

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday March 23, 2020

The Board of Trustees of the El Camino Community College District met at 4:00pm, on March 23, 2020 in the Alondra Room of the El Camino College Bookstore.

The following Trustees were present: Trustee William Beverly, President and Trustee Kenneth A. Brown, Vice President. Trustee Nilo Michelin, Member, Trustee Clifford Numark, Member attended the meeting remotely. Student Member, Lindsey Lee participated remotely at 5:00pm for Open Session. Trustee Mary Combs, Secretary was absent.

Also present were Dr. Dena P. Maloney, Superintendent/President and Ms. Iris Ingram, Vice President/Administrative Services. Ms. Jane Miyashiro, Vice President/Human Resources; Mr. Ross Miyashiro, Vice President/Student Services and Dr. Jean Shankweiler, Vice President/Academic Affairs attended the meeting remotely.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using a dedicated email address. Public comments would be read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:10pm

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

1. Julie Land, ECC Faculty
2. Kelsey Iino, ECCFT, President
3. Tiffany Lau, ECC Faculty
4. Czarina Gingco, ECC Alumni
5. Ryan Turner, ECC Faculty
6. Shoshanna Potter, ECC Faculty
7. Eyal Goldmann, ECC Faculty
8. Dylan Meek, ECC Faculty

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:32pm to discuss the District's position regarding the following matters.

A) Anticipated Litigation, Government Code Section 54956.9 (c)
Significant Exposure to Litigation – 1 case

B) Conference with Legal Counsel - Existing Litigation, Government Code Section 54956.9
Case #19STCV44922

C) Labor Relations, Brown Act Section 54957.6
District's Negotiator: Ms. Jane Miyashiro

1. Employee Organization: El Camino College Police Officers Association

2. Employee Organization: El Camino Federation of Teachers
3. Employee Organization: El Camino Classified Employees

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:11pm

3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session. No reportable action was taken during the Closed Session

3.2 Pledge of Allegiance to the Flag led by Trustee Kenneth A. Brown

3.3 Board Meeting Presentations and Reports Schedule – 2019-20

3.4 Approval of Minutes

It was moved by Trustee Brown seconded by Trustee Beverly that the Board of Trustees approve the minutes from the February 18, 2020 Regular Board Meeting. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

4. PRESENTATIONS - NONE

5. PUBLIC HEARING - NONE

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters.

7. CONSENT CALENDAR

It was moved by Trustee Michelin seconded by Student Member Lee, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

7.1 AA - Chabot - Las Positas Community College District: California Early Childhood Mentor Program

7.2 AA - Torrance Memorial Medical Center and El Camino College Radiologic Technology and Respiratory Care Programs

7.3 AA - University of Phoenix Education Service Agreement

7.4 AA - Proposed Curriculum Changes Effective 2020-2021

7.5 SS - Department of Defense Memorandum of Understanding (MOU)

7.6 SS - Contract - MSCR Investigative Services, LLC

7.7 AS - Amendment - Cumulus Technology Services LLC

7.8 AS - Purchase Order and Blanket Purchase Order

7.9 AS - Reconciled Purchase Orders and Blanket Purchase Orders for February 18, 2019 Board Meeting

7.10 E - Contract - Alma Strategies Space Inventory & Space Utilization

7.11 E - Contract Amendment– National Roofing Consultant, Inc. – Gymnasium Project

7.12 E - Measure E Category Budget and Balances

7.13 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)

7.14 HR - New Job Description Systems Programmer

- 7.15 HR - Academic Personnel Actions
- 7.16 HR – Administrator, Supervisor Personnel Actions
- 7.17 HR – Classified Personnel Actions
- 7.18 HR – ~~Temporary Non-Classified (TNC) Service Employees Personnel Actions~~
- 7.19 CA - Contracts / ZIIP
- 7.20 CA - Contracts / Curtis-Wright Nuclear Division, Enertech Products
- 7.21 CA - Contracts / Loutech, Inc.
- 7.22 CA - Contract / Cerritos College Foundation
- 7.23 CA - Contract / San Francisco Bay Area Rapid Transit District (BART)
- 7.24 CA - Contract / South Orange County Community College District
- 7.25 CA - Contracts / Long Beach Community College District
- 7.26 P/B - Absence of a Board Member

Trustee Beverly recommended Consent item 7.18 HR- Temporary Non-Classified (TNC) Service Employees Personnel Actions be tabled to the next Board meeting.

Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

8. ACTION ITEMS – Academic Affairs - NONE

9. ACTION ITEMS - Student Services – NONE

10. ACTION ITEMS - Administrative Services

10.1 AS - New Real Property Lease Agreement - Pioneer Theatres, Inc. (Revenue Contract)

It was moved by Trustee Brown seconded by Trustee Michelin, that the Board of Trustees approve a new Real Property Agreement between Pioneer Theatres, Inc. for five (5) years and approve a one (1) month extension of the current lease so that the term of the new agreement coincides with the District's fiscal year. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

10.2 AS - Contract – Reviewsnap

It was moved by Trustee Numark seconded by Trustee Brown, that the Board of Trustees approve entering into a contract with Reviewsnap for our performance evaluation platform. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

10.3 AS - Resolution #03-23-2020A for Establishment of Fund 72 for the Student Representation Fee Fund

It was moved by Trustee Brown seconded by Michelin, that the Board of Trustees adopt this resolution for the Los Angeles County Office of Education (LACOE) to establish fund 72 (Student Representation Fee Fund). Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

10.4 AS - Resolution #03-23-2020B for Establishment of Fund 81 for the Student Organization Fund

It was moved by Trustee Brown seconded by Trustee Michelin, that the Board of Trustees adopt this resolution for the Los Angeles County Office of Education (LACOE) to establish Fund 81 (Student Organization Fund). Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

10.5 AS - Resolution 03-23-2020C for Establishment of Fund 82 for the Scholarships & Trust/Agency Fund

It was moved by Trustee Brown seconded by Trustee Michelin, that the Board of Trustees adopt this resolution for the Los Angeles County Office of Education (LACOE) to establish fund 82 (Scholarships & Trust/Agency Fund). Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

10.6 AS - 2018-19 Proposition 39 General Obligation Bonds Audit Report

It was moved by Trustee Brown seconded by Trustee Numark, that the Board of Trustees accept the annual financial and performance audit report prepared by Clifton Larson Allen, LLP for the El Camino Community College District Revenue Bond Construction Fund. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

11. ACTION ITEMS - Measure E

11.1 E - Change Order 10 – ACC Contractors – Administration Building

It was moved by Trustee Numark seconded by Trustee Brown that the Board of Trustees approve the following change order for ACC Contractors for the Administration Building project. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

11.2 E - Gymnasium Project - AMG Associates, Inc. - Change Orders 6, 7, 8, 9, 10 and 12

It was moved by Trustee Brown seconded by Trustee Numark that the Board of Trustees approve conversion of the previously approved Bilateral Change Orders Nos. 6, 7, 8, 9, 10 and 12 into Unilateral Change Orders. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEM - Community Advancement

13.1 CA - Sub-Grantee Award Contract - Los Angeles Community College District - Grant Funds to the District

It was moved by Trustee Michelin seconded by Trustee Brown, that the Board of Trustees approve and ratify the sub-grantee contract with the Los Angeles Community College District. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

14. ACTION ITEM – President/Board

14.1 P/B - Resolution to Order Biennial Governing Board Election

It was moved by Trustee Michelin seconded by Trustee Numark, that the Board of Trustees adopt a resolution ordering the Biennial Governing Board Election. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

14.2 P/B- Resolution # 323-2020 COVID-19 Authority to Act

It was moved by Trustee Brown seconded by Student Member Lee, that the Board of Trustees adopt Resolution # 323-2020 giving the District Authority to Act in an Emergency. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

14.3 P/B - Lending of Three Ventilators to Torrance Memorial Medical Center

It was moved by Trustee Brown seconded by Trustee Michelin, that the Board of Trustees suspend normal administrative procedures and approve the loan of three (3) ventilators to Torrance Memorial Medical Center. Student Member Lee recorded a yes-advisory vote. Trustees Beverly, Brown, Michelin and Numark voted yes. Motion carried.

15. FUTURE ACTION ITEMS / GENERAL

15.1 AS - Bond Status Report

16. POLICIES AND PROCEDURES

16.1 SS - Board Policy - 3505 Emergency Response Plan - First Reading

16.2 P/B - Board Policy 1200 - Mission Vision and Values - First Reading

17. ORAL REPORTS

17.1 Academic Senate Report

17.3 Board of Trustees Report

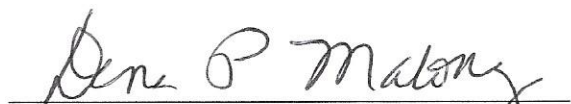
17.4 President's Report

18. ADJOURNMENT

Meeting adjourned at 6:31pm



William Beverly, President of the Board
April 20, 2020



Dena P. Maloney, Secretary to the Board
April 20, 2020