December, 2021. Student Member Adams recorded a yes-advisory vote. Trustees Brown voted yes. Trustees Maschler, Michelin and Murakawa voted no. Motion is lost.

It was moved by Trustee Michelin, seconded by Trustee Murakawa that the Board of Trustees elect Nilo Vega Michelin as President of the Board of Trustees for the period of December 21, 2020 through the annual organizational meeting in December, 2021. Student Member Adams abstained. Trustee Brown voted no. Trustees Maschler, Michelin and Murakawa voted yes. Motion carried.

15.12 Vice President

It was moved by Trustee Murakawa, seconded by Trustee Michelin, that the Board of Trustees elect Kenneth A. Brown as Vice President of the Board for the period of December 21, 2020 through the annual organizational meeting in December, 2021. Trustee Brown declined the nomination.

It was moved by Trustee Michelin, seconded by Student Member Adams, that the Board of Trustees elect Trisha Murakawa as Vice President of the Board for the period of December 21, 2020 through the annual

organizational meeting in December, 2021. Student Member Adams recorded a yes-advisory vote. Trustee Brown voted no. Trustees Maschler, Michelin and Murakawa voted yes. Motion carried.

15.13 Secretary/Clerk of the Board of Trustees

It was moved by Trustee Maschler, seconded by Trustee Michelin, that the Board of Trustees elect Clifford Numark as Secretary/Clerk of the Board of Trustees for the period of December 21, 2020 through the annual organizational meeting in December, 2021. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15.2 P/B - Annual Organizational Meeting - Appointment of Secretary to the Board

It was moved by Trustee Maschler, seconded by Student Member Adams, that the Board of Trustees appoint Dr. Dena P. Maloney as Secretary to the Board for the period of December 21, 2020 through the Annual Organizational Meeting in December, 2021. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15.3 P/B - Annual Organizational Meeting - Date, Time and Place of Board Meetings

It was moved by Trustee Maschler, seconded by Trustee Michelin Adams, that the Board of Trustees approve a schedule for regular meetings for 2021. The proposed schedule is recommended:

Tuesday, January 19, 2021
Tuesday, February 16, 2021
Monday, March 15, 2021
Monday, April 19, 2021
Monday, May 17, 2021
Monday, June 21, 2021
Monday, July 19, 2021
Monday, August 16, 2021
Tuesday, September 7, 2021
Monday, October 18, 2021
Monday, November 15, 2021
Monday, December 20, 2021

Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15.4 P/B - Annual Organizational Meeting - Appointment of Board Members to Serve on Various Boards and Organizations

15.41 Los Angeles County Committee on School District Organization

It was moved by Trustee Michelin, seconded by Trustee Maschler that the Board of Trustees appoint Nilo Vega Michelin to represent the district on the Los Angeles County Committee on School District Organization. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15.42 Los Angeles County School Trustees Association as prescribed in Education Code Section 72403

It was moved by Trustee Murakawa, seconded by Trustee Maschler that the Board of Trustees appoint Kenneth A. Brown to represent the district on the Los Angeles County School Trustees Association. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15.43 El Camino Community College District Foundation Board of Directors

It was moved by Trustee Maschler, seconded by Trustee Murakawa that the Board of Trustees appoint Katherine Steinbroner Maschler to represent the district on the El Camino Community College District Foundation Board of Directors. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15.44 California Community College Trustees Board (Review nominations)

It was moved by Trustee Murakawa, seconded by Trustee Maschler that the Board of Trustees appoint Trisha Murakawa to review nominations for membership on the California Community College Trustees Board and make a recommendation to the Board of Trustees. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15.5 P/B - Formation of Board Policy Committee

It was moved by Trustee Murakawa, seconded by Trustee Brown, that the Board of Trustees create a Board Policy Subcommittee to review and discuss Chapter 1 and Chapter 2 board policies that relate to the Board of Trustees and the Superintendent/President. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

15.6 P/B- El Camino College Foundation Audit Report

It was moved by Student Member Adam, seconded by Trustee Maschler, that the Board of Trustees receive the El Camino College Foundations Audit Report for Fiscal Year 2020. Student Member Adams recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Motion carried.

16. FUTURE ACTION ITEMS / GENERAL

16.1 AS - Bond Project Status Report

16.2 AA - Guided Pathways Essential Practices: Scale of Adoption Self-Assessment - FIRST

READING

17. POLICIES AND PROCEDURES

17.1 AA - Administrative Procedure 4105 - Distance Education – INFORMATION

18. ORAL REPORTS

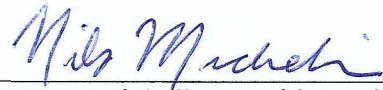
18.1 Academic Senate Report

18.2 Board of Trustees Report

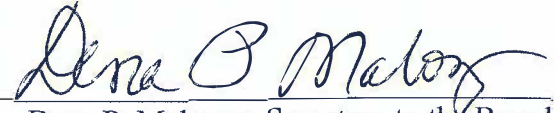
18.3 President's Report

19. ADJOURNMENT

Meeting adjourned at 8:02pm



Nilo Vega Michelin, President of the Board
January 19, 2021



Dena P. Maloney, Secretary to the Board
January 19, 2021