

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday July 20, 2020

The Board of Trustees of the El Camino Community College District met at 4:00 pm, on July 20, 2020 in the Board Room of the El Camino College Administrative building.

The following Trustees were present: Trustee William Beverly, President. Trustee Kenneth A. Brown, Vice President; Trustee Mary Combs, Secretary Trustee; Nilo Vega Michelin, Member and Trustee Clifford Numark, Member attended the meeting remotely. Student Member Faith Adams participated remotely at 5:00pm for Open Session.

Also present were Dr. Dena P. Maloney, Superintendent/President and Ms. Iris Ingram, Vice President/Administrative Services. Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs attended the meeting remotely.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using a dedicated email addresses. Public comments were read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:05pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

1. Julie Land, ECC Faculty

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:13pm to discuss the District's position regarding the following matters.

A) Labor Relations, Brown Act Section 54957.6

District's Negotiator: Ms. Jane Miyashiro

1. Employee Organization: El Camino Federation of Teachers

B) Personnel Matters, Brown Act Section 54957

Superintendent/President Evaluation

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:26pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session. No reportable action was taken during the Closed Session.

3.2 Pledge of Allegiance to the Flag led by Iris Ingram

3.3 Board Meeting Presentations and Reports Schedule – 2020-21

3.4 Approval of Minutes

It was moved by Trustee Combs seconded by Trustee Michelin that the Board of Trustees approve the minutes from the June 15, 2020 Regular Board Meeting. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

4. PRESENTATIONS - NONE

5. PUBLIC HEARING - NONE

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters.

1. Kim Runkle ECC Faculty
2. Evelyn Uyemura, , ECC Faculty
3. Kelsey Iino, ECC Counselor
4. Yvette Hawley, ECC Faculty
5. Julia Land, ECC Faculty
6. Jessica Padilla, ECC Faculty
7. Adrienne Sharp, ECC Faculty
8. Susan Nilles, ECC Staff

7. CONSENT CALENDAR

It was moved by Trustee Combs seconded by Trustee Brown, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - Agreement with Plagix LLC for Unicheck
- 7.2 AA - Personal Service Agreement with Renee Marshall
- 7.3 AA - Proposed Curriculum Changes Effective 2021-2022
- 7.4 SS - Nova Information Group Contract
- 7.5 SS - Eureka, The California Career Information System
- 7.6 SS - Cal OES - School Communications Interoperability Grant Program
- 7.7 SS - Howe and Associates Phase III Contract
- 7.8 AS - Real Property Lease Agreement Six-Month Extension - Pioneer Theatres, Inc. (Revenue Contract)
- 7.9 AS - Purchase Orders and Blanket Purchase Order
- 7.10 E - Measure E Category Budget and Balances
- 7.11 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.12 HR – Revised Job Description, Lead Stock Clerk - Shipping and Receiving
- 7.13 HR - Revised Job Description - Admissions and Records Technician III
- 7.14 HR - Academic Personnel Actions
- 7.15 HR – Administrator, Supervisor, Special Services Professional Personnel Actions
- 7.16 HR – Classified Personnel Actions
- 7.17 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.18 CA - Contract / INDUS Technology, Inc.
- 7.19 CA - Agreement with Maribel Galan
- 7.20 P/B - 2020-25 Making Decisions Guide - Second Reading and Adoption
- 7.21 P/B - Travel - Dr. Dena Maloney, Superintendent/President
- 7.22 P/B - Conference Attendance - Student Member, Faith Adams
- 7.23 P/B - Absence of Board Member

Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

8. ACTION ITEMS – Academic Affairs

8.1 AA - Thomson Reuters

It was moved by Trustee Combs seconded by Student Member Adams that the Board of Trustees approve this renewed contract between El Camino College and Thomson Reuters. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

8.2 AA - California Education Learning Lab: Enabling Institutional Change in Undergraduate STEM Education grant - Computer Science

It was moved by Trustee Brown seconded by Trustee Combs that the Board of Trustees approve/ratify the funding allocation from this California Education Learning Lab: Enabling Institutional Change in Undergraduate STEM Education grant for Computer Science. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

8.3 AA - California Education Learning Lab: Enabling Institutional Change in Undergraduate STEM Education grant – Biology

It was moved by Student Member Adams seconded by Trustee Michelin that the Board of Trustees approve/ratify the funding allocation from this California Education Learning Lab: Enabling Institutional Change in Undergraduate STEM Education grant - Biology. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

8.4 AA - Institutional Self-Evaluation Report (ISER) - SECOND READING

It was moved by Trustee Combs seconded by Trustee Brown that the Board of Trustees approve the second reading of the Institutional Self-Evaluation Report (ISER). Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

9. ACTION ITEMS - Student Services

9.1 SS - Hobsons Contract 2020-2023

It was moved by Student Member Adams seconded by Trustee Combs that the Board of Trustees approve entering into a contract with Hobsons. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10. ACTION ITEMS - Administrative Services

10.1 AS - Five-Year Construction Plan 2022-2026

It was moved by Trustee Beverly seconded by Trustee Brown that the Board of Trustees approve the submission of the Five-Year Construction Plan for 2022-2026 to the California Community College Chancellor's Office. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10.2 AS - Resolution No. 07-20-2020A - Resolution of the Board of Trustees of El Camino Community College District, authorizing the issuance of El Camino Community College District (Los Angeles County, California) Election of 2012 General Obligation Bonds, Series 2020C, and actions related thereto.

It was moved by Trustee Brown seconded by Trustee Combs that the Board of Trustees approve Resolution No. 07-20-2020A - Authorizing the issuance of the El Camino Community College District (Los Angeles County, California) Election of 2012 General Obligation Bonds, Series 2020C, and actions related thereto. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10.3 AS - Resolution No. 07-20-2020B - Resolution of the Board of Trustees of El Camino Community College District, Authorizing the Issuance of the El Camino Community College District (Los Angeles County, California) 2020 General Obligation Refunding Bonds, and actions related thereto.

It was moved by Trustee Michelin seconded by Student Member Adams that the Board of Trustees approve Resolution No. 07-20-2020B, Resolution of the Board of Trustees of El Camino Community College District, Authorizing the Issuance of the El Camino Community College District (Los Angeles County, California) 2020 General Obligation Refunding Bonds, and actions related thereto. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10.4 AS - Resolution #07-20-2020C for Establishment of Temporary Interfund Cash Borrowing Fund

It was moved by Trustee Combs seconded by Student Member Adams that the Board of Trustees adopt Resolution 07-20-2020C for the Los Angeles County Office of Education (LACOE) to establish a Temporary Interfund Cash Borrowing Fund. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10.5 AS - Resolution #07-20-2020D for Establishment of Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer

It was moved by Trustee Brown seconded by Student Member Adams that the Board of Trustees adopt Resolution 07-20-2020D to participate in the Los Angeles County Office of Education (LACOE) School Pools Fund Maintained by the Los Angeles County Treasurer. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10.6 AS - Contract Amendment - Kardent Design - Baseball Field Netting, Restroom, Turf Replacement Project

It was moved by Trustee Combs seconded by Trustee Brown that the Board of Trustees approve the following contract amendment with Kardent Design to provide construction administration services for the Baseball Field Netting, Restroom and Turf Replacement Project. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10.7 AS - Ellucian Technical Advisory Services

It was moved by Trustee Brown seconded by Trustee Combs that the Board of Trustees approve a contract between El Camino College and Ellucian. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10.8 AS - Aruba Wireless Support and System Enhancements

It was moved by Trustee Combs seconded by Student Member Adams that the Board of Trustees approve the contract between El Camino College and HPE Financial Services. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

10.9 AS - Network Equipment and Firewall Upgrades

It was moved by Student Member Adams seconded by Trustee Brown that the Board of Trustees approve the contract between El Camino College and Hewlett-Packard Financial Services Company. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

11. ACTION ITEMS - Measure E

11.1 E - Change Order #14 - ACC Contractors - Administration Building

It was moved by Student Member Adams seconded by Trustee Brown that the Board of Trustees approve Change Order #14 for ACC Contractors for the Administration Building project. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

11.2 E - Change Order 1 – ACCO Engineered Systems – Central Plant Retro-Commissioning

It was moved by Trustee Combs seconded by Trustee Brown that the Board of Trustees approve the ACCO Engineered Systems Change Order #1 for the Central Plant Retro-Commissioning Project. Student Member Adams recorded a yes-advisory vote. Trustees Beverly, Brown, Combs, Michelin and Numark voted yes. Motion carried.

12. ACTION ITEMS - Human Resources - NONE

13. ACTION ITEM - Community Advancement - NONE

14. ACTION ITEM – President/Board

Dean P. Maloney Ed.D., Superintendent/President of El Camino Community College District announced her retirement to commence at the end of the 2020-21 Fiscal year.

15. FUTURE ACTION ITEMS / GENERAL

15.1 AA - Distance Education Plan - FIRST READING

15.2 AA- Raymond Graham Honor Roll Team for the Student-Athlete Achievement Award - INFORMATION

15.3 HR - Changes in Reporting Areas - INFORMATION

15.4 HR - Unit Name Change - INFORMATION

15.5 2019-20 Board Policies/Administrative Procedures - INFORMATION

16. POLICIES AND PROCEDURES

16.1 AA - Board Policy 4025 - Philosophy & Criteria for Associate Degree & General Education - FIRST READING

16.2 AA - Board Policy 4110 - Honorary Degrees - FIRST READING

16.3 AA - Administrative Procedure 4025 - Philosophy & Criteria for Associate Degree & General Education - INFORMATION

16.4 AA - Administrative Procedure 4110 - Honorary Degrees - INFORMATION

16.5 SS - Board Policy 5015 - Residence Determination - FIRST READING

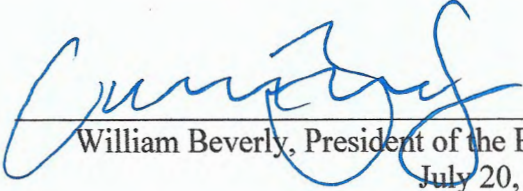
- 16.6 SS - Board Policy 5020 - Nonresident Tuition - FIRST READING
- 16.7 SS - Board Policy 5030 - Fees - FIRST READING
- 16.8 SS - Board Policy 5040 - Student Records, Directory Information, and Privacy - FIRST READING
- 16.9 SS - Board Policy 5052 - Open Enrollment - FIRST READING
- 16.10 SS - Board Policy 5055 - Enrollment Priorities - FIRST READING
- 16.11 SS - Administrative Procedure 5015 - Residence Determination - INFORMATION
- 16.12 SS - Administrative Procedure 5030 - Fees – INFORMATION

17. ORAL REPORTS

- 17.1 Academic Senate Report
- 17.2 Board of Trustees Report
- 17.3 President's Report

18. ADJOURNMENT

Meeting adjourned at 7:07pm



William Beverly, President of the Board
July 20, 2020



Dena P. Maloney, Secretary to the Board
July 20, 2020